

**Plainfield Public Library District
 Regular Board Meeting Agenda
 August 17, 2016
 6:30 P.M.
 Small Meeting Room**

- | | | |
|---|-------------------------|----|
| 1. Call to Order, Pledge, Roll Call | (5 minutes) | |
| 2. Special Recognition | | |
| a. Joe Marcantonio - 10 Years of Service | | |
| b. Heather Yocherer - 10 Years of Service | | |
| 3. Public Comment | (3-5 minutes per topic) | |
| a. Trustee Attendance at Community Events | | |
| 4. Consent Agenda | (5 minutes) | |
| a. July 20, 2016 Regular Board Meeting Minutes | | 2 |
| b. August 4, 2016 Special board Meeting Minutes | | 4 |
| 5. Approval of Bills Paid and Bills Payables | (5 minutes) | |
| a. Payroll (Tax Escrow) | \$ 137,918.49 | |
| b. General Bills | \$ 176,836.32 | |
| c. Illinois Municipal Retirement Fund | \$.00 | |
| d. VALIC (Deferred Compensation) | \$ 4,833.94 | |
| e. Petty Cash | \$.00 | |
| f. Flexible Spending Plan | \$ 111.13 | |
| g. Special Reserve Fund | <u>\$.00</u> | |
| h. TOTAL | \$ 319,699.88 | 5 |
| 6. Committee Reports | (10 minutes) | |
| 7. Library Director's Report | (10 minutes) | 66 |
| 8. Action Items | (30-60 minutes) | |
| a. Unfinished Business | | |
| i. Building and Expansion Planning | | 76 |
| ii. Introduction to Marketing Consultant | | |
| iii. ILA Attendance | | |
| b. New Business | | |
| i. Homecoming Parade | | |
| ii. Policy Update - Library Services | | 82 |
| iii. White Oak Territory Transfer | | 93 |
| iv. Computer Purchase | | 95 |
| 9. Executive Session | (10 minutes) | |
| 10. Action for Items Discussed in Executive Session | (5 minutes) | |
| 11. Adjournment | | |

PLAINFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF BOARD MEETING
JULY 20, 2016

CALL TO ORDER, PLEDGE, ROLL CALL: The meeting of July 20, 2016, was called to order at 6:30 p.m. in the Library's Small Meeting Room at 15025 S. Illinois Street. The Pledge of Allegiance was recited. Roll call was conducted. Present: Gilmore, Miller, Kinley, Puetz and Schmidt. Absent: Andel, Knight. Staff present: Pappas, Maxwell, DeFazio (left at 8:35 p.m.); Stephens, Marcantonio, Gulas, Caswell (4 left at 6:33 p.m.). Guests present: Graham Harwood of CCS International and Don McKay of Nagle Hartray (guests left at 8:35 p.m.)

SECRETARY PRO TEM: Gilmore appointed Kinley to act as Secretary Pro Tem in the absence of Knight.

SPECIAL RECOGNITION: The board thanked Ginny Stephens for 25 years of dedicated service.

PUBLIC COMMENT: None

Trustee Attendance at Community Events: Puetz reported on attendance at the Village Plan Commission meeting and several trustees attended a Chamber event last Wednesday.

CONSENT AGENDA: Gilmore accepted the following meeting minutes with corrections as noted: June 13, 2016, special and executive session and June 15, 2016, regular and executive session.

Miller noted that the bills this month are substantially greater than in previous months due to several factors: 1) three payroll month, 2) fiscal year end and 3) accounting clerk's schedule resulting in lower bills paid the previous two months. It was noted Per Capita Grant funds were received but there has been no information as to when any personal property taxes will have to be paid back.

Miller moved for approval of Bills for June in the amount of \$548,639.03 as follows: Payroll \$221,941.50, General Library Bills \$286,128.44, IMRF \$35,149.16, VALIC (Deferred Compensation) \$4,833.94, Petty Cash \$300.00, Flexible Spending Plan \$285.99 and Special Reserve Fund \$.00. Schmidt seconded the motion. All present voted yes via roll call vote; motion carried.

COMMITTEE REPORTS: None

LIBRARY DIRECTOR'S REPORT: The Library Director's report was reviewed. Head of Maintenance has secured a tuck pointer, within budget, and will begin soon. It took replacement of the main board in the elevator to bring it back to working order after being down most of a day last week.

HB399 passed allowing alcohol to be served in the library for programs and events. Pappa will work on a policy and also run this by our liability insurance carrier.

ACTION ITEMS

A. Unfinished Business

Building and Expansion Planning - The Planning for the Future committee is waiting for direction on what they can do next. Their feedback was created without seeing architect plans and based on what they had heard from the public. It was noted that staff have been trained on the software for marketing and could do small design work.

Nagle reported that they reviewed the revisions and revised the building to the larger footprint, resulting in a loss of 6-7 more parking spaces. They received staff comments and thought them helpful and don't see why they can't be included in planning. Trustees thought Nagle did a good job of incorporating last month's feedback. It was noted a drop off is important, but not necessarily a service window. Schmidt also feels it is time to visit the Village Planner for initial

input. We might want to talk about formalizing an agreement with the Village and businesses on Lockport Street to help with parking. A floor plan will be developed as time goes on. Now we need to focus on messaging and feedback, which will be critical. Having YS now at grade level is a point that contributes to the story. What are the needs? We need a consistent joint way to present and talk about the effect on home values.

Schmidt clarified that this is not a historical building and the local Historic Commission will not officially comment on a building plan. Harwood pointed out that at a size of 55K, this will be more budget than before so we need to find a way to close the gap.

What do we need to do about operating? How was this figured before? Kinley feels we are already behind and need operational dollars before we even build a building. Do we cut to gain operating dollars? We need to get a better handle on this and figure out who are the people to target. How do we message and market this and to whom and when?

If moving forward in April, we need to attend community events and keep this out in the public. Simple bullet points with a cohesive message provided with professional assistance will be needed. Nagle will focus on program changes to be made for the August meeting, tonight's feedback and department head input. Gilmore and Pappas will meet with the Village to discuss site plan updates. We will not work on an exterior at this point. The board has set a Committee of the Whole meeting for August 4th at 7 p.m. in the small meeting room. We will consider who to talk to and what we are going to talk about. Pappas will send the talking points she has created to the board. Nagle and Harwood will also send their thoughts. We will explore looking at hiring a firm to do targeted marketing to help craft a story and message. Pappas mentioned two firms, one of which Every Library has worked with. At this point it is imperative we deal with a firm which has library knowledge. Pappas will get information as to marketing for the August 4th meeting.

Miller moved to approve Resolution 2016-2 Approving and Making Available a Tentative Budget and Appropriation Ordinance. Puetz seconded the motion. All present voted yes via roll call vote; motion carried.

B. New Business

Kinley moved to approve Ordinance 2016-4 0.02% Building, Sites and Maintenance Fund Levy as presented. Schmidt seconded the motion. All present voted yes via roll call vote; motion carried.

Kinley moved to approve a change in banking signatories pursuant to Banking Resolution 0006717572 as presented. Schmidt seconded the motion. All voted yes via roll call vote; motion carried.

Trustees Schmidt and Miller will perform the annual secretary's audit of the minutes.

Kinley moved to accept changes to job descriptions as presented. Puetz seconded the motion. All voted yes via roll call vote; motion carried.

Board packets will be reduced in size. Financial reports will only be posted to the secure site, unless there is a special request. RFP's and proposals will not be printed and will only have a summary.

ADJOURNMENT: Miller moved to adjourn; Schmidt seconded the motion. All voted yes; motion carried. The meeting adjourned at 9:04 p.m.

Respectfully submitted,

Debbie Maxwell
Recording Secretary

Respectfully submitted,

Sharon Kinley
Board Secretary Pro Tem

PLAINFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF SPECIAL BOARD MEETING
AUGUST 4, 2016

CALL TO ORDER, PLEDGE, ROLL CALL: The meeting of August 4, 2016, was called to order at 7:00 p.m. in the Library's Small Meeting Room at 15025 S. Illinois Street. The Pledge of Allegiance was recited. Roll call was conducted. Present: Gilmore, Miller, Knight, Puetz, Kinley and Andel. Absent: Schmidt. Staff present: Pappas, Maxwell. Guests present: None

PUBLIC COMMENT: None

Pappas called attention to The Finish Line program Saturday from 1 to 4 p.m. If you are interested and available, wear your shirt and come feel free to have conversations with the public.

We will work out details at the August board meeting for those interested in attending ILA Trustee Day October 20th.

ACTION ITEMS:

Marketing - Pappas reviewed her research on leads for a marketing consultant. Marketing would focus on general benefits and value to educate the community and would not be about the referendum. It should include a tagline and be kept simple. The board will meet the marketing person at the August board meeting.

Referendum Planning - Gilmore reviewed his conversation with John Chrastka of Every Library. Discussion included a need to refocus:

- o figure timeline
- o what we are doing
- o who the audience is
- o who does it
- o message to be delivered

The Village will be conducting a parking study soon, which may affect our plans; we are anticipating preliminary results in late September.

The Referendum Planning Timeline was amended. The FAQ documents and the two informational newsletters from last time were excellent resources for answers to questions. Email Pappas if you receive questions that haven't been addressed.

Pappas shared preliminary findings regarding operating expenses for an expanded building. The FTE increase is based on the same hours we have now, no Sundays and a proportional change in programs. Increased operational costs are unknown at this time. Board may need to consider operating rate increase in a combined question.

ADJOURNMENT: Puetz moved to adjourn; Kinley seconded the motion. All voted yes; motion carried. The meeting adjourned at 9:43p.m.

Respectfully submitted,

Respectfully submitted,

Debbie Maxwell
Recording Secretary

Vicki Knight
Board Secretary

Plainfield Public Library Library Fund Income Statement July 2016

	Jul 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1004001 · Real Estate Taxes (Library)	1,428,616.61	2,763,292.91	-1,334,676.30	51.7%
1004002 · Personal Property Taxes	0.00	18,000.00	-18,000.00	0.0%
1004003 · Overlap Districts Agreement	0.00	312,000.00	-312,000.00	0.0%
1004004 · Fines	3,261.15	45,000.00	-41,738.85	7.2%
1004005 · Books Bags Sales	0.00	0.00	0.00	0.0%
1004006 · Copier Fees	304.90	11,500.00	-11,195.10	2.7%
1004007 · Fax Fees	118.75	2,000.00	-1,881.25	5.9%
1004008 · Non Resident Fees	623.22	2,400.00	-1,776.78	26.0%
1004009 · Book Sales	0.00	65.00	-65.00	0.0%
1004010 · Meeting Room Deposits	25.00	1,350.00	-1,325.00	1.9%
1004400 · Tax Escrow Interest (Library)	0.00	1,500.00	-1,500.00	0.0%
1004401 · Checking interest	887.15	500.00	387.15	177.4%
1004402 · E-Pay Interest	4.51	100.00	-95.49	4.5%
1004502 · Donations - Friends	0.00	6,000.00	-6,000.00	0.0%
1004701 · Per Capita Grant	0.00	0.00	0.00	0.0%
1015500 · Operating Transfer Out	0.00	-100,000.00	100,000.00	0.0%
Total Income	1,433,841.29	3,063,707.91	-1,629,866.62	46.8%
Expense				
1015000 · Administration Department				
1015001 · Administration Salaries	22,560.34	299,678.00	-277,117.66	7.5%
1015005 · Insurance	11,304.77	149,536.00	-138,231.23	7.6%
1015011 · Staff Development	109.54	13,000.00	-12,890.46	0.8%
1015012 · Travel Expenses	93.26	10,000.00	-9,906.74	0.9%
1015013 · Membership Dues	1,254.00	4,300.00	-3,046.00	29.2%
1015014 · Human Resources	119.98	17,250.00	-17,130.02	0.7%
1015201 · Payroll Services	491.98	7,000.00	-6,508.02	7.0%
1015202 · Legal Services (Library)	0.00	6,000.00	-6,000.00	0.0%
1015203 · Accounting Services	0.00	1,200.00	-1,200.00	0.0%
1015204 · Bank Fees	187.98	1,600.00	-1,412.02	11.7%
1015205 · Trustee Development	0.00	2,000.00	-2,000.00	0.0%
1015305 · Bindery	0.00	400.00	-400.00	0.0%
1015306 · Microfilming Supplies	0.00	4,000.00	-4,000.00	0.0%
1015310 · Office Supplies - Admin	67.58	2,000.00	-1,932.42	3.4%
1015311 · Postage	459.99	6,000.00	-5,540.01	7.7%
1015313 · Newsletter	4,200.00	55,000.00	-50,800.00	7.6%
1015314 · Web Page Development	0.00	5,000.00	-5,000.00	0.0%
1015315 · Printing - General	15.93	400.00	-384.07	4.0%
1015316 · Printing - Legal	354.75	2,100.00	-1,745.25	16.9%
1015317 · Telephone	1,196.94	16,800.00	-15,603.06	7.1%
1015318 · Public Relations (Library)	861.73	19,000.00	-18,138.27	4.5%
1015322 · Contingencies Operating Fund	0.00	10,000.00	-10,000.00	0.0%
1015801 · Library - Wide Events	5.00	7,750.00	-7,745.00	0.1%

Plainfield Public Library
Library Fund Income Statement
 July 2016

08/11/16

Accrual Basis

	Jul 16	Budget	\$ Over Budget	% of Budget
1018001 · Computers (Library)	0.00	25,000.00	-25,000.00	0.0%
1018003 · Furniture & Fixtures	0.00	15,000.00	-15,000.00	0.0%
Total 1015000 · Administration Department	43,283.77	680,014.00	-636,730.23	6.4%
1025000 · Tech Services Dept				
1025001 · Tech Services Salaries	8,606.16	109,712.00	-101,105.84	7.8%
1025306 · Tech Services Process Supply	11.50	12,650.00	-12,638.50	0.1%
1025307 · OCLC	2,415.44	2,550.00	-134.56	94.7%
Total 1025000 · Tech Services Dept	11,033.10	124,912.00	-113,878.90	8.8%
1035000 · Circulation Department				
1035001 · Circulation Salaries	31,675.00	412,768.00	-381,093.00	7.7%
1035003 · Page Salaries	5,465.56	73,292.00	-67,826.44	7.5%
1035308 · Circulation Supplies	269.20	19,500.00	-19,230.80	1.4%
1035309 · ILL Lost Items	0.00	1,500.00	-1,500.00	0.0%
Total 1035000 · Circulation Department	37,409.76	507,060.00	-469,650.24	7.4%
1045000 · Reference/Adult Services				
1045001 · Reference Salaries	28,264.49	374,719.00	-346,454.51	7.5%
1045101 · Adult Summer Reading	217.82	5,250.00	-5,032.18	4.1%
1045102 · Adult Programs	1,029.22	9,750.00	-8,720.78	10.6%
1045103 · Databases - Adult	6,576.00	75,000.00	-68,424.00	8.8%
1045104 · Downloadable Materials	316.78	90,000.00	-89,683.22	0.4%
1045105 · Portable Media Devices - Adult	0.00	3,000.00	-3,000.00	0.0%
1045107 · Compact Discs - Adult	47.17	5,000.00	-4,952.83	0.9%
1045108 · Videos & DVD's - Adult	1,483.26	27,000.00	-25,516.74	5.5%
1045109 · Audio Books - Adult	1,851.10	27,000.00	-25,148.90	6.9%
1045110 · Replacement Materials	0.00	1,000.00	-1,000.00	0.0%
1045112 · Fiction - Adult	2,001.51	27,500.00	-25,498.49	7.3%
1045113 · Leased Material - Adult	0.00	16,500.00	-16,500.00	0.0%
1045114 · Large Print - Adult	569.50	6,250.00	-5,680.50	9.1%
1045115 · Graphic Novels - Adult	623.04	5,000.00	-4,376.96	12.5%
1045116 · Nonfiction - Adult	205.10	12,500.00	-12,294.90	1.6%
1045117 · Foreign Language - Adult	1,087.62	10,000.00	-8,912.38	10.9%
1045118 · Reference - Adult	213.75	3,000.00	-2,786.25	7.1%
1045119 · Standing Orders - Adult	365.35	5,000.00	-4,634.65	7.3%
1045120 · Periodicals - Adult	78.00	10,000.00	-9,922.00	0.8%
1045121 · Purchase On Demand	397.62	10,000.00	-9,602.38	4.0%
1045212 · Instructors and Facilitators	-100.00	4,750.00	-4,850.00	-2.1%
1045310 · Office Supplies - Adult	105.15	3,500.00	-3,394.85	3.0%
1045405 · Local History Supplies	23.82	2,500.00	-2,476.18	1.0%
Total 1045000 · Reference/Adult Services	45,356.30	734,219.00	-688,862.70	6.2%

