

PLAINFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF BOARD MEETING
APRIL 20, 2016

CALL TO ORDER, PLEDGE, ROLL CALL: The meeting of April 20, 2016, was called to order at 6:30 p.m. in the Library's Small Meeting Room at 15025 S. Illinois Street. The Pledge of Allegiance was recited. Roll call was conducted. Regular members present: Gilmore, Miller, Knight, Puetz, Kinley, Ansel and Schmidt. Regular members absent: None. Staff present: Milavec, Pappas, Maxwell, Jackson and DeFazio (left at 8:55 p.m.), Petersen and Smith (both left at 6:35 p.m.); Guests present: Vicky Polito, Judy Bigsby, Tom Moody (arrived at 7 p.m. and left at 7:50 p.m.), Bill Wilson (arrived at 6:58 p.m.), Eric Penney of Nagle Hartray (left at 9:45 p.m.); Graham Harwood of CCS International (left at 9:45 p.m.)

SPECIAL RECOGNITION: The board thanked Lisa Smith for 15 years of dedicated service to the library.

PUBLIC COMMENT: Patron Moody shared his thoughts regarding building expansion. Trustees commented on attendance at community events and meetings. Puetz reported on his attendance at two Village Planning Commission meetings.

CONSENT AGENDA: President Gilmore accepted the March 16, 2016, regular board meeting minutes as amended.

Ansel moved approval of Bills Paid and Bills Payable for March in the amount of \$288,574.09 as follows: Payroll \$141,961.56, General Library Bills \$119,849.35, IMRF \$23,823.96, VALIC (Deferred Compensation) \$2,939.22 Petty Cash \$.00, Flexible Spending Plan \$.00 and Special Reserve Fund \$.00. Schmidt seconded the motion. All voted yes via roll call vote; motion carried.

COMMITTEE REPORTS: A Personnel Committee meeting was set for April 25, 2016, at 6:30 p.m.

LIBRARY DIRECTOR'S REPORT: The Library Director's report was reviewed.

ACTION ITEMS

A. Unfinished Business

Building and Expansion Timeline for Future Planning – Listening Tour Results: Things that stood out were:

- People wanted a branch library/secondary location
- Over half the comments were regarding taxes
- Precinct count was 2 to 1 against
- Only 1 question going forward

The trustees were not surprised or shocked. We still believe in the original plan, but we must be responsible stewards so there needs to be a compromise. Moving forward we have to figure out a way for people to listen to the truth. Miller shared her thoughts and review notes. It is clear we need to keep the story simple. Schmidt felt it important that the architect has a relationship with the community. That is a hard and long process, but the community has to know why we need this. Cost and tax impact are huge so we have to cut more and be mindful of what taxpayers are telling us. To save dollars, we have to listen to what they are saying about the existing building and figure out how to close the gap.

Nagle-Hartray presented a concept regarding what they have heard. It addresses parking, keeping this building and reducing costs.

After extensive discussion, Milavec asked what planning time line are we on? We have to get moving on this schedule right away if we decide on November. Milavec stated even if it is not November, we need to look at the same process over the summer. If we get to August and there is no consensus, we can delay. This provides us to go in November with none of our work wasted. The properties would have to be renegotiated after the end of the year. When Gilmore polled the board regarding November the roll call vote was Puetz and Miller voting affirmatively and the other four trustees voting no.

After the board ruled out November, there was discussion regarding April '17. The trustees felt they need time to think about that. Kinley stated her vote for no in November was the thought we would move forward in April. Milavec stated we would have until January to place it on the ballot for April. Several other trustees felt April was problematic, however, Schmidt stated we have to be responsible about moving forward. After a thorough discussion, Gilmore took a poll of the board for April '17 with four affirmative votes and Puetz and Miller abstaining. A special meeting was set for May 9th at 6:30 p.m. in the story time room to discuss the planning process further including schedule. Wilson will be given direction regarding acquisitions after the May 9th meeting.

Supplemental Authorization of Services – Nagle Hartray Architects: Hartray will prepare a new quote which will involve more process and present at the May board meeting.

Supplemental Authorization of Services – CCS International: Harwood’s contract will not change and is part of the working budget. Knight moved to approve the Supplemental Authorization of Services presented by CCS International at a monthly fee of \$1,700 per month with an Order of Magnitude Estimate priced at \$5,000 per estimate. Kinley moved to second the motion. All voted yes via roll call vote; motion carried.

B. New Business

Working Budget FY2017 – First Draft: After discussion, the consensus of the board is to continue with the Long Range Plan budget for FY ’17. We will then continue working on a new Long Range plan as well as implications for FY18 to accommodate Plan B.

Puetz moved to approve policy updates to Section 6 – Personnel Policy as presented. Schmidt seconded the motion. All voted yes via roll call vote; motion carried.

ADJOURNMENT TO EXECUTIVE SESSION: Kinley moved to adjourn to Executive Session pursuant to 5 ILCS 120/2(c)(1) Performance or Compensation of a Specific Employee. Miller seconded the motion. All voted yes via roll call vote; motion carried.

Board adjourned to executive session at 9:48 p.m. and returned from executive session at 9:56 p.m.

ADJOURNMENT: Miller moved to adjourn; Kinley seconded the motion. All voted yes; motion carried. The meeting adjourned at 9:57 p.m.

Respectfully submitted,

Debbie Maxwell
Recording Secretary

Respectfully submitted,

Vicki Knight
Board Secretary