Plainfield Public Library Library Fund Income Statement July 2016

	Jul 16	Budget	\$ Over Budget	% of Budget
1055000 · Youth Services				
1055001 · Youth Services Salaries	33,631.20	414,436.00	-380,804.80	8.1%
1055101 · Summer Reading - Childrens	1,917.48	8,000.00	-6,082.52	24.0%
1055102 · JUV Programs	0.00	3,300.00	-3,300.00	0.0%
1055103 · DataBase - YS/YA	27,812.00	31,900.00	-4,088.00	87.2%
1055104 · Downloadable Materials YS/YA	0.00	5,000.00	-5,000.00	0.0%
1055105 · Portable Media Devices - YS/YA	0.00	1,750.00	-1,750.00	0.0%
1055107 · Compact Discs - Children's	0.00	2,500.00	-2,500.00	0.0%
1055108 · Videos & DVD's - Children's	196.07	14,000.00	-13,803.93	1.4%
1055109 · Audio Books - Children's	0.00	6,600.00	-6,600.00	0.0%
1055112 · Fiction - Children's	13.05	16,500.00	-16,486.95	0.1%
1055116 · Nonfiction - Children's	121.30	35,000.00	-34,878.70	0.3%
1055118 · Reference - Children's	0.00	2,000.00	-2,000.00	0.0%
1055119 · Standing Orders - Children's	0.00	6,000.00	-6,000.00	0.0%
1055120 · Periodicals - Children's	0.00	1,500.00	-1,500.00	0.0%
1055123 · Easy Fiction	150.72	20,000.00	-19,849.28	0.8%
1055310 · Office Supplies - Y/S	14.36	9,500.00	-9,485.64	0.2%
Total 1055000 · Youth Services	63,856.18	577,986.00	-514,129.82	11.0%
1065000 · Young Adult Services				
1065101 · Summer Reading - YA	978.95	3,300.00	-2,321.05	29.7%
1065102 · YA Programs	0.00	3,000.00	-3,000.00	0.0%
1065106 · Software - YA	0.00	1,500.00	-1,500.00	0.0%
1065107 · Compact Discs - YA	12.99	1,800.00	-1,787.01	0.7%
1065108 · Videos & DVD's - YA	82.97	4,500.00	-4,417.03	1.8%
1065109 · Audio Books - YA	0.00	2,800.00	-2,800.00	0.0%
1065112 · Fiction - YA	169.34	16,000.00	-15,830.66	1.1%
1065116 · Nonfiction - YA	0.00	8,000.00	-8,000.00	0.0%
1065119 · Standing Orders - YA	0.00	4,500.00	-4,500.00	0.0%
1065120 · Periodicals - YA	0.00	1,200.00	-1,200.00	0.0%
1065122 · Other Materials - YA	0.00	250.00	-250.00	0.0%
1065123 · Outreach Print Materials	0.00	1,500.00	-1,500.00	0.0%
1065212 · Instructors & Facilitators	0.00	0.00	0.00	0.0%
Total 1065000 · Young Adult Services	1,244.25	48,350.00	-47,105.75	2.6%
1075000 · Community Relations Dept				
1075001 · Community Relations Salaries	6,801.72	94,976.00	-88,174.28	7.2%
1075123 · Comm. Relations Print Materials	0.00	500.00	-500.00	0.0%
1075310 · Comm. Relations Office Supply	26.20	1,750.00	-1,723.80	1.5%
Total 1075000 · Community Relations Dept	6,827.92	97,226.00	-90,398.08	7.0%
1085000 · Maintenance Department				
1085001 · Maintenance Salaries	6,044.83	89,275.00	-83,230.17	6.8%
Total 1085000 · Maintenance Department	6,044.83	89,275.00	-83,230.17	6.8%

9:27 PM

08/11/16

Accrual Basis

Plainfield Public Library
Library Fund Income Statement
July 2016

	<u>Jul 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1095000 · Service Arrangements				
1095206 · Pinnacle Cooperative	0.00	51,600.00	-51,600.00	0.0%
1095207 · Computer Maintenance Agreement	0.00	60,000.00	-60,000.00	0.0%
1095209 · Email & Web Hosting Fees	369.16	5,500.00	-5,130.84	6.7%
1095210 · Lease Agreements	57,469.85	29,750.00	27,719.85	193.2%
1095211 · Subscription Services	1,495.00	38,000.00	-36,505.00	3.9%
1095301 · Software	307.99	8,000.00	-7,692.01	3.8%
1095303 · Data Lines	291.85	3,000.00	-2,708.15	9.7%
Total 1095000 · Service Arrangements	<u>59,933.85</u>	<u>195,850.00</u>	<u>-135,916.15</u>	<u>30.6%</u>
Total Expense	<u>274,989.96</u>	<u>3,054,892.00</u>	<u>-2,779,902.04</u>	<u>9.0%</u>
Net Ordinary Income	<u>1,158,851.33</u>	<u>8,815.91</u>	<u>1,150,035.42</u>	<u>13,145.0%</u>
Net Income	<u><u>1,158,851.33</u></u>	<u><u>8,815.91</u></u>	<u><u>1,150,035.42</u></u>	<u><u>13,145.0%</u></u>

Plainfield Public Library
Liability Insurance Fund
 July 2016

	Jul 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4004001 · Real Estate Tax (Liability)	10,247.07	28,213.80	-17,966.73	36.3%
4004400 · Tax Escrow Interest (Liab In FD)	0.00	10.00	-10.00	0.0%
Total Income	<u>10,247.07</u>	<u>28,223.80</u>	<u>-17,976.73</u>	<u>36.3%</u>
Expense				
4005802 · Unemployment Insurance	740.35	1,500.00	-759.65	49.4%
4005803 · Liab Ins- Govt Crime	0.00	1,751.00	-1,751.00	0.0%
4005805 · Liab Ins- Prop/Pack/Umbrella	0.00	17,860.00	-17,860.00	0.0%
4005806 · Liab Ins- Workers Comp	0.00	6,925.00	-6,925.00	0.0%
Total Expense	<u>740.35</u>	<u>28,036.00</u>	<u>-27,295.65</u>	<u>2.6%</u>
Net Ordinary Income	<u>9,506.72</u>	<u>187.80</u>	<u>9,318.92</u>	<u>5,062.2%</u>
Net Income	<u><u>9,506.72</u></u>	<u><u>187.80</u></u>	<u><u>9,318.92</u></u>	<u><u>5,062.2%</u></u>

Plainfield Public Library
IMRF Fund Income Statement
 July 2016

	<u>Jul 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
2504001 · Real Estate Taxes (IMRF)	110,156.03	202,475.52	-92,319.49	54.4%
2504400 · IMRF Tax Escrow Interest	0.00	10.00	-10.00	0.0%
Total Income	<u>110,156.03</u>	<u>202,485.52</u>	<u>-92,329.49</u>	<u>54.4%</u>
Expense				
2505012 · IMRF Expense-ER	0.00	202,394.00	-202,394.00	0.0%
Total Expense	<u>0.00</u>	<u>202,394.00</u>	<u>-202,394.00</u>	<u>0.0%</u>
Net Ordinary Income	<u>110,156.03</u>	<u>91.52</u>	<u>110,064.51</u>	<u>120,362.8%</u>
Net Income	<u><u>110,156.03</u></u>	<u><u>91.52</u></u>	<u><u>110,064.51</u></u>	<u><u>120,362.8%</u></u>

Plainfield Public Library
FICA Fund Income Statement
 July 2016

	<u>Jul 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
2004001 · Real Estate Taxes (FICA)	78,561.18	144,388.28	-65,827.10	54.4%
2004100 · FICA Tax Escrow Interest	0.00	10.00	-10.00	0.0%
Total Income	<u>78,561.18</u>	<u>144,398.28</u>	<u>-65,837.10</u>	<u>54.4%</u>
Expense				
2005011 · FICA Expense	10,748.87	143,781.00	-133,032.13	7.5%
Total Expense	<u>10,748.87</u>	<u>143,781.00</u>	<u>-133,032.13</u>	<u>7.5%</u>
Net Ordinary Income	<u>67,812.31</u>	<u>617.28</u>	<u>67,195.03</u>	<u>10,985.7%</u>
Net Income	<u><u>67,812.31</u></u>	<u><u>617.28</u></u>	<u><u>67,195.03</u></u>	<u><u>10,985.7%</u></u>

Plainfield Public Library
Construction Fund
 July 2016

	Jul 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
7504400 · Interest	105.57	10.00	95.57	1,055.7%
7504504 · Impact Fees	0.00	25,000.00	-25,000.00	0.0%
7504505 · Transfer in from other Accounts	0.00	100,000.00	-100,000.00	0.0%
Total Income	105.57	125,010.00	-124,904.43	0.1%
Expense				
7505213 · Legal services	0.00	4,000.00	-4,000.00	0.0%
7505214 · Architechural Services	0.00	50,000.00	-50,000.00	0.0%
7508001 · Computers	0.00	0.00	0.00	0.0%
7508003 · Furniture & Equipmet	0.00	0.00	0.00	0.0%
7508004 · Community Relations	0.00	7,500.00	-7,500.00	0.0%
7508005 · Real Estate Acquisition	0.00	20,000.00	-20,000.00	0.0%
7508006 · BLDG Development	10,365.00	30,400.00	-20,035.00	34.1%
Total Expense	10,365.00	111,900.00	-101,535.00	9.3%
Net Ordinary Income	-10,259.43	13,110.00	-23,369.43	-78.3%
Net Income	-10,259.43	13,110.00	-23,369.43	-78.3%

**Plainfield Public Library
Building and Site Fund
July 2016**

	Jul 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5004001 · Real Estate Taxes - Site Fund	125,526.65	207,454.42	-81,927.77	60.5%
5004400 · Tax Escrow Interest - Site Fund	0.00	10.00	-10.00	0.0%
Total Income	125,526.65	207,464.42	-81,937.77	60.5%
Expense				
5085212 · Custodial Services	0.00	27,170.00	-27,170.00	0.0%
5085213 · Disposal Services	188.51	2,000.00	-1,811.49	9.4%
5085214 · Building Maintenance Agreement	267.18	5,000.00	-4,732.82	5.3%
5085215 · Equipment Maintenance Agreement	841.47	18,000.00	-17,158.53	4.7%
5085216 · Building Repair	84.94	90,000.00	-89,915.06	0.1%
5085217 · Equipment Repair	413.00	35,000.00	-34,587.00	1.2%
5085399 · Contingencies	0.00	20,000.00	-20,000.00	0.0%
5085601 · Utilities - Electric	4,563.26	45,000.00	-40,436.74	10.1%
5085602 · Utilities - Gas	216.30	9,000.00	-8,783.70	2.4%
5085603 · Utilities - Water	340.10	3,360.00	-3,019.90	10.1%
5085604 · Building Supplies	28.00	10,000.00	-9,972.00	0.3%
5085605 · Equipment & Tools	219.08	6,000.00	-5,780.92	3.7%
5085606 · Janitorial Supplies	0.00	10,000.00	-10,000.00	0.0%
Total Expense	7,161.84	280,530.00	-273,368.16	2.6%
Net Ordinary Income	118,364.81	-73,065.58	191,430.39	-162.0%
Net Income	118,364.81	-73,065.58	191,430.39	-162.0%

Plainfield Public Library
Audit Fund Income Statement
 July 2016

	Jul 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
3004001 · Real Estate Taxes (Audit)	3,415.68	8,298.18	-4,882.50	41.2%
3004400 · Tax Escrow Interest - Audit	0.00	10.00	-10.00	0.0%
Total Income	3,415.68	8,308.18	-4,892.50	41.1%
Expense				
3005218 · Audit Expense	0.00	8,250.00	-8,250.00	0.0%
Total Expense	0.00	8,250.00	-8,250.00	0.0%
Net Ordinary Income	3,415.68	58.18	3,357.50	5,870.9%
Net Income	<u>3,415.68</u>	<u>58.18</u>	<u>3,357.50</u>	<u>5,870.9%</u>

**Plainfield Public Library
Building and Site Fund
July 2016**

	<u>Jul 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
5004001 · Real Estate Taxes - Site Fund	125,526.65	207,454.42	-81,927.77	60.5%
5004400 · Tax Escrow Interest - Site Fund	0.00	10.00	-10.00	0.0%
Total Income	<u>125,526.65</u>	<u>207,464.42</u>	<u>-81,937.77</u>	<u>60.5%</u>
Expense				
5085212 · Custodial Services	0.00	27,170.00	-27,170.00	0.0%
5085213 · Disposal Services	188.51	2,000.00	-1,811.49	9.4%
5085214 · Building Maintenance Agreement	267.18	5,000.00	-4,732.82	5.3%
5085215 · Equipment Maintenance Agreement	841.47	18,000.00	-17,158.53	4.7%
5085216 · Building Repair	84.94	90,000.00	-89,915.06	0.1%
5085217 · Equipment Repair	413.00	35,000.00	-34,587.00	1.2%
5085399 · Contingencies	0.00	20,000.00	-20,000.00	0.0%
5085601 · Utilities - Electric	4,563.26	45,000.00	-40,436.74	10.1%
5085602 · Utilities - Gas	216.30	9,000.00	-8,783.70	2.4%
5085603 · Utilities - Water	340.10	3,360.00	-3,019.90	10.1%
5085604 · Building Supplies	28.00	10,000.00	-9,972.00	0.3%
5085605 · Equipment & Tools	219.08	6,000.00	-5,780.92	3.7%
5085606 · Janitorial Supplies	0.00	10,000.00	-10,000.00	0.0%
Total Expense	<u>7,161.84</u>	<u>280,530.00</u>	<u>-273,368.16</u>	<u>2.6%</u>
Net Ordinary Income	<u>118,364.81</u>	<u>-73,065.58</u>	<u>191,430.39</u>	<u>-162.0%</u>
Net Income	<u><u>118,364.81</u></u>	<u><u>-73,065.58</u></u>	<u><u>191,430.39</u></u>	<u><u>-162.0%</u></u>

**Plainfield Public Library
General Ledger
As of July 31, 2016**

Type	Date	Num	Name	Memo	Split	Amount	Balance
0001003 · Checking Account Midwest Bank							546,776.63
1001003 · Checking Account (Library)							330,751.42
Deposit	07/01/2016			1-dep-1	1004004 · Fines	28.10	330,779.52
Deposit	07/05/2016			1-dep-5	1004004 · Fines	59.29	330,838.81
Deposit	07/07/2016			1-dep-7	1004004 · Fines	1.50	330,840.31
Deposit	07/08/2016			1-dep-8	1004004 · Fines	51.30	330,891.61
Deposit	07/11/2016			1-dep-11	1004004 · Fines	113.08	331,004.69
Deposit	07/12/2016			1-dep-12	1004004 · Fines	23.70	331,028.39
Deposit	07/13/2016			1-dep-13	1004001 · Real...	4.20	331,032.59
General Journal	07/14/2016	1-valic-1	VALIC	06/16/16 payroll	1002009 · 457 ...	-2,416.97	328,615.62
General Journal	07/14/2016	1-payr...		record payroll ...	1015001 · Adm...	-2,315.82	326,299.80
General Journal	07/14/2016	1-payr...		record payroll ...	1015001 · Adm...	-49,139.26	277,160.54
General Journal	07/14/2016	1-payr...		record payroll ...	1015001 · Adm...	-275.48	276,885.06
Deposit	07/14/2016			1-dep-14	1004004 · Fines	23.20	276,908.26
Deposit	07/15/2016			1-dep-1	-SPLIT-	725.04	277,633.30
Deposit	07/15/2016			1-dep-15	1004004 · Fines	27.20	277,660.50
Deposit	07/18/2016			1-dep-18	1004004 · Fines	14.10	277,674.60
Deposit	07/19/2016			1-dep-19	1004004 · Fines	16.40	277,691.00
Deposit	07/20/2016			1-dep-20	1004004 · Fines	2.80	277,693.80
Deposit	07/21/2016			1-dep-21	1004004 · Fines	3.80	277,697.60
Deposit	07/22/2016			1-dep-22	1004004 · Fines	23.50	277,721.10
Deposit	07/25/2016			1-dep-25	1004004 · Fines	20.60	277,741.70
Deposit	07/26/2016			1-dep-26	1004004 · Fines	14.29	277,755.99
Deposit	07/27/2016			1-dep-27	1004004 · Fines	21.10	277,777.09
General Journal	07/28/2016	1-valic-1	VALIC	7/28/16 payroll	1002009 · 457 ...	-2,416.97	275,360.12
General Journal	07/28/2016	1-payr...		record payroll ...	1015001 · Adm...	-2,331.82	273,028.30
General Journal	07/28/2016	1-payr...		record payroll ...	1015001 · Adm...	-49,711.90	223,316.40
General Journal	07/28/2016	1-payr...		record payroll ...	1015001 · Adm...	-216.50	223,099.90
Deposit	07/28/2016			1-dep-28	1004004 · Fines	31.40	223,131.30
Deposit	07/29/2016			1-dep-29	-SPLIT-	42.68	223,173.98
General Journal	07/31/2016	4		Allocate Cash...	0001003 · Che...	-155,434.78	67,739.20
Total 1001003 · Checking Account (Library)						-263,012.22	67,739.20
2001003 · Checking Account (FICA)							43,238.50
General Journal	07/14/2016	1-payr...		record payroll ...	1015001 · Adm...	-17,151.31	26,087.19
General Journal	07/28/2016	1-payr...		record payroll ...	1015001 · Adm...	-17,268.38	8,818.81
Total 2001003 · Checking Account (FICA)						-34,419.69	8,818.81
2501003 · Checking Account (IMRF)							56,859.22
Total 2501003 · Checking Account (IMRF)						56,859.22	
3001003 · Checking Account (Audit)							3,359.78
Total 3001003 · Checking Account (Audit)						3,359.78	

Plainfield Public Library
General Ledger
As of July 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
4001003 · Checking Account (Liability)							
General Journal	07/31/2016	4		Allocate Cash...	0001003 · Che...	-740.35	-33,000.17
							-33,740.52
Total 4001003 · Checking Account (Liability)						-740.35	-33,740.52
5001003 · Checking Account (Site)							
General Journal	07/31/2016	4		Allocate Cash...	0001003 · Che...	-7,669.05	325,441.43
							317,772.38
Total 5001003 · Checking Account (Site)						-7,669.05	317,772.38
6001003 · Checking Account (Debt)							
Total 6001003 · Checking Account (Debt)							0.00
7511003 · Checking Account (Construction)							
General Journal	07/31/2016	4		Allocate Cash...	0001003 · Che...	-14,475.00	-179,873.55
							-194,348.55
Total 7511003 · Checking Account (Construction)						-14,475.00	-194,348.55
8001003 · Checking Account (working cash)							
Total 8001003 · Checking Account (working cash)							0.00
0001003 · Checking Account Midwest Bank - Other							
Check	07/05/2016	07051...	Medibank		1015005 · Insu...	-36.13	-36.13
Check	07/05/2016			Service Charge	1015204 · Ban...	-94.36	-130.49
Bill Pmt -Check	07/07/2016	31191	Baker & Taylor - Co...		0002001 · Acc...	-89.87	-220.36
Bill Pmt -Check	07/07/2016	31192	Baker & Taylor Books-		0002001 · Acc...	-1,203.58	-1,423.94
Bill Pmt -Check	07/07/2016	31193	Deszcz, Judith	VOID: Membe...	0002001 · Acc...	0.00	-1,423.94
Bill Pmt -Check	07/07/2016	31194	EBSCO Information ...	Period: 7/1/16...	0002001 · Acc...	-6,546.00	-7,969.94
Bill Pmt -Check	07/07/2016	31195	Gale / Cengage Lea...		0002001 · Acc...	-74.37	-8,044.31
Bill Pmt -Check	07/07/2016	31196	Growing Minds, LLC	Muzzy Databa...	0002001 · Acc...	-2,500.00	-10,544.31
Bill Pmt -Check	07/07/2016	31197	Hess, Tania	VOID: Progra...	0002001 · Acc...	0.00	-10,544.31
Bill Pmt -Check	07/07/2016	31198	Illinois Library Assoc...		0002001 · Acc...	-600.00	-11,144.31
Bill Pmt -Check	07/07/2016	31199	Magic of Gary Kantor	Program - 7/2...	0002001 · Acc...	-660.00	-11,804.31
Bill Pmt -Check	07/07/2016	31200	McCully, Nancy	Program - 7/1...	0002001 · Acc...	-220.00	-12,024.31
Bill Pmt -Check	07/07/2016	31201	Quality Books Inc.		0002001 · Acc...	-43.53	-12,067.84
Bill Pmt -Check	07/07/2016	31202	Rand, Janet	Job club - 7/2...	0002001 · Acc...	-100.00	-12,167.84
Bill Pmt -Check	07/07/2016	31203	Reader Service	Harlequin, Jul...	0002001 · Acc...	-36.40	-12,204.24
Bill Pmt -Check	07/07/2016	31204	Recorded Books, Inc.		0002001 · Acc...	-667.32	-12,871.56
Bill Pmt -Check	07/07/2016	31205	Riddle, Jenny	Program - 7/1...	0002001 · Acc...	-375.00	-13,246.56
Bill Pmt -Check	07/07/2016	31206	Stephens, Carole	Program - 7/1...	0002001 · Acc...	-643.00	-13,889.56
Bill Pmt -Check	07/07/2016	31207	T-Mobile	Account # 72...	0002001 · Acc...	-462.13	-14,351.69
Bill Pmt -Check	07/07/2016	31208	Thornton, Christine	Full contract - ...	0002001 · Acc...	-55,600.00	-69,951.69
Bill Pmt -Check	07/07/2016	31209	Tumbleweed Press I...		0002001 · Acc...	-850.00	-70,801.69
Bill Pmt -Check	07/07/2016	31210	Webnix Incorporated	Tumblebooks ...	0002001 · Acc...	-1,199.00	-72,000.69
Bill Pmt -Check	07/07/2016	31211	Zabinski Consulting ...	Conversion fr...	0002001 · Acc...	-2,150.00	-74,150.69
Bill Pmt -Check	07/07/2016	31212		Accounting se...	0002001 · Acc...	-1,250.00	-75,400.69
Deposit	07/07/2016			1-dep-1	-SPLIT-	827.18	-74,573.51
Bill Pmt -Check	07/07/2016	31213	Anderson	July 2016	0002001 · Acc...	-91.78	-74,665.29
Bill Pmt -Check	07/07/2016	31214	Cardmember Service		0002001 · Acc...	-17,096.51	-91,761.80
Bill Pmt -Check	07/07/2016	31215	Children's Plus Inc.		0002001 · Acc...	-55.80	-91,817.60

Plainfield Public Library
General Ledger
As of July 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
Bill Pmt -Check	07/07/2016	31216	Cintas		0002001 · Acc...	-43.85	-91,861.45
Bill Pmt -Check	07/07/2016	31217	Illinois Library Assoc...	Membership - ...	0002001 · Acc...	-25.00	-91,886.45
Bill Pmt -Check	07/07/2016	31218	JJ Jones	Lighting Extras	0002001 · Acc...	-726.00	-92,612.45
Bill Pmt -Check	07/07/2016	31219	Kin-ko Ace Stores, I...		0002001 · Acc...	-130.44	-92,742.89
Bill Pmt -Check	07/07/2016	31220	Midwest Tape		0002001 · Acc...	-262.79	-93,005.68
Bill Pmt -Check	07/07/2016	31221	Plainfield Public Libr...	Petty cash	0002001 · Acc...	-213.08	-93,218.76
Bill Pmt -Check	07/07/2016	31222	Quench USA, INC		0002001 · Acc...	-276.00	-93,494.76
Bill Pmt -Check	07/07/2016	31223	RMG	Toilet repair	0002001 · Acc...	-286.00	-93,780.76
Bill Pmt -Check	07/07/2016	31224	Village of Plainfield		0002001 · Acc...	-276.26	-94,057.02
Check	07/08/2016	07081...	Medibank		1015005 · Insu...	-464.25	-94,521.27
Check	07/12/2016	07121...	Medibank		1015005 · Insu...	-587.93	-95,109.20
Check	07/13/2016	07131...	Medibank		1015005 · Insu...	-100.00	-95,209.20
Check	07/14/2016	07141...	Medibank		1015005 · Insu...	-49.36	-95,258.56
Check	07/15/2016	07151...	Medibank		1015005 · Insu...	-55.00	-95,313.56
Bill Pmt -Check	07/19/2016	31225	AT&T	Account # 13...	0002001 · Acc...	-162.00	-95,475.56
Bill Pmt -Check	07/19/2016	31226	Aurico Reports, Inc.	June 2016 Se...	0002001 · Acc...	-100.00	-95,575.56
Bill Pmt -Check	07/19/2016	31227	Baker & Taylor-Pap...	Annual Paper...	0002001 · Acc...	-1,078.00	-96,653.56
Bill Pmt -Check	07/19/2016	31228	Baker & Taylor Books-		0002001 · Acc...	-1,910.82	-98,564.38
Bill Pmt -Check	07/19/2016	31229	Call One	Account # 11...	0002001 · Acc...	-1,061.25	-99,625.63
Bill Pmt -Check	07/19/2016	31230	CCS	For June 2016	0002001 · Acc...	-1,700.00	-101,325.63
Bill Pmt -Check	07/19/2016	31231	Center Point Large ...		0002001 · Acc...	-136.62	-101,462.25
Bill Pmt -Check	07/19/2016	31232	Chicago Tribune	Pays through ...	0002001 · Acc...	-571.48	-102,033.73
Bill Pmt -Check	07/19/2016	31233	Children's Plus Inc.		0002001 · Acc...	-19.70	-102,053.43
Bill Pmt -Check	07/19/2016	31234	Cintas		0002001 · Acc...	-43.85	-102,097.28
Bill Pmt -Check	07/19/2016	31235	Comcast	Account #877...	0002001 · Acc...	-129.85	-102,227.13
Bill Pmt -Check	07/19/2016	31236	Deszcz, Judith	Mileage	0002001 · Acc...	-49.19	-102,276.32
Bill Pmt -Check	07/19/2016	31237	Forest Park Nature ...	Program - 8/2...	0002001 · Acc...	-220.40	-102,496.72
Bill Pmt -Check	07/19/2016	31238	Forté Payment Syst...	Warranty Fee	0002001 · Acc...	-5.00	-102,501.72
Bill Pmt -Check	07/19/2016	31239	Grey House Publishi...		0002001 · Acc...	-779.00	-103,280.72
Bill Pmt -Check	07/19/2016	31240	Groot Industries, Inc.		0002001 · Acc...	-188.51	-103,469.23
Bill Pmt -Check	07/19/2016	31241	Illinois Library Assoc...		0002001 · Acc...	-225.00	-103,694.23
Bill Pmt -Check	07/19/2016	31242	John T. Even	Final billing, F...	0002001 · Acc...	-4,281.20	-107,975.43
Bill Pmt -Check	07/19/2016	31243	Kin-ko Ace Stores, I...		0002001 · Acc...	-32.04	-108,007.47
Bill Pmt -Check	07/19/2016	31244	Library Planning Ass...	Post-referend...	0002001 · Acc...	-4,110.00	-112,117.47
Bill Pmt -Check	07/19/2016	31245	LIMRICC Unemploy...	Second quart...	0002001 · Acc...	-740.35	-112,857.82
Bill Pmt -Check	07/19/2016	31246	Linda Ling	Mileage	0002001 · Acc...	-17.28	-112,875.10
Bill Pmt -Check	07/19/2016	31247	Lombardo, Donna	Mileage	0002001 · Acc...	-18.15	-112,893.25
Bill Pmt -Check	07/19/2016	31248	Nagle Hartray	Services from...	0002001 · Acc...	-8,665.00	-121,558.25
Bill Pmt -Check	07/19/2016	31249	New Readers Press	News for You ...	0002001 · Acc...	-30.00	-121,588.25
Bill Pmt -Check	07/19/2016	31250	Pappas, Lisa	Reimbursed t...	0002001 · Acc...	-89.54	-121,677.79
Bill Pmt -Check	07/19/2016	31251	Petersen, Michelle	Mileage	0002001 · Acc...	-25.92	-121,703.71
Bill Pmt -Check	07/19/2016	31252	Plainfield Area Cha...	June Greeter ...	0002001 · Acc...	-175.00	-121,878.71
Bill Pmt -Check	07/19/2016	31253	PLIC - SBD Grand I...	Account # 10...	0002001 · Acc...	-752.45	-122,631.16
Bill Pmt -Check	07/19/2016	31254	Postmaster	Postage - Fall...	0002001 · Acc...	-4,200.00	-126,831.16
Bill Pmt -Check	07/19/2016	31255	Recorded Books, Inc.		0002001 · Acc...	-363.32	-127,194.48
Bill Pmt -Check	07/19/2016	31256	RMG	Pump repair	0002001 · Acc...	-413.00	-127,607.48
Bill Pmt -Check	07/19/2016	31257	Scholastic Library P...	Online renew...	0002001 · Acc...	-24,113.00	-151,720.48
Bill Pmt -Check	07/19/2016	31258	Suburban Elevator ...	Elevator servi...	0002001 · Acc...	-565.47	-152,285.95
Bill Pmt -Check	07/19/2016	31259	Thomson Reuters - ...	Subscription ...	0002001 · Acc...	-81.00	-152,366.95

Plainfield Public Library General Ledger As of July 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
Bill Pmt -Check	07/19/2016	31260	Thornton, Christine	Program-7/28...	0002001 · Acc...	-300.00	-152,666.95
Bill Pmt -Check	07/19/2016	31261	Weblinx Incorporated	Web Site Mai...	0002001 · Acc...	-90.00	-152,756.95
Bill Pmt -Check	07/19/2016	31262	Illinois Library Assoc...	2016-2017 IL...	0002001 · Acc...	-350.00	-153,106.95
Bill Pmt -Check	07/19/2016	31263	Naperville Sun	Pays Through...	0002001 · Acc...	-78.00	-153,184.95
Check	07/20/2016	07201...	Medibank		1015005 · Insu...	-20.00	-153,204.95
Check	07/21/2016	07211...	Medibank		1015005 · Insu...	-101.82	-153,306.77
Check	07/25/2016	07251...	Medibank		1015005 · Insu...	-443.00	-153,749.77
Check	07/25/2016	07251...	Medibank		1015005 · Insu...	-178.25	-153,928.02
Bill Pmt -Check	07/27/2016	31264	Health Care Service ...	Remaining b...	0002001 · Acc...	-182.37	-154,110.39
Bill Pmt -Check	07/27/2016	31265	Baker & Taylor - Co...		0002001 · Acc...	-240.82	-154,351.21
Bill Pmt -Check	07/27/2016	31266	Blackstone Audio, Inc.		0002001 · Acc...	-250.00	-154,601.21
Bill Pmt -Check	07/27/2016	31267	Cintas		0002001 · Acc...	-43.85	-154,645.06
Bill Pmt -Check	07/27/2016	31268	ComEd	Account # 86...	0002001 · Acc...	-70.29	-154,715.35
Bill Pmt -Check	07/27/2016	31269	Gale / Cengage Lea...		0002001 · Acc...	-289.29	-155,004.64
Bill Pmt -Check	07/27/2016	31270	Grey House Publishi...		0002001 · Acc...	-1,320.50	-156,325.14
Bill Pmt -Check	07/27/2016	31271	Health Care Service ...	Account # 85...	0002001 · Acc...	-859.11	-157,184.25
Bill Pmt -Check	07/27/2016	31272	Health Care Service ...	Bill period: Au...	0002001 · Acc...	-9,389.78	-166,574.03
Bill Pmt -Check	07/27/2016	31273	Konica Minolta Pre...		0002001 · Acc...	-1,291.66	-167,865.69
Bill Pmt -Check	07/27/2016	31274	Nicor Gas	Account # 66...	0002001 · Acc...	-13.74	-167,879.43
Bill Pmt -Check	07/27/2016	31275	Pawlowski, Joanne	Program - 8/1...	0002001 · Acc...	-150.00	-168,029.43
Bill Pmt -Check	07/27/2016	31276	Plainfield Area Cha...	WYSK Events	0002001 · Acc...	-25.00	-168,054.43
Bill Pmt -Check	07/27/2016	31277	PLIC - SBD Grand I...		0002001 · Acc...	-697.39	-168,751.82
Bill Pmt -Check	07/27/2016	31278	Rand, Janet	Job Club - 8/1...	0002001 · Acc...	-100.00	-168,851.82
Bill Pmt -Check	07/27/2016	31279	Recorded Books, Inc.		0002001 · Acc...	-193.98	-169,045.80
Bill Pmt -Check	07/27/2016	31280	Schlacks, Bob	Job Club - 8/1...	0002001 · Acc...	-75.00	-169,120.80
Bill Pmt -Check	07/27/2016	31281	Signs by Tomorrow		0002001 · Acc...	-105.26	-169,226.06
Bill Pmt -Check	07/27/2016	31282	The Employers Ass...	Flexible Spen...	0002001 · Acc...	-356.00	-169,582.06
Bill Pmt -Check	07/27/2016	31283	Vision Service Plan ...	For August 20...	0002001 · Acc...	-125.43	-169,707.49
Bill Pmt -Check	07/27/2016	31284	Weblinx Incorporated		0002001 · Acc...	-1,003.75	-170,711.24
Bill Pmt -Check	07/27/2016	31285	Zabinski Consulting ...	Accounting se...	0002001 · Acc...	-800.00	-171,511.24
Bill Pmt -Check	07/27/2016	31286	Baker & Taylor Books-		0002001 · Acc...	-1,328.73	-172,839.97
Bill Pmt -Check	07/27/2016	31287	Midwest Tape		0002001 · Acc...	-598.70	-173,438.67
Bill Pmt -Check	07/27/2016	31288	Parsons, Sue		0002001 · Acc...	-69.06	-173,507.73
Bill Pmt -Check	07/27/2016	31289	The Chalkboard Cre...		0002001 · Acc...	-14.36	-173,522.09
Bill Pmt -Check	07/27/2016	31290	MidAmerican Energ...	Account # 25...	0002001 · Acc...	-4,492.97	-178,015.06
Check	07/27/2016	07271...	Medibank		1015005 · Insu...	-45.98	-178,061.04
Check	07/29/2016	07291...	Medibank		1015005 · Insu...	-10.65	-178,071.69
Check	07/29/2016	07291...	Medibank		1015005 · Insu...	-255.42	-178,327.11
Deposit	07/31/2016			Interest	1004401 · Che...	7.93	-178,319.18
General Journal	07/31/2016	4		Allocate Cash...	-SPLIT-	178,319.18	0.00
Total 0001003 · Checking Account Midwest Bank - Other						0.00	0.00
Total 0001003 · Checking Account Midwest Bank						-320,316.31	226,460.32
0001004 · Tax Escrow Acct - IL Funds							0.01
1001004 · Tax Escrow (Library)							0.00
Total 1001004 · Tax Escrow (Library)							0.00

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Type	Date	Num	Name	Memo	Split	Amount	Balance	
2001004 · Tax Escrow (FICA)							0.00	
Total 2001004 · Tax Escrow (FICA)							0.00	
2501004 · Tax Escrow (IMRF)							0.00	
Total 2501004 · Tax Escrow (IMRF)							0.00	
3001004 · Tax Escrow (Audit)							0.00	
Total 3001004 · Tax Escrow (Audit)							0.00	
4001004 · Tax Escrow (Liability)							0.00	
Total 4001004 · Tax Escrow (Liability)							0.00	
5001004 · Tax Escrow (Site)							0.00	
Total 5001004 · Tax Escrow (Site)							0.00	
6001004 · Tax Escrow (Debt)							0.00	
Total 6001004 · Tax Escrow (Debt)							0.00	
8001004 · Tax Escrow (Woking Cash)							0.01	
Total 8001004 · Tax Escrow (Woking Cash)							0.01	
0001004 · Tax Escrow Acct - IL Funds - Other							0.00	
Total 0001004 · Tax Escrow Acct - IL Funds - Other							0.00	
Total 0001004 · Tax Escrow Acct - IL Funds							0.01	
0001007 · First Community Bank Tax Escrow							2,717,257.43	
1001007 · Tax Escrow (Library)							2,370,114.65	
General Journal	07/19/2016	1-tax...		RECORD PR...	-SPLIT-	38.52	2,370,153.17	
General Journal	07/21/2016	1-tax...		RECORD PR...	-SPLIT-	33,069.83	2,403,223.00	
Deposit	07/31/2016			Interest	1004401 · Che...	879.22	2,404,102.22	
Total 1001007 · Tax Escrow (Library)							33,987.57	2,404,102.22
2001007 · Tax Escrow (FICA)							76,740.52	
General Journal	07/19/2016	1-tax...		RECORD PR...	1001007 · Tax ...	2.12	76,742.64	
General Journal	07/21/2016	1-tax...		RECORD PR...	1001007 · Tax ...	1,818.54	78,561.18	
Total 2001007 · Tax Escrow (FICA)							1,820.66	78,561.18
2501007 · Tax Escrow (IMRF)							107,603.15	
General Journal	07/19/2016	1-tax...		RECORD PR...	1001007 · Tax ...	2.97	107,606.12	
General Journal	07/21/2016	1-tax...		RECORD PR...	1001007 · Tax ...	2,549.91	110,156.03	
Total 2501007 · Tax Escrow (IMRF)							2,552.88	110,156.03
3001007 · Tax Escrow (Audit)							3,336.52	
General Journal	07/19/2016	1-tax...		RECORD PR...	1001007 · Tax ...	0.09	3,336.61	
General Journal	07/21/2016	1-tax...		RECORD PR...	1001007 · Tax ...	79.07	3,415.68	
Total 3001007 · Tax Escrow (Audit)							79.16	3,415.68

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Type	Date	Num	Name	Memo	Split	Amount	Balance	
4001007 · Tax Escrow (Liability)							10,009.59	
General Journal	07/19/2016	1-tax...		RECORD PR...	1001007 · Tax ...	0.28	10,009.87	
General Journal	07/21/2016	1-tax...		RECORD PR...	1001007 · Tax ...	237.20	10,247.07	
Total 4001007 · Tax Escrow (Liability)							237.48	10,247.07
5001007 · Tax Escrow (Site)							122,617.55	
General Journal	07/19/2016	1-tax...		RECORD PR...	1001007 · Tax ...	3.38	122,620.93	
General Journal	07/21/2016	1-tax...		RECORD PR...	1001007 · Tax ...	2,905.72	125,526.65	
Total 5001007 · Tax Escrow (Site)							2,909.10	125,526.65
6001007 · Tax Escrow (Debt)							0.00	
Total 6001007 · Tax Escrow (Debt)								0.00
8001007 · Tax Escrow (Working Cash)							26,835.45	
Total 8001007 · Tax Escrow (Working Cash)								26,835.45
0001007 · First Community Bank Tax Escrow - Other							0.00	
Total 0001007 · First Community Bank Tax Escrow - Other								0.00
Total 0001007 · First Community Bank Tax Escrow						41,586.85	2,758,844.28	
001001 · Petty Cash - Summary							2,109.00	
1001002 · Petty Cash - Imprest							2,369.00	
Total 1001002 · Petty Cash - Imprest								2,369.00
5001001 · Petty Cash							-260.00	
Total 5001001 · Petty Cash								-260.00
001001 · Petty Cash - Summary - Other							0.00	
Total 001001 · Petty Cash - Summary - Other								0.00
Total 001001 · Petty Cash - Summary							2,109.00	
1001001 · Petty Cash on Hand							250.00	
Total 1001001 · Petty Cash on Hand								250.00
1001005 · E-Pay							13,571.27	
General Journal	07/31/2016	1-tran...		to record tran...	1001006 · E-P...	2,474.04	16,045.31	
Deposit	07/31/2016			Interest	1004402 · E-P...	4.51	16,049.82	
Total 1001005 · E-Pay						2,478.55	16,049.82	

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Type	Date	Num	Name	Memo	Split	Amount	Balance
1001006 · E-PAY (Illinois National Bank)							1,205.48
Deposit	07/01/2016			1-epay-1	1004004 · Fines	8.60	1,214.08
Deposit	07/02/2016			1-epay-2	1004004 · Fines	3.40	1,217.48
Deposit	07/05/2016			1-epay-5	-SPLIT-	232.90	1,450.38
Deposit	07/06/2016			1-epay-6	-SPLIT-	252.61	1,702.99
Deposit	07/06/2016			1-EPAY-6	1004004 · Fines	36.50	1,739.49
Deposit	07/07/2016			1-EPAY-7	-SPLIT-	263.35	2,002.84
Deposit	07/08/2016			1-epay-8	1004004 · Fines	98.68	2,101.52
Deposit	07/09/2016			1-epay-9	-SPLIT-	291.48	2,393.00
Deposit	07/10/2016			1-epay-11	1004004 · Fines	63.89	2,456.89
Deposit	07/12/2016			1-epay-12	1004004 · Fines	66.60	2,523.49
Deposit	07/13/2016			1-epay-13	1004004 · Fines	80.89	2,604.38
Deposit	07/14/2016			1-epay-14	1004004 · Fines	67.79	2,672.17
Deposit	07/14/2016			1-epay-14	1004004 · Fines	16.00	2,688.17
Deposit	07/15/2016			1-EPAY-15	1004004 · Fines	37.90	2,726.07
Deposit	07/18/2016			1-EPAY-18	1004004 · Fines	115.58	2,841.65
Deposit	07/19/2016			1-EPAY-19	1004004 · Fines	110.10	2,951.75
Deposit	07/20/2016			1-EPAY-20	1004004 · Fines	160.54	3,112.29
Deposit	07/21/2016			1-EPAY-21	1004004 · Fines	28.50	3,140.79
Deposit	07/22/2016			1-EPAY-22	1004004 · Fines	93.00	3,233.79
Deposit	07/23/2016			1-EPAY-23	1004004 · Fines	32.70	3,266.49
Deposit	07/25/2016			1-epay-25	1004004 · Fines	62.70	3,329.19
Deposit	07/26/2016			1-epay-26	1004004 · Fines	70.39	3,399.58
Deposit	07/27/2016			1-epay-27	1004004 · Fines	168.08	3,567.66
Deposit	07/28/2016			1-epay-28	1004004 · Fines	61.59	3,629.25
Deposit	07/29/2016			1-epay-29	1004004 · Fines	13.00	3,642.25
Deposit	07/30/2016			1-epay-30	1004004 · Fines	25.99	3,668.24
General Journal	07/31/2016	1-tran...		to record tran...	1001005 · E-Pay	-2,474.04	1,194.20
Check	07/31/2016			Service Charge	1015204 · Ban...	-93.62	1,100.58
Total 1001006 · E-PAY (Illinois National Bank)						-104.90	1,100.58
4001005 · Investments - Liab Insur Fund							0.00
Total 4001005 · Investments - Liab Insur Fund							0.00
5001006 · Investments - Site & Bldg							0.00
Total 5001006 · Investments - Site & Bldg							0.00
6001005 · Investments - Debt Service							0.00
Total 6001005 · Investments - Debt Service							0.00
7501011 · Construction Checking Acct							349,006.62
Deposit	07/31/2016			Interest	7504400 · Inter...	105.57	349,112.19
Total 7501011 · Construction Checking Acct						105.57	349,112.19
7501012 · Prime Reserve Account							0.00
Total 7501012 · Prime Reserve Account							0.00

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Type	Date	Num	Name	Memo	Split	Amount	Balance
8001005 · Tax Escrow (Working Cash)							0.00
Total 8001005 · Tax Escrow (Working Cash)							0.00
11000 · Accounts Receivable							0.00
Total 11000 · Accounts Receivable							0.00
1001010 · Property Tax Rec (Library)							1,607,681.99
Total 1001010 · Property Tax Rec (Library)							1,607,681.99
1001020 · Interest Rec (Library)							0.00
Total 1001020 · Interest Rec (Library)							0.00
1001030 · Health Insurance Receivable							0.00
Total 1001030 · Health Insurance Receivable							0.00
1001040 · Prepaid Insurance (Library)							15,010.52
Total 1001040 · Prepaid Insurance (Library)							15,010.52
1001175 · Due from Construction Fund							44,162.20
Total 1001175 · Due from Construction Fund							44,162.20
12000 · Undeposited Funds							0.00
Total 12000 · Undeposited Funds							0.00
2001010 · Property Taxes Rec (FICA)							88,407.64
Total 2001010 · Property Taxes Rec (FICA)							88,407.64
2501010 · Prop Tax Rec (IMRF)							123,963.28
Total 2501010 · Prop Tax Rec (IMRF)							123,963.28
3001010 · Property Tax Receivable - Audit							3,843.85
Total 3001010 · Property Tax Receivable - Audit							3,843.85
3001020 · Interest Receivable (Audit)							0.00
Total 3001020 · Interest Receivable (Audit)							0.00
4001010 · Property Tax Receivable							11,531.36
Total 4001010 · Property Tax Receivable							11,531.36
4001020 · Interest Receivable							0.00
Total 4001020 · Interest Receivable							0.00
4001030 · Prepaid Insurance							8,250.00
Total 4001030 · Prepaid Insurance							8,250.00
5001010 · Property Tax Rec - (Site)							141,260.38
Total 5001010 · Property Tax Rec - (Site)							141,260.38
5001020 · Interest Receivable - Site Fund							0.00
Total 5001020 · Interest Receivable - Site Fund							0.00

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Type	Date	Num	Name	Memo	Split	Amount	Balance
5001040 · Prepaid Expenses							0.00
Total 5001040 · Prepaid Expenses							0.00
6001010 · Property Tax Rec (Debt)							0.00
Total 6001010 · Property Tax Rec (Debt)							0.00
6001020 · Interest Receivable							0.00
Total 6001020 · Interest Receivable							0.00
7501005 · Investments							0.00
Total 7501005 · Investments							0.00
7501110 · Due from General Fund							-44,162.20
Total 7501110 · Due from General Fund							-44,162.20
15000 · Furniture and Equipment							0.00
Total 15000 · Furniture and Equipment							0.00
17000 · Accumulated Depreciation							0.00
Total 17000 · Accumulated Depreciation							0.00
0002001 · Accounts Payable							-25,506.58
Bill	07/01/2016	CVQX...	Facebook		1015318 · Publ...	-104.20	-25,610.78
Bill Pmt -CCard	07/01/2016		Facebook		0001901 · Cre...	104.20	-25,506.58
Bill	07/01/2016	122591	JanWay Company U...		1035308 · Circ...	-239.78	-25,746.36
Bill Pmt -CCard	07/01/2016		JanWay Company U...		0001906 · Cre...	239.78	-25,506.58
Bill	07/01/2016	10000...	EBSCO Information ...	Period: 7/1/16...	1045103 · Dat...	-6,546.00	-32,052.58
Bill	07/01/2016	32512...	Growing Minds, LLC	Muzzy Databa...	1055103 · Dat...	-2,500.00	-34,552.58
Bill	07/01/2016	July 2...	Reader Service	Harlequin, Jul...	1045112 · Ficti...	-36.40	-34,588.98
Bill	07/01/2016	20428	Tech Pro Logic	Full contract - ...	1095210 · Lea...	-55,600.00	-90,188.98
Bill	07/01/2016	73991	Tumbleweed Press L...	Tumblebooks ...	1055103 · Dat...	-1,199.00	-91,387.98
Bill	07/01/2016	3873317	Anderson	July 2016	5085214 · Buil...	-91.78	-91,479.76
Bill	07/01/2016	20048...	Quench USA, INC		5085215 · Equi...	-276.00	-91,755.76
Bill	07/01/2016	1384704	Center Point Large ...		1045114 · Larg...	-136.62	-91,892.38
Bill	07/01/2016	27596	Plainfield Area Cha...	June Greeter ...	1015318 · Publ...	-175.00	-92,067.38
Bill	07/01/2016	75364...	Recorded Books, Inc.	Subs. period:...	1045104 · Dow...	-27.49	-92,094.87
Bill	07/01/2016	75364...	Recorded Books, Inc.	Subs. period:...	1045104 · Dow...	-215.35	-92,310.22
Bill	07/01/2016	07012...	Postmaster	Postage - Fall...	1015313 · New...	-4,200.00	-96,510.22
Bill	07/01/2016	14270...	Groot Industries, Inc.		5085213 · Disp...	-188.51	-96,698.73
Bill	07/01/2016	142369	Suburban Elevator ...	Elevator servi...	5085215 · Equi...	-565.47	-97,264.20
Bill	07/01/2016	11466...	Scholastic Library P...	Online renew...	1055103 · Dat...	-24,113.00	-121,377.20
Bill	07/01/2016	50141...	Baker & Taylor - Co...		1045119 · Stan...	-197.83	-121,575.03
Bill	07/03/2016	6/4/16...	Cardmember Service		-SPLIT-	-17,096.51	-138,671.54
Bill	07/04/2016	34441...	Cintas		5085214 · Buil...	-43.85	-138,715.39
Bill	07/04/2016	83432...	Thomson Reuters - ...	Subscription ...	1045119 · Stan...	-81.00	-138,796.39
Bill	07/04/2016	07042...	Notary Public Associ...		1015013 · Me...	-54.00	-138,850.39
Bill Pmt -CCard	07/04/2016		Notary Public Associ...		0001909 · Cre...	54.00	-138,796.39
Bill	07/04/2016	7/4/16-1	Google		1095209 · Ema...	-279.16	-139,075.55
Bill Pmt -CCard	07/04/2016		Google		0001903 · Cre...	279.16	-138,796.39
Bill	07/05/2016	125440	Children's Plus Inc.		1055116 · Non...	-19.70	-138,816.09

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Bill	07/05/2016	00001...	Baker & Taylor-Pap...	Annual Paper...	1045117 · Fore...	-1,078.00	-139,894.09
Bill	07/05/2016	NS16...	Baker & Taylor Books-	TS360 - 7/1/1...	1095211 · Sub...	-1,495.00	-141,389.09
Bill	07/05/2016	20321...	Baker & Taylor Books-		1045114 · Larg...	-16.87	-141,405.96
Bill	07/05/2016	58316...	Gale / Cengage Lea...		1045114 · Larg...	-50.03	-141,455.99
Bill	07/05/2016	Posta...	US Post		1015311 · Post...	-100.00	-141,555.99
Bill Pmt -CCard	07/05/2016		US Post		0001906 · Cre...	100.00	-141,455.99
Bill	07/06/2016	07062...	Maddox, Michael	Program - 7/6...	1045102 · Adul...	-275.00	-141,730.99
Bill	07/06/2016	63039...	Kin-ko Ace Stores, I...		5085216 · Buil...	-72.98	-141,803.97
Bill	07/06/2016	7/13-8...	Comcast	Account #877...	1095303 · Dat...	-129.85	-141,933.82
Bill	07/06/2016	118927	Illinois Library Assoc...	Membership - ...	1015013 · Me...	-75.00	-142,008.82
Bill	07/06/2016	160677	RMG	Pump repair	5085217 · Equi...	-413.00	-142,421.82
Bill	07/06/2016	924642	Grey House Publishi...		1045118 · Ref...	-213.75	-142,635.57
Bill	07/06/2016	118401	Illinois Library Assoc...	2016-2017 IL...	1015013 · Me...	-350.00	-142,985.57
Bill	07/06/2016	20321...	Baker & Taylor Books-		1045117 · Fore...	-9.62	-142,995.19
Bill	07/06/2016	94118...	Midwest Tape		1045108 · Vide...	-21.59	-143,016.78
Bill	07/06/2016	94118...	Midwest Tape		1045108 · Vide...	-26.99	-143,043.77
Bill	07/06/2016	94118...	Midwest Tape		1045107 · Co...	-13.99	-143,057.76
Bill	07/06/2016	94118...	Midwest Tape		1055108 · Vide...	-16.99	-143,074.75
Bill	07/06/2016	94118...	Midwest Tape		1065108 · Vide...	-82.97	-143,157.72
Bill	07/06/2016	94118...	Midwest Tape		1055108 · Vide...	-19.98	-143,177.70
Bill	07/06/2016	94118...	Midwest Tape		1065107 · Co...	-12.99	-143,190.69
Bill	07/06/2016	94118...	Midwest Tape		1045108 · Vide...	-92.96	-143,283.65
Bill	07/06/2016	75366...	Recorded Books, Inc.		1045109 · Audi...	-99.00	-143,382.65
Bill	07/06/2016	YS pr...	Parsons, Sue	Teen Game N...	1065101 · Sum...	-54.58	-143,437.23
Bill	07/06/2016	Stamp...	US Post		1015311 · Post...	-47.00	-143,484.23
Bill Pmt -CCard	07/06/2016		US Post		0001911 · Cre...	47.00	-143,437.23
Bill	07/07/2016	Dece...	Erdmann, Maggie	Program - 7/7...	1055101 · Sum...	-325.00	-143,762.23
Bill	07/07/2016	07/07/...	Illinois Library Assoc...	Membership - ...	1015013 · Me...	-115.00	-143,877.23
Bill	07/07/2016	07/07/...	Illinois Library Assoc...	Membership - ...	1015013 · Me...	-135.00	-144,012.23
Bill	07/07/2016	07/07/...	Deszcz, Judith	VOID: Membe...	1015013 · Me...	0.00	-144,012.23
Bill	07/07/2016	07/07/...	Illinois Library Assoc...	Membership - ...	1015013 · Me...	-100.00	-144,112.23
Bill	07/07/2016	07/07/...	Illinois Library Assoc...	Membership - ...	1015013 · Me...	-115.00	-144,227.23
Bill	07/07/2016	07/07/...	Illinois Library Assoc...	Membership - ...	1015013 · Me...	-135.00	-144,362.23
Bill Pmt -Check	07/07/2016	31191	Baker & Taylor - Co...		0001003 · Che...	89.87	-144,272.36
Bill Pmt -Check	07/07/2016	31192	Baker & Taylor Books-		0001003 · Che...	1,203.58	-143,068.78
Bill Pmt -Check	07/07/2016	31193	Deszcz, Judith	VOID: Membe...	0001003 · Che...	0.00	-143,068.78
Bill Pmt -Check	07/07/2016	31194	EBSCO Information ...	Period: 7/1/16...	0001003 · Che...	6,546.00	-136,522.78
Bill Pmt -Check	07/07/2016	31195	Gale / Cengage Lea...		0001003 · Che...	74.37	-136,448.41
Bill Pmt -Check	07/07/2016	31196	Growing Minds, LLC	Muzzy Databa...	0001003 · Che...	2,500.00	-133,948.41
Bill Pmt -Check	07/07/2016	31197	Hess, Tania	VOID: Progra...	0001003 · Che...	0.00	-133,948.41
Bill Pmt -Check	07/07/2016	31198	Illinois Library Assoc...		0001003 · Che...	600.00	-133,348.41
Bill Pmt -Check	07/07/2016	31199	Magic of Gary Kantor	Program - 7/2...	0001003 · Che...	660.00	-132,688.41
Bill Pmt -Check	07/07/2016	31200	McCully, Nancy	Program - 7/1...	0001003 · Che...	220.00	-132,468.41
Bill Pmt -Check	07/07/2016	31201	Quality Books Inc.		0001003 · Che...	43.53	-132,424.88
Bill Pmt -Check	07/07/2016	31202	Rand, Janet	Job club - 7/2...	0001003 · Che...	100.00	-132,324.88
Bill Pmt -Check	07/07/2016	31203	Reader Service	Harlequin, Jul...	0001003 · Che...	36.40	-132,288.48
Bill Pmt -Check	07/07/2016	31204	Recorded Books, Inc.		0001003 · Che...	667.32	-131,621.16
Bill Pmt -Check	07/07/2016	31205	Riddle, Jenny	Program - 7/1...	0001003 · Che...	375.00	-131,246.16
Bill Pmt -Check	07/07/2016	31206	Stephens, Carole	Program - 7/1...	0001003 · Che...	643.00	-130,603.16

**Plainfield Public Library
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Type	Date	Num	Name	Memo	Split	Amount	Balance
Bill Pmt -Check	07/07/2016	31207	T-Mobile	Account # 72...	0001003 · Che...	462.13	-130,141.03
Bill Pmt -Check	07/07/2016	31208	Tech Pro Logic	Full contract - ...	0001003 · Che...	55,600.00	-74,541.03
Bill Pmt -Check	07/07/2016	31209	Thornton, Christine		0001003 · Che...	850.00	-73,691.03
Bill Pmt -Check	07/07/2016	31210	Tumbleweed Press I...	Tumblebooks ...	0001003 · Che...	1,199.00	-72,492.03
Bill Pmt -Check	07/07/2016	31211	Weblinx Incorporated	Conversion fr...	0001003 · Che...	2,150.00	-70,342.03
Bill Pmt -Check	07/07/2016	31212	Zabinski Consulting ...	Accounting se...	0001003 · Che...	1,250.00	-69,092.03
Bill	07/07/2016	07/07/...	Illinois Library Assoc...	Membership -...	1015013 · Me...	-25.00	-69,117.03
Bill Pmt -Check	07/07/2016	31213	Anderson	July 2016	0001003 · Che...	91.78	-69,025.25
Bill Pmt -Check	07/07/2016	31214	Cardmember Service		0001003 · Che...	17,096.51	-51,928.74
Bill Pmt -Check	07/07/2016	31215	Children's Plus Inc.		0001003 · Che...	55.80	-51,872.94
Bill Pmt -Check	07/07/2016	31216	Cintas		0001003 · Che...	43.85	-51,829.09
Bill Pmt -Check	07/07/2016	31217	Illinois Library Assoc...	Membership -...	0001003 · Che...	25.00	-51,804.09
Bill Pmt -Check	07/07/2016	31218	JJ Jones	Lighting Extras	0001003 · Che...	726.00	-51,078.09
Bill Pmt -Check	07/07/2016	31219	Kin-ko Ace Stores, I...		0001003 · Che...	130.44	-50,947.65
Bill Pmt -Check	07/07/2016	31220	Midwest Tape		0001003 · Che...	262.79	-50,684.86
Bill Pmt -Check	07/07/2016	31221	Plainfield Public Libr...	Petty cash	0001003 · Che...	213.00	-50,471.78
Bill Pmt -Check	07/07/2016	31222	Quench USA, INC		0001003 · Che...	276.00	-50,195.78
Bill Pmt -Check	07/07/2016	31223	RMG	Toilet repair	0001003 · Che...	286.00	-49,909.78
Bill Pmt -Check	07/07/2016	31224	Village of Plainfield		0001003 · Che...	276.26	-49,633.52
Bill	07/07/2016	7/7/16...	Illinois Library Assoc...	Membership -...	1015013 · Me...	-150.00	-49,783.52
Bill	07/07/2016	63040...	Kin-ko Ace Stores, I...		5085216 · Buil...	-11.96	-49,795.48
Bill	07/07/2016	20321...	Baker & Taylor Books-		1045112 · Ficti...	-655.15	-50,450.63
Bill	07/07/2016	11801	IHLS - OCLC	FY2017 OCL...	1025307 · OCLC	-2,415.44	-52,866.07
Bill	07/08/2016	63040...	Kin-ko Ace Stores, I...		5085605 · Equi...	-20.08	-52,886.15
Bill	07/08/2016	07/08/...	Naperville Sun	Pays Through...	1045120 · Per...	-78.00	-52,964.15
Bill	07/08/2016	20321...	Baker & Taylor Books-		1055116 · Non...	-15.06	-52,979.21
Bill	07/08/2016	1776280	Staples Advantage		-SPLIT-	-25.27	-53,004.48
Bill	07/08/2016	14625	Datasource, ink		1015307 · Offic...	-278.00	-53,282.48
Bill Pmt -CCard	07/08/2016		Datasource, ink		0001909 · Cre...	278.00	-53,004.48
Bill Pmt -CCard	07/08/2016		Staples Advantage		0001909 · Cre...	25.27	-52,979.21
Bill	07/09/2016	Amaz...	Amazon		1045104 · Dow...	-11.99	-52,991.20
Bill	07/09/2016	Amaz...	Amazon		1045104 · Dow...	-9.99	-53,001.19
Bill	07/09/2016	Amaz...	Amazon		1045104 · Dow...	-12.99	-53,014.18
Bill	07/09/2016	Amaz...	Amazon		1045104 · Dow...	-12.99	-53,027.17
Bill	07/09/2016	Amaz...	Amazon		1045104 · Dow...	-12.99	-53,040.16
Bill	07/09/2016	Amaz...	Amazon		1045104 · Dow...	-12.99	-53,053.15
Bill Pmt -CCard	07/09/2016		Amazon		0001904 · Cre...	11.99	-53,041.16
Bill Pmt -CCard	07/09/2016		Amazon		0001904 · Cre...	9.99	-53,031.17
Bill Pmt -CCard	07/09/2016		Amazon		0001904 · Cre...	12.99	-53,018.18
Bill Pmt -CCard	07/09/2016		Amazon		0001904 · Cre...	12.99	-53,005.19
Bill Pmt -CCard	07/09/2016		Amazon		0001904 · Cre...	12.99	-52,992.20
Bill Pmt -CCard	07/09/2016		Amazon		0001904 · Cre...	12.99	-52,979.21
Bill Pmt -CCard	07/09/2016		Amazon		0001904 · Cre...	18.62	-52,960.59
Bill	07/11/2016	0017453	Nagle Hartray	Services from...	7508006 · BLD...	-8,665.00	-61,625.59
Bill	07/11/2016	34442...	Cintas		5085214 · Buil...	-43.85	-61,669.44
Bill	07/11/2016	20321...	Baker & Taylor Books-		1045116 · Non...	-205.10	-61,874.54
Bill	07/11/2016	20321...	Baker & Taylor Books-		-SPLIT-	-339.12	-62,213.66
Bill	07/11/2016	94135...	Midwest Tape		1055108 · Vide...	-97.56	-62,311.22
Bill	07/11/2016	94135...	Midwest Tape		1045108 · Vide...	-22.99	-62,334.21

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Bill	07/11/2016	94135...	Midwest Tape		1045108 · Vide...	-48.98	-62,383.19
Bill	07/11/2016	94135...	Midwest Tape		1055108 · Vide...	-34.36	-62,417.55
Bill	07/11/2016	94135...	Midwest Tape		1045108 · Vide...	-14.99	-62,432.54
Bill	07/11/2016	94135...	Midwest Tape		1045108 · Vide...	-64.37	-62,496.91
Bill	07/11/2016	108-2...	Amazon		1045108 · Vide...	-18.65	-62,515.56
Bill	07/11/2016	Posta...	US Post		1015311 · Post...	-100.00	-62,615.56
Bill Pmt -CCard	07/11/2016		US Post		0001906 · Cre...	100.00	-62,515.56
Bill	07/11/2016	07112...	Hess, Tania	Supplies for P...	1045102 · Adul...	-125.00	-62,640.56
Bill	07/13/2016	Dece...	Stephens, Carole	Program - 7/1...	1055101 · Sum...	-643.00	-63,283.56
Bill	07/13/2016	7/13/1...	Pappas, Lisa	Reimbursed t...	1015011 · Staff...	-89.54	-63,373.10
Bill	07/13/2016	268177	Aurico Reports, Inc.	June 2016 Se...	1015014 · Hu...	-100.00	-63,473.10
Bill	07/13/2016	8072467	New Readers Press	News for You ...	1045103 · Dat...	-30.00	-63,503.10
Bill	07/13/2016	7/1/16...	Health Care Service ...	Remaining b...	1015005 · Insu...	-182.37	-63,685.47
Credit	07/13/2016	108-2...	Amazon		1045108 · Vide...	0.03	-63,685.44
Bill	07/14/2016	7/14/1...	Thornton, Christine	Program - 7/1...	1065101 · Sum...	-300.00	-63,985.44
Bill	07/14/2016	20321...	Baker & Taylor Books-		1045112 · Ficti...	-356.72	-64,342.16
Bill	07/14/2016	58365...	Gale / Cengage Lea...		1045114 · Larg...	-141.55	-64,483.71
Bill	07/15/2016	07152...	Riddle, Jenny	Program - 7/1...	1045102 · Adul...	-375.00	-64,858.71
Bill	07/15/2016	Bill dat...	AT&T	Account # 13...	1095303 · Dat...	-162.00	-65,020.71
Bill	07/15/2016	7/15/1...	Call One	Account # 11...	1015317 · Tele...	-1,061.25	-66,081.96
Bill	07/15/2016	50141...	Baker & Taylor - Co...		1045119 · Stan...	-42.99	-66,124.95
Bill	07/15/2016	845175	Blackstone Audio, Inc.		1045109 · Audi...	-200.00	-66,324.95
Bill	07/15/2016	58371...	Gale / Cengage Lea...		1045114 · Larg...	-69.72	-66,394.67
Bill	07/15/2016	75372...	Recorded Books, Inc.		1045109 · Audi...	-49.99	-66,444.66
Bill	07/15/2016	75371...	Recorded Books, Inc.		1045109 · Audi...	-44.99	-66,489.65
Bill	07/15/2016	8/1/16...	Health Care Service ...	Bill period: Au...	1015005 · Insu...	-9,389.78	-75,879.43
Bill	07/15/2016	8/1/16...	Health Care Service ...	Account # 85...	1015005 · Insu...	-859.11	-76,738.54
Bill	07/15/2016	23206	Weblinx Incorporated	Website Main...	1095209 · Ema...	-90.00	-76,828.54
Bill	07/15/2016	7/14/1...	Techsoup.org		1095301 · Soft...	-108.00	-76,936.54
Bill Pmt -CCard	07/15/2016		Techsoup.org		0001901 · Cre...	108.00	-76,828.54
Bill	07/15/2016	94149...	Midwest Tape		1045107 · Co...	-11.19	-76,839.73
Bill	07/15/2016	94149...	Midwest Tape		1045108 · Vide...	-17.99	-76,857.72
Bill	07/16/2016	20614...	Staples Advantage		1015315 · Print...	-15.93	-76,873.65
Bill Pmt -CCard	07/16/2016		Staples Advantage		0001913 · Cre...	15.93	-76,857.72
Bill	07/18/2016	07182...	McCully, Nancy	Program - 7/1...	1045102 · Adul...	-220.00	-77,077.72
Bill	07/18/2016	2nd Q...	LIMRiCC Unemploy...	Second quart...	4005802 · Une...	-740.35	-77,818.07
Bill	07/18/2016	20321...	Baker & Taylor Books-		1045114 · Larg...	-34.22	-77,852.29
Bill	07/18/2016	8/1/16...	PLIC - SBD Grand I...		1015005 · Insu...	-697.39	-78,549.68
Bill	07/18/2016	Augus...	Vision Service Plan ...	For August 20...	1015005 · Insu...	-125.43	-78,675.11
Bill	07/18/2016	6/15/1...	Nicor Gas	Account # 66-...	5085602 · Utilit...	-13.74	-78,688.85
Bill	07/18/2016	30918...	Konica Minolta Pre...		1095210 · Lea...	-1,291.66	-79,980.51
Bill	07/18/2016	105-2...	Amazon		1045108 · Vide...	-74.85	-80,055.36
Bill Pmt -CCard	07/18/2016		Amazon		0001904 · Cre...	74.85	-79,980.51
Bill	07/18/2016	YA, 7/...	Little Caesars		1065101 · Sum...	-49.37	-80,029.88
Bill Pmt -CCard	07/18/2016		Little Caesars		0001902 · Cre...	49.37	-79,980.51
Bill	07/18/2016	34442...	Cintas		5085214 · Buil...	-43.85	-80,024.36
Bill	07/19/2016	7/5/16...	Deszcz, Judith	Mileage	1015012 · Trav...	-49.19	-80,073.55
Bill	07/19/2016	7/6/16...	Lombardo, Donna	Mileage	1015012 · Trav...	-18.15	-80,091.70
Bill	07/19/2016	7/11/16	Petersen, Michelle	Mileage	1015012 · Trav...	-25.92	-80,117.62

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Bill Pmt -Check	07/19/2016	31225	AT&T	Account # 13...	0001003 · Che...	162.00	-79,955.62
Bill Pmt -Check	07/19/2016	31226	Aurico Reports, Inc.	June 2016 Se...	0001003 · Che...	100.00	-79,855.62
Bill Pmt -Check	07/19/2016	31227	Baker & Taylor-Pap...	Annual Paper...	0001003 · Che...	1,078.00	-78,777.62
Bill Pmt -Check	07/19/2016	31228	Baker & Taylor Books-		0001003 · Che...	1,910.82	-76,866.80
Bill Pmt -Check	07/19/2016	31229	Call One	Account # 11...	0001003 · Che...	1,061.25	-75,805.55
Bill Pmt -Check	07/19/2016	31230	CCS	For June 2016	0001003 · Che...	1,700.00	-74,105.55
Bill Pmt -Check	07/19/2016	31231	Center Point Large ...		0001003 · Che...	136.62	-73,968.93
Bill Pmt -Check	07/19/2016	31232	Chicago Tribune	Pays through ...	0001003 · Che...	571.48	-73,397.45
Bill Pmt -Check	07/19/2016	31233	Children's Plus Inc.		0001003 · Che...	19.70	-73,377.75
Bill Pmt -Check	07/19/2016	31234	Cintas		0001003 · Che...	43.85	-73,333.90
Bill Pmt -Check	07/19/2016	31235	Comcast	Account #877...	0001003 · Che...	129.85	-73,204.05
Bill Pmt -Check	07/19/2016	31236	Deszcz, Judith	Mileage	0001003 · Che...	49.19	-73,154.86
Bill Pmt -Check	07/19/2016	31237	Forest Park Nature ...	Program - 8/2...	0001003 · Che...	220.40	-72,934.46
Bill Pmt -Check	07/19/2016	31238	Forte Payment Syst...	Warranty Fee	0001003 · Che...	5.00	-72,929.46
Bill Pmt -Check	07/19/2016	31239	Grey House Publishi...		0001003 · Che...	779.00	-72,150.46
Bill Pmt -Check	07/19/2016	31240	Groot Industries, Inc.		0001003 · Che...	188.51	-71,961.95
Bill Pmt -Check	07/19/2016	31241	Illinois Library Assoc...		0001003 · Che...	225.00	-71,736.95
Bill Pmt -Check	07/19/2016	31242	John T. Even	Final billing, F...	0001003 · Che...	4,281.20	-67,455.75
Bill Pmt -Check	07/19/2016	31243	Kin-ko Ace Stores, I...		0001003 · Che...	32.04	-67,423.71
Bill Pmt -Check	07/19/2016	31244	Library Planning Ass...	Post-referend...	0001003 · Che...	4,110.00	-63,313.71
Bill Pmt -Check	07/19/2016	31245	LIMRICC Unemploy...	Second quart...	0001003 · Che...	740.35	-62,573.36
Bill Pmt -Check	07/19/2016	31246	Linda Ling	Mileage	0001003 · Che...	17.28	-62,556.08
Bill Pmt -Check	07/19/2016	31247	Lombardo, Donna	Mileage	0001003 · Che...	18.15	-62,537.93
Bill Pmt -Check	07/19/2016	31248	Nagle Hartray	Services from...	0001003 · Che...	8,665.00	-53,872.93
Bill Pmt -Check	07/19/2016	31249	New Readers Press	News for You ...	0001003 · Che...	30.00	-53,842.93
Bill Pmt -Check	07/19/2016	31250	Pappas, Lisa	Reimbursed t...	0001003 · Che...	89.54	-53,753.39
Bill Pmt -Check	07/19/2016	31251	Petersen, Michelle	Mileage	0001003 · Che...	25.92	-53,727.47
Bill Pmt -Check	07/19/2016	31252	Plainfield Area Cha...	June Greeter ...	0001003 · Che...	175.00	-53,552.47
Bill Pmt -Check	07/19/2016	31253	PLIC - SBD Grand I...	Account # 10...	0001003 · Che...	752.45	-52,800.02
Bill Pmt -Check	07/19/2016	31254	Postmaster	Postage - Fall...	0001003 · Che...	4,200.00	-48,600.02
Bill Pmt -Check	07/19/2016	31255	Recorded Books, Inc.		0001003 · Che...	363.32	-48,236.70
Bill Pmt -Check	07/19/2016	31256	RMG	Pump repair	0001003 · Che...	413.00	-47,823.70
Bill Pmt -Check	07/19/2016	31257	Scholastic Library P...	Online renew...	0001003 · Che...	24,113.00	-23,710.70
Bill Pmt -Check	07/19/2016	31258	Suburban Elevator ...	Elevator servi...	0001003 · Che...	565.47	-23,145.23
Bill Pmt -Check	07/19/2016	31259	Thomson Reuters - ...	Subscription ...	0001003 · Che...	81.00	-23,064.23
Bill Pmt -Check	07/19/2016	31260	Thornton, Christine	Program-7/28...	0001003 · Che...	300.00	-22,764.23
Bill Pmt -Check	07/19/2016	31261	Weblinx Incorporated	Web Site Mai...	0001003 · Che...	90.00	-22,674.23
Bill Pmt -Check	07/19/2016	31262	Illinois Library Assoc...	2016-2017 IL...	0001003 · Che...	350.00	-22,324.23
Bill Pmt -Check	07/19/2016	31263	Naperville Sun	Pays Through...	0001003 · Che...	78.00	-22,246.23
Bill	07/19/2016	20321...	Baker & Taylor Books-		1055123 · Eas...	-45.61	-22,291.84
Bill	07/19/2016	5227	The Chalkboard Cre...		1055310 · Offic...	-14.36	-22,306.20
Bill	07/19/2016	14678	Datasource, ink		1015307 · Offic...	-178.00	-22,484.20
Bill	07/19/2016	14656	Datasource, ink		1015307 · Offic...	-159.00	-22,643.20
Bill Pmt -CCard	07/19/2016		Datasource, ink		0001909 · Cre...	178.00	-22,465.20
Bill Pmt -CCard	07/19/2016		Datasource, ink		0001909 · Cre...	159.00	-22,306.20
Bill	07/19/2016	Adultp...	Jewel-Osco		-SPLIT-	-23.98	-22,330.18
Bill Pmt -CCard	07/19/2016		Jewel-Osco		0001912 · Cre...	23.98	-22,306.20
Bill	07/19/2016	195347	Quality Books Inc.		1045119 · Stan...	-43.53	-22,349.73
Bill	07/20/2016	KM20...	Rand, Janet	Job club - 7/2...	1045212 · Instr...	-100.00	-22,449.73

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Bill	07/20/2016	6/20/1...	ComEd	Account # 86...	5085601 · Utilit...	-70.29	-22,520.02
Bill	07/20/2016	20321...	Baker & Taylor Books-		-SPLIT-	-87.69	-22,607.71
Bill	07/20/2016	20321...	Baker & Taylor Books-		1065112 · Ficti...	-169.34	-22,777.05
Bill	07/20/2016	20321...	Baker & Taylor Books-		1045112 · Ficti...	-446.40	-23,223.45
Bill	07/20/2016	58392...	Gale / Cengage Lea...		1045114 · Larg...	-25.59	-23,249.04
Bill	07/20/2016	58392...	Gale / Cengage Lea...		1045114 · Larg...	-55.98	-23,305.02
Bill	07/20/2016	5/16/1...	Nicor Gas	Account # 69-...	5085602 · Utilit...	-202.56	-23,507.58
Bill	07/21/2016	7/21/1...	Thornton, Christine	Program - 7/2...	-SPLIT-	-550.00	-24,057.58
Bill	07/21/2016	189742	The Employers Ass...	Flexible Spen...	1015005 · Insu...	-356.00	-24,413.58
Bill	07/21/2016	Posta...	US Post		1015311 · Post...	-50.00	-24,463.58
Bill Pmt -CCard	07/21/2016		US Post		0001906 · Cre...	50.00	-24,413.58
Bill	07/21/2016	104-9...	Amazon		1045112 · Ficti...	-27.78	-24,441.36
Bill	07/21/2016	104-9...	Amazon		1045112 · Ficti...	-10.45	-24,451.81
Bill Pmt -CCard	07/21/2016		Amazon		0001904 · Cre...	10.45	-24,441.36
Bill Pmt -CCard	07/21/2016		Amazon		0001904 · Cre...	27.78	-24,413.58
Bill	07/21/2016	20321...	Baker & Taylor Books-		1045115 · Gra...	-623.04	-25,036.62
Bill	07/21/2016	20321...	Baker & Taylor Books-		-SPLIT-	-67.70	-25,104.32
Bill	07/21/2016	10880...	Penguin Random H...		1045109 · Audi...	-255.00	-25,359.32
Bill	07/22/2016	7352324	MidAmerican Energ...	Account # 25...	5085601 · Utilit...	-4,492.97	-29,852.29
Bill	07/22/2016	Cmprs...	Menards		5085604 · Buil...	-28.00	-29,880.29
Bill Pmt -CCard	07/22/2016		Menards		0001908 · Cre...	28.00	-29,852.29
Bill	07/22/2016	94169...	Midwest Tape		1045108 · Vide...	-199.90	-30,052.19
Bill	07/22/2016	94169...	Midwest Tape		1045108 · Vide...	-131.93	-30,184.12
Bill	07/22/2016	94169...	Midwest Tape		1045108 · Vide...	-63.99	-30,248.11
Bill	07/22/2016	94169...	Midwest Tape		1045108 · Vide...	-23.99	-30,272.10
Bill	07/22/2016	94169...	Midwest Tape		1055108 · Vide...	-27.18	-30,299.28
Bill	07/22/2016	94169...	Midwest Tape		1045108 · Vide...	-40.78	-30,340.06
Bill	07/22/2016	94169...	Midwest Tape		1045107 · Co...	-21.99	-30,362.05
Bill	07/22/2016	94169...	Midwest Tape		1045108 · Vide...	-90.96	-30,453.01
Bill	07/22/2016	94169...	Midwest Tape		1045108 · Vide...	-22.99	-30,476.00
Bill	07/22/2016	IN110...	Brilliance Publishing...		1045109 · Audi...	-164.95	-30,640.95
Bill	07/22/2016	IN110...	Brilliance Publishing...		1045109 · Audi...	-173.95	-30,814.90
Bill	07/22/2016	7/22/1...	CTC Constant Contact		1015318 · Publ...	-63.75	-30,878.65
Bill Pmt -CCard	07/22/2016		CTC Constant Contact		0001901 · Cre...	63.75	-30,814.90
Bill	07/22/2016	10880...	Penguin Random H...		1045109 · Audi...	-24.00	-30,838.90
Bill	07/22/2016	846701	Blackstone Audio, Inc.		1045109 · Audi...	-47.99	-30,886.89
Bill	07/22/2016	57810...	NCPERS Group Life...	Premium for ...	1002007 · Ben...	-96.00	-30,982.89
Bill	07/22/2016	846698	Blackstone Audio, Inc.		1045109 · Audi...	-429.98	-31,412.87
Bill	07/24/2016	Suppli...	Parsons, Sue	Program supp...	1055101 · Sum...	-14.48	-31,427.35
Bill Pmt -CCard	07/24/2016		BC Basecamp		0001901 · Cre...	50.00	-31,377.35
Bill	07/24/2016	Stamp...	Stamps.com		1015311 · Post...	-15.99	-31,393.34
Bill Pmt -CCard	07/24/2016		Stamps.com		0001906 · Cre...	15.99	-31,377.35
Bill	07/24/2016	106-1...	Amazon		1045108 · Vide...	-174.74	-31,552.09
Bill Pmt -CCard	07/24/2016		Amazon		0001904 · Cre...	174.74	-31,377.35
Bill	07/24/2016	90026...	Konica Minolta	Coverage peri...	1095210 · Lea...	-578.19	-31,955.54
Bill	07/25/2016	34442...	Cintas		5085214 · Buil...	-43.85	-31,999.39
Bill	07/25/2016	9894691	BC Basecamp		1015318 · Publ...	-50.00	-32,049.39
Bill	07/25/2016	9905705	BC Basecamp		1015318 · Publ...	-250.00	-32,299.39
Bill Pmt -CCard	07/25/2016		BC Basecamp		0001901 · Cre...	250.00	-32,049.39

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Bill	07/25/2016	113-8...	Amazon		1045101 · Adul...	-102.87	-32,152.26
Bill	07/25/2016	105-2...	Amazon		1045109 · Audi...	-19.96	-32,172.22
Bill Pmt -CCard	07/25/2016		Amazon		0001904 · Cre...	19.96	-32,152.26
Bill	07/25/2016	Adult ...	JO-ANN fabric and c...		1045102 · Adul...	-15.24	-32,167.50
Bill Pmt -CCard	07/25/2016		JO-ANN fabric and c...		0001912 · Cre...	15.24	-32,152.26
Bill	07/25/2016	10880...	Penguin Random H...		1045109 · Audi...	-30.00	-32,182.26
Bill	07/26/2016	Janua...	Magic of Gary Kantor	Program - 7/2...	1055101 · Sum...	-660.00	-32,842.26
Bill	07/26/2016	71598...	Staples Advantage		1045310 · Offic...	-15.49	-32,857.75
Bill	07/26/2016	71598...	Staples Advantage		1045310 · Offic...	-14.39	-32,872.14
Bill	07/26/2016	71598...	Staples Advantage		-SPLIT-	-115.73	-32,987.87
Bill Pmt -CCard	07/26/2016		Staples Advantage		0001909 · Cre...	115.73	-32,872.14
Bill Pmt -CCard	07/26/2016		Staples Advantage		0001909 · Cre...	14.39	-32,857.75
Bill Pmt -CCard	07/26/2016		Staples Advantage		0001909 · Cre...	15.49	-32,842.26
Bill	07/26/2016	113-8...	Amazon		1045101 · Adul...	-114.95	-32,957.21
Bill	07/26/2016	106-1...	Amazon		1045108 · Vide...	-329.65	-33,286.86
Bill Pmt -CCard	07/26/2016		Amazon		0001904 · Cre...	102.87	-33,183.99
Bill Pmt -CCard	07/26/2016		Amazon		0001904 · Cre...	114.95	-33,069.04
Bill Pmt -CCard	07/26/2016		Amazon		0001904 · Cre...	329.65	-32,739.39
Bill	07/26/2016	113-7...	Amazon		1045310 · Offic...	-63.98	-32,803.37
Bill Pmt -CCard	07/26/2016		Amazon		0001904 · Cre...	63.98	-32,739.39
Bill	07/26/2016	10058...	go daddy		1095301 · Soft...	-199.99	-32,939.38
Bill Pmt -CCard	07/26/2016		go daddy		0001901 · Cre...	199.99	-32,739.39
Bill	07/26/2016	75378...	Recorded Books, Inc.		1045109 · Audi...	-29.99	-32,769.38
Bill	07/26/2016	75377...	Recorded Books, Inc.		1045109 · Audi...	-39.99	-32,809.37
Bill Pmt -Check	07/27/2016	31264	Health Care Service ...	Remaining b...	0001003 · Che...	182.37	-32,627.00
Bill Pmt -Check	07/27/2016	31265	Baker & Taylor - Co...		0001003 · Che...	240.82	-32,386.18
Bill Pmt -Check	07/27/2016	31266	Blackstone Audio, Inc.		0001003 · Che...	250.00	-32,136.18
Bill Pmt -Check	07/27/2016	31267	Cintas		0001003 · Che...	43.85	-32,092.33
Bill Pmt -Check	07/27/2016	31268	ComEd	Account # 86...	0001003 · Che...	70.29	-32,022.04
Bill Pmt -Check	07/27/2016	31269	Gale / Cengage Lea...		0001003 · Che...	289.29	-31,732.75
Bill Pmt -Check	07/27/2016	31270	Grey House Publishi...		0001003 · Che...	1,320.50	-30,412.25
Bill Pmt -Check	07/27/2016	31271	Health Care Service ...	Account # 85...	0001003 · Che...	859.11	-29,553.14
Bill Pmt -Check	07/27/2016	31272	Health Care Service ...	Bill period: Au...	0001003 · Che...	9,389.78	-20,163.36
Bill Pmt -Check	07/27/2016	31273	Konica Minolta Pre...		0001003 · Che...	1,291.66	-18,871.70
Bill Pmt -Check	07/27/2016	31274	Nicor Gas	Account # 66-...	0001003 · Che...	13.74	-18,857.96
Bill Pmt -Check	07/27/2016	31275	Pawlowski, Joanne	Program - 8/1...	0001003 · Che...	150.00	-18,707.96
Bill Pmt -Check	07/27/2016	31276	Plainfield Area Cha...	WYSK Events	0001003 · Che...	25.00	-18,682.96
Bill Pmt -Check	07/27/2016	31277	PLIC - SBD Grand I...		0001003 · Che...	697.39	-17,985.57
Bill Pmt -Check	07/27/2016	31278	Rand, Janet	Job Club - 8/1...	0001003 · Che...	100.00	-17,885.57
Bill Pmt -Check	07/27/2016	31279	Recorded Books, Inc.		0001003 · Che...	193.98	-17,691.59
Bill Pmt -Check	07/27/2016	31280	Schlacks, Bob	Job Club - 8/1...	0001003 · Che...	75.00	-17,616.59
Bill Pmt -Check	07/27/2016	31281	Signs by Tomorrow		0001003 · Che...	105.26	-17,511.33
Bill Pmt -Check	07/27/2016	31282	The Employers Ass...	Flexible Spen...	0001003 · Che...	356.00	-17,155.33
Bill Pmt -Check	07/27/2016	31283	Vision Service Plan ...	For August 20...	0001003 · Che...	125.43	-17,029.90
Bill Pmt -Check	07/27/2016	31284	Weblinx Incorporated		0001003 · Che...	1,003.75	-16,026.15
Bill Pmt -Check	07/27/2016	31285	Zabinski Consulting ...	Accounting se...	0001003 · Che...	800.00	-15,226.15
Bill Pmt -Check	07/27/2016	31286	Baker & Taylor Books-		0001003 · Che...	1,328.73	-13,897.42
Bill Pmt -Check	07/27/2016	31287	Midwest Tape		0001003 · Che...	598.70	-13,298.72
Bill Pmt -Check	07/27/2016	31288	Parsons, Sue		0001003 · Che...	69.06	-13,229.66

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Bill Pmt -Check	07/27/2016	31289	The Chalkboard Cre...		0001003 · Che...	14.36	-13,215.30
Bill Pmt -Check	07/27/2016	31290	MidAmerican Energ...	Account # 25...	0001003 · Che...	4,492.97	-8,722.33
Bill	07/27/2016	Banne...	Walmart		1035308 · Circ...	-13.47	-8,735.80
Bill Pmt -CCard	07/27/2016		Walmart		0001906 · Cre...	13.47	-8,722.33
Bill	07/27/2016	20321...	Baker & Taylor Books-		-SPLIT-	-24.97	-8,747.30
Bill	07/27/2016	20321...	Baker & Taylor Books-		1045112 · Ficti...	-417.74	-9,165.04
Bill	07/27/2016	10881...	Penguin Random H...		1045109 · Audi...	-41.25	-9,206.29
Bill	07/27/2016	75379...	Recorded Books, Inc.		1045109 · Audi...	-39.99	-9,246.28
Bill	07/28/2016	7/28/1...	Thornton, Christine	Program-7/28...	1065101 · Sum...	-300.00	-9,546.28
Bill	07/28/2016	71599...	Staples Advantage		1015307 · Offic...	-98.79	-9,645.07
Bill Pmt -CCard	07/28/2016		Staples Advantage		0001909 · Cre...	98.79	-9,546.28
Bill	07/28/2016	Posta...	US Post		1015311 · Post...	-100.00	-9,646.28
Bill Pmt -CCard	07/28/2016		US Post		0001906 · Cre...	100.00	-9,546.28
Bill	07/28/2016	109190	Enterprise Newspaper...	Legal Ad - Te...	1015316 · Print...	-64.50	-9,610.78
Bill	07/28/2016	109191	Enterprise Newspaper...	Legal Ad - Or...	1015316 · Print...	-290.25	-9,901.03
Bill	07/28/2016	75379...	Recorded Books, Inc.		1045109 · Audi...	-46.37	-9,947.40
Bill	07/28/2016	75379...	Recorded Books, Inc.		1045109 · Audi...	-45.00	-9,992.40
Bill	07/28/2016	75379...	Recorded Books, Inc.		1045109 · Audi...	-34.95	-10,027.35
Bill	07/29/2016	ILA O...	Illinois Library Assoc...	Financial Man...	1015011 · Staff...	-20.00	-10,047.35
Bill Pmt -CCard	07/29/2016		Illinois Library Assoc...	Financial Man...	0001901 · Cre...	20.00	-10,027.35
Bill	07/29/2016	114-0...	Amazon		1045112 · Ficti...	-9.34	-10,036.69
Bill Pmt -CCard	07/29/2016		Amazon		0001904 · Cre...	9.34	-10,027.35
Bill	07/29/2016	Posta...	US Post		1015311 · Post...	-47.00	-10,074.35
Bill Pmt -CCard	07/29/2016		US Post		0001911 · Cre...	47.00	-10,027.35
Bill	07/29/2016	Nailer,...	Menards		5085605 · Equi...	-199.00	-10,226.35
Bill Pmt -CCard	07/29/2016		Menards		0001908 · Cre...	199.00	-10,027.35
Bill	07/29/2016	20321...	Baker & Taylor Books-		1055123 · Eas...	-105.11	-10,132.46
Bill	07/29/2016	20321...	Baker & Taylor Books-		1045114 · Larg...	-15.68	-10,148.14
Bill	07/29/2016	20321...	Baker & Taylor Books-		1055112 · Ficti...	-13.05	-10,161.19
Bill	07/29/2016	58433...	Gale / Cengage Lea...		1045114 · Larg...	-23.24	-10,184.43
Bill	07/29/2016	10881...	Penguin Random H...		1045109 · Audi...	-33.75	-10,218.18
Bill	07/29/2016	6/29/1...	T-Mobile	Account # 72...	1015317 · Tele...	-155.69	-10,373.87
Bill	07/30/2016	114-0...	Amazon		1045112 · Ficti...	-14.99	-10,388.86
Bill Pmt -CCard	07/30/2016		Amazon		0001904 · Cre...	14.99	-10,373.87
Bill	07/31/2016	114-0...	Amazon		1045112 · Ficti...	-26.54	-10,400.41
Bill Pmt -CCard	07/31/2016		Amazon		0001904 · Cre...	26.54	-10,373.87
Bill	07/31/2016	V98Z...	Facebook		1015318 · Publ...	-218.78	-10,592.65
Bill Pmt -CCard	07/31/2016		Facebook		0001901 · Cre...	218.78	-10,373.87
Bill	07/31/2016	6/1/16...	Village of Plainfield	Account # 20...	5085603 · Utilit...	-22.52	-10,396.39
Bill	07/31/2016	06/01/...	Village of Plainfield	Account # 20...	5085603 · Utilit...	-317.58	-10,713.97
Bill	07/31/2016	7491	CCS	Pre-Referend...	7508006 · BLD...	-1,700.00	-12,413.97
Total 0002001 · Accounts Payable						13,092.61	-12,413.97

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Type	Date	Num	Name	Memo	Split	Amount	Balance
0001900 · Credit Card							-16,790.40
0001901 · Credit Card (Pappas)							-5,605.13
Bill Pmt -CCard	07/01/2016		Facebook		0002001 · Acc...	-104.20	-5,709.33
Bill	07/03/2016	6/4/16...	Cardmember Service		0002001 · Acc...	5,773.08	63.75
Bill Pmt -CCard	07/15/2016		Techsoup.org		0002001 · Acc...	-108.00	-44.25
Bill Pmt -CCard	07/22/2016		CTC Constant Contact		0002001 · Acc...	-63.75	-108.00
Bill Pmt -CCard	07/24/2016		BC Basecamp		0002001 · Acc...	-50.00	-158.00
Bill Pmt -CCard	07/25/2016		BC Basecamp		0002001 · Acc...	-250.00	-408.00
Bill Pmt -CCard	07/26/2016		go daddy		0002001 · Acc...	-199.99	-607.99
Bill Pmt -CCard	07/29/2016		Illinois Library Assoc...	Financial Man...	0002001 · Acc...	-20.00	-627.99
Bill Pmt -CCard	07/31/2016		Facebook		0002001 · Acc...	-218.78	-846.77
Total 0001901 · Credit Card (Pappas)						4,758.36	-846.77
0001902 · Credit Card (Marcantonio)							-485.32
Bill	07/03/2016	6/4/16...	Cardmember Service		0002001 · Acc...	433.36	-51.96
Bill Pmt -CCard	07/18/2016		Little Caesars		0002001 · Acc...	-49.37	-101.33
Total 0001902 · Credit Card (Marcantonio)						383.99	-101.33
0001903 · Credit Card (Milavec)							-373.25
Bill	07/03/2016	6/4/16...	Cardmember Service		0002001 · Acc...	373.25	0.00
Bill Pmt -CCard	07/04/2016		Google		0002001 · Acc...	-279.16	-279.16
Total 0001903 · Credit Card (Milavec)						94.09	-279.16
0001904 · Credit Card (Roubal)							-10.77
Bill	07/03/2016	6/4/16...	Cardmember Service		0002001 · Acc...	168.91	158.14
Bill Pmt -CCard	07/09/2016		Amazon		0002001 · Acc...	-11.99	146.15
Bill Pmt -CCard	07/09/2016		Amazon		0002001 · Acc...	-9.99	136.16
Bill Pmt -CCard	07/09/2016		Amazon		0002001 · Acc...	-12.99	123.17
Bill Pmt -CCard	07/09/2016		Amazon		0002001 · Acc...	-12.99	110.18
Bill Pmt -CCard	07/09/2016		Amazon		0002001 · Acc...	-12.99	97.19
Bill Pmt -CCard	07/09/2016		Amazon		0002001 · Acc...	-12.99	84.20
Bill Pmt -CCard	07/09/2016		Amazon		0002001 · Acc...	-18.62	65.58
Bill Pmt -CCard	07/18/2016		Amazon		0002001 · Acc...	-74.85	-9.27
Bill Pmt -CCard	07/21/2016		Amazon		0002001 · Acc...	-10.45	-19.72
Bill Pmt -CCard	07/21/2016		Amazon		0002001 · Acc...	-27.78	-47.50
Bill Pmt -CCard	07/24/2016		Amazon		0002001 · Acc...	-174.74	-222.24
Bill Pmt -CCard	07/25/2016		Amazon		0002001 · Acc...	-19.96	-242.20
Bill Pmt -CCard	07/26/2016		Amazon		0002001 · Acc...	-102.87	-345.07
Bill Pmt -CCard	07/26/2016		Amazon		0002001 · Acc...	-114.95	-460.02
Bill Pmt -CCard	07/26/2016		Amazon		0002001 · Acc...	-329.65	-789.67
Bill Pmt -CCard	07/26/2016		Amazon		0002001 · Acc...	-63.98	-853.65
Bill Pmt -CCard	07/29/2016		Amazon		0002001 · Acc...	-9.34	-862.99
Bill Pmt -CCard	07/30/2016		Amazon		0002001 · Acc...	-14.99	-877.98
Bill Pmt -CCard	07/31/2016		Amazon		0002001 · Acc...	-26.54	-904.52
Total 0001904 · Credit Card (Roubal)						-893.75	-904.52

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Type	Date	Num	Name	Memo	Split	Amount	Balance
0001905 · Credit Card (DeFazio)							-4,672.16
Bill	07/03/2016	6/4/16...	Cardmember Service		0002001 · Acc...	4,464.36	-207.80
Total 0001905 · Credit Card (DeFazio)						4,464.36	-207.80
0001906 · Credit Card (Petersen)							-276.81
Bill Pmt -CCard	07/01/2016		JanWay Company U...		0002001 · Acc...	-239.78	-516.59
Bill	07/03/2016	6/4/16...	Cardmember Service		0002001 · Acc...	516.59	0.00
Bill Pmt -CCard	07/05/2016		US Post		0002001 · Acc...	-100.00	-100.00
Bill Pmt -CCard	07/11/2016		US Post		0002001 · Acc...	-100.00	-200.00
Bill Pmt -CCard	07/21/2016		US Post		0002001 · Acc...	-50.00	-250.00
Bill Pmt -CCard	07/24/2016		Stamps.com		0002001 · Acc...	-15.99	-265.99
Bill Pmt -CCard	07/27/2016		Walmart		0002001 · Acc...	-13.47	-279.46
Bill Pmt -CCard	07/28/2016		US Post		0002001 · Acc...	-100.00	-379.46
Total 0001906 · Credit Card (Petersen)						-102.65	-379.46
0001907 · Credit Card (Quinlan)							0.00
Total 0001907 · Credit Card (Quinlan)							0.00
0001908 · Credit Card (Agne)							-1,062.02
Bill	07/03/2016	6/4/16...	Cardmember Service		0002001 · Acc...	1,062.02	0.00
Bill Pmt -CCard	07/22/2016		Menards		0002001 · Acc...	-28.00	-28.00
Bill Pmt -CCard	07/29/2016		Menards		0002001 · Acc...	-199.00	-227.00
Total 0001908 · Credit Card (Agne)						835.02	-227.00
0001909 · Credit Card (Maxwell)							-3,207.63
Bill	07/03/2016	6/4/16...	Cardmember Service		0002001 · Acc...	3,207.63	0.00
Bill Pmt -CCard	07/04/2016		Notary Public Associ...		0002001 · Acc...	-54.00	-54.00
Bill Pmt -CCard	07/08/2016		Datasource, ink		0002001 · Acc...	-278.00	-332.00
Bill Pmt -CCard	07/08/2016		Staples Advantage		0002001 · Acc...	-25.27	-357.27
Bill Pmt -CCard	07/19/2016		Datasource, ink		0002001 · Acc...	-178.00	-535.27
Bill Pmt -CCard	07/19/2016		Datasource, ink		0002001 · Acc...	-159.00	-694.27
Bill Pmt -CCard	07/26/2016		Staples Advantage		0002001 · Acc...	-115.73	-810.00
Bill Pmt -CCard	07/26/2016		Staples Advantage		0002001 · Acc...	-14.39	-824.39
Bill Pmt -CCard	07/26/2016		Staples Advantage		0002001 · Acc...	-15.49	-839.88
Bill Pmt -CCard	07/28/2016		Staples Advantage		0002001 · Acc...	-98.79	-938.67
Total 0001909 · Credit Card (Maxwell)						2,268.96	-938.67
0001910 · Credit Card (Ling)							-760.00
Bill	07/03/2016	6/4/16...	Cardmember Service		0002001 · Acc...	760.00	0.00
Total 0001910 · Credit Card (Ling)						760.00	0.00

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Type	Date	Num	Name	Memo	Split	Amount	Balance
0001911 · Credit Card (Zudic)							0.00
Bill Pmt -CCard	07/06/2016		US Post		0002001 · Acc...	-47.00	-47.00
Bill Pmt -CCard	07/29/2016		US Post		0002001 · Acc...	-47.00	-94.00
Total 0001911 · Credit Card (Zudic)						-94.00	-94.00
0001912 · Credit Card (Chaves, Therese)							-3.50
Bill	07/03/2016	6/4/16...	Cardmember Service		0002001 · Acc...	3.50	0.00
Bill Pmt -CCard	07/19/2016		Jewel-Osco		0002001 · Acc...	-23.98	-23.98
Bill Pmt -CCard	07/25/2016		JO-ANN fabric and c...		0002001 · Acc...	-15.24	-39.22
Total 0001912 · Credit Card (Chaves, Therese)						-35.72	-39.22
0001913 · Credit Card (Herbst)							-333.81
Bill	07/03/2016	6/4/16...	Cardmember Service		0002001 · Acc...	333.81	0.00
Bill Pmt -CCard	07/16/2016		Staples Advantage		0002001 · Acc...	-15.93	-15.93
Total 0001913 · Credit Card (Herbst)						317.88	-15.93
0001900 · Credit Card - Other							0.00
Total 0001900 · Credit Card - Other							0.00
Total 0001900 · Credit Card						12,756.54	-4,033.86
1002001 · Accounts Payable (Library)							0.00
Total 1002001 · Accounts Payable (Library)							0.00
1002002 · Federal Withholdings Payable							0.00
Total 1002002 · Federal Withholdings Payable							0.00
1002003 · State Withholding Payable							0.00
Total 1002003 · State Withholding Payable							0.00
1002004 · Employee FICA Payable							10.91
Total 1002004 · Employee FICA Payable							10.91
1002005 · Employee I.M.R.F Payable							0.00
General Journal	07/14/2016	1-payr...		record payroll ...	1015001 · Adm...	-4,134.42	-4,134.42
General Journal	07/28/2016	1-payr...		record payroll ...	1015001 · Adm...	-4,238.22	-8,372.64
Total 1002005 · Employee I.M.R.F Payable						-8,372.64	-8,372.64
1002006 · Benefits Payable - Health							12.06
Total 1002006 · Benefits Payable - Health							12.06
1002007 · Benefits Payable - NCPERS							1,308.00
Bill	07/22/2016	57810...	NCPERS Group Life...	Premium for ...	0002001 · Acc...	96.00	1,404.00
Total 1002007 · Benefits Payable - NCPERS						96.00	1,404.00

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Type	Date	Num	Name	Memo	Split	Amount	Balance	
1002008 · Garnishment Payments Payable							-400.00	
Total 1002008 · Garnishment Payments Payable							-400.00	
1002009 · 457 Payable							100.00	
General Journal	07/14/2016	1-valic-1	VALIC	06/16/16 payroll	1001003 · Che...	2,416.97	2,516.97	
General Journal	07/14/2016	1-payr...	VALIC	record payroll ...	1015001 · Adm...	-2,416.97	100.00	
General Journal	07/28/2016	1-valic-1	VALIC	7/28/16 payroll	1001003 · Che...	2,416.97	2,516.97	
General Journal	07/28/2016	1-payr...	VALIC	record payroll ...	1015001 · Adm...	-2,416.97	100.00	
Total 1002009 · 457 Payable							0.00	100.00
1002010 · Compensated Absences Payable							0.00	
Total 1002010 · Compensated Absences Payable							0.00	
1002011 · Accrued Expenditures							0.00	
Total 1002011 · Accrued Expenditures							0.00	
1002012 · Accrued Payroll							0.00	
Total 1002012 · Accrued Payroll							0.00	
1002020 · Accrued Expenditures							-601.91	
Total 1002020 · Accrued Expenditures							-601.91	
1002030 · Def Property Tax (Library)							-3,003,186.05	
General Journal	07/01/2016	1		Recognize th...	-SPLIT-	1,395,504.06	-1,607,681.99	
Total 1002030 · Def Property Tax (Library)							1,395,504.06	-1,607,681.99
100401 · Real Estate Taxes (Library)							0.00	
Total 100401 · Real Estate Taxes (Library)							0.00	
2002004 · FICA Payable							0.00	
Total 2002004 · FICA Payable							0.00	
2002030 · Def Prop Taxes (FICA)							-165,148.16	
General Journal	07/01/2016	1		Recognize th...	1002030 · Def ...	76,740.52	-88,407.64	
Total 2002030 · Def Prop Taxes (FICA)							76,740.52	-88,407.64
200401 · Real Estate Taxes Liability							0.00	
Total 200401 · Real Estate Taxes Liability							0.00	
24000 · Payroll Liabilities							0.00	
Total 24000 · Payroll Liabilities							0.00	
2502005 · IMRF Payable							0.00	
Total 2502005 · IMRF Payable							0.00	

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Type	Date	Num	Name	Memo	Split	Amount	Balance
2502030 · Def Property Taxes (IMRF)							-231,566.43
General Journal	07/01/2016	1		Recognize th...	1002030 · Def ...	107,603.15	-123,963.28
Total 2502030 · Def Property Taxes (IMRF)						107,603.15	-123,963.28
250401 · IMRF Real Estate Taxes							0.00
Total 250401 · IMRF Real Estate Taxes							0.00
3002001 · Accounts Payable (Audit)							0.00
Total 3002001 · Accounts Payable (Audit)							0.00
3002030 · Def Property Taxes (Audit)							-7,180.37
General Journal	07/01/2016	1		Recognize th...	1002030 · Def ...	3,336.52	-3,843.85
Total 3002030 · Def Property Taxes (Audit)						3,336.52	-3,843.85
4002001 · Accounts Payable (Liability)							-1,356.13
Total 4002001 · Accounts Payable (Liability)							-1,356.13
4002030 · Def Property Taxes (Liability)							-21,540.95
General Journal	07/01/2016	1		Recognize th...	1002030 · Def ...	10,009.59	-11,531.36
Total 4002030 · Def Property Taxes (Liability)						10,009.59	-11,531.36
5002001 · Accounts Payable (Site)							0.00
Total 5002001 · Accounts Payable (Site)							0.00
5002030 · Def Property Taxes - (Site)							-263,877.93
General Journal	07/01/2016	1		Recognize th...	1002030 · Def ...	122,617.55	-141,260.38
Total 5002030 · Def Property Taxes - (Site)						122,617.55	-141,260.38
6002001 · Accounts Payable (Debt)							0.00
Total 6002001 · Accounts Payable (Debt)							0.00
6002030 · Def Property Tax (Debt)							0.00
Total 6002030 · Def Property Tax (Debt)							0.00
7502001 · Accounts Payable (Construction)							0.00
Total 7502001 · Accounts Payable (Construction)							0.00
7502510 · Due to General Fund							0.00
Total 7502510 · Due to General Fund							0.00
1003001 · Fund Balance (Library)							-1,128,087.89
General Journal	07/01/2016	3		Allocate Retai...	32000 · Retain...	-211,976.67	-1,340,064.56
Total 1003001 · Fund Balance (Library)						-211,976.67	-1,340,064.56

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Type	Date	Num	Name	Memo	Split	Amount	Balance
2003001 · Fund Balance (FICA)							-38,674.61
General Journal	07/01/2016	3		Allocate Retai...	32000 · Retain...	-4,563.89	-43,238.50
Total 2003001 · Fund Balance (FICA)						-4,563.89	-43,238.50
2503001 · Fund Balance (IMRF)							-75,895.51
General Journal	07/01/2016	3		Allocate Retai...	32000 · Retain...	19,036.29	-56,859.22
Total 2503001 · Fund Balance (IMRF)						19,036.29	-56,859.22
30000 · Opening Balance Equity							0.00
Total 30000 · Opening Balance Equity							0.00
3003001 · Fund Balance (Audit)							-5,192.58
General Journal	07/01/2016	3		Allocate Retai...	32000 · Retain...	1,832.80	-3,359.78
Total 3003001 · Fund Balance (Audit)						1,832.80	-3,359.78
30100 · Capital Stock							0.00
Total 30100 · Capital Stock							0.00
30200 · Dividends Paid							0.00
Total 30200 · Dividends Paid							0.00
32000 · Retained Earnings							-37,624.31
General Journal	07/01/2016	3		Allocate Retai...	-SPLIT-	37,624.31	0.00
Total 32000 · Retained Earnings						37,624.31	0.00
4003001 · Fund Balance - Liability Fund							17,397.19
General Journal	07/01/2016	3		Allocate Retai...	32000 · Retain...	8,709.11	26,106.30
Total 4003001 · Fund Balance - Liability Fund						8,709.11	26,106.30
400400 · Property taxes							0.00
Total 400400 · Property taxes							0.00
5003001 · Fund Balance - Site Fund							-305,996.98
General Journal	07/01/2016	3		Allocate Retai...	32000 · Retain...	-19,182.45	-325,179.43
Total 5003001 · Fund Balance - Site Fund						-19,182.45	-325,179.43
6003001 · Fund Balance							0.00
Total 6003001 · Fund Balance							0.00
7503001 · Fund Balance-Res-Construction							-293,491.37
General Journal	07/01/2016	3		Allocate Retai...	32000 · Retain...	168,520.50	-124,970.87
Total 7503001 · Fund Balance-Res-Construction						168,520.50	-124,970.87

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Type	Date	Num	Name	Memo	Split	Amount	Balance	
8003001 - Fund Balance (Working Cash)							-26,835.46	
Total 8003001 - Fund Balance (Working Cash)							-26,835.46	
1004001 - Real Estate Taxes (Library)							0.00	
General Journal	07/01/2016	1		Recognize th...	1002030 · Def ...	-1,395,504.06	-1,395,504.06	
Deposit	07/13/2016			1-dep-13	1001003 · Che...	-4.20	-1,395,508.26	
General Journal	07/19/2016	1-tax...		RECORD PR...	1001007 · Tax ...	-38.52	-1,395,546.78	
General Journal	07/21/2016	1-tax...		RECORD PR...	1001007 · Tax ...	-33,069.83	-1,428,616.61	
Total 1004001 - Real Estate Taxes (Library)							-1,428,616.61	-1,428,616.61
1004002 - Personal Property Taxes							0.00	
Total 1004002 - Personal Property Taxes							0.00	
1004003 - Overlap Districts Agreement							0.00	
Total 1004003 - Overlap Districts Agreement							0.00	
1004004 - Fines							0.00	
Deposit	07/01/2016			1-epay-1	1001006 · E-P...	-8.60	-8.60	
Deposit	07/01/2016			1-dep-1	1001003 · Che...	-28.10	-36.70	
Deposit	07/02/2016			1-epay-2	1001006 · E-P...	-3.40	-40.10	
Deposit	07/05/2016			1-epay-5	1001006 · E-P...	-93.10	-133.20	
Deposit	07/05/2016			1-epay-5	1001006 · E-P...	-114.80	-248.00	
Deposit	07/05/2016			1-dep-5	1001003 · Che...	-59.29	-307.29	
Deposit	07/06/2016			1-epay-6	1001006 · E-P...	-33.39	-340.68	
Deposit	07/06/2016			1-EPAY-6	1001006 · E-P...	-36.50	-377.18	
Deposit	07/07/2016			1-dep-1	0001003 · Che...	-28.65	-405.83	
Deposit	07/07/2016			1-dep-1	0001003 · Che...	-462.18	-868.01	
Deposit	07/07/2016			1-EPAY-7	1001006 · E-P...	-61.35	-929.36	
Deposit	07/07/2016			1-dep-7	1001003 · Che...	-1.50	-930.86	
Deposit	07/08/2016			1-epay-8	1001006 · E-P...	-98.68	-1,029.54	
Deposit	07/08/2016			1-dep-8	1001003 · Che...	-51.30	-1,080.84	
Deposit	07/09/2016			1-epay-9	1001006 · E-P...	-89.48	-1,170.32	
Deposit	07/10/2016			1-epay-11	1001006 · E-P...	-63.89	-1,234.21	
Deposit	07/11/2016			1-dep-11	1001003 · Che...	-113.08	-1,347.29	
Deposit	07/12/2016			1-epay-12	1001006 · E-P...	-66.60	-1,413.89	
Deposit	07/12/2016			1-dep-12	1001003 · Che...	-23.70	-1,437.59	
Deposit	07/13/2016			1-epay-13	1001006 · E-P...	-80.89	-1,518.48	
Deposit	07/14/2016			1-epay-14	1001006 · E-P...	-67.79	-1,586.27	
Deposit	07/14/2016			1-epay-14	1001006 · E-P...	-16.00	-1,602.27	
Deposit	07/14/2016			1-dep-14	1001003 · Che...	-23.20	-1,625.47	
Deposit	07/15/2016			1-dep-1	1001003 · Che...	-32.20	-1,657.67	
Deposit	07/15/2016			1-dep-1	1001003 · Che...	-405.54	-2,063.21	
Deposit	07/15/2016			1-EPAY-15	1001006 · E-P...	-37.90	-2,101.11	
Deposit	07/15/2016			1-dep-15	1001003 · Che...	-27.20	-2,128.31	
Deposit	07/18/2016			1-EPAY-18	1001006 · E-P...	-115.58	-2,243.89	
Deposit	07/18/2016			1-dep-18	1001003 · Che...	-14.10	-2,257.99	
Deposit	07/19/2016			1-EPAY-19	1001006 · E-P...	-110.10	-2,368.09	
Deposit	07/19/2016			1-dep-19	1001003 · Che...	-16.40	-2,384.49	
Deposit	07/20/2016			1-EPAY-20	1001006 · E-P...	-160.54	-2,545.03	

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Type	Date	Num	Name	Memo	Split	Amount	Balance
Deposit	07/20/2016			1-dep-20	1001003 · Che...	-2.80	-2,547.83
Deposit	07/21/2016			1-EPAY-21	1001006 · E-P...	-28.50	-2,576.33
Deposit	07/21/2016			1-dep-21	1001003 · Che...	-3.80	-2,580.13
Deposit	07/22/2016			1-EPAY-22	1001006 · E-P...	-93.00	-2,673.13
Deposit	07/22/2016			1-dep-22	1001003 · Che...	-23.50	-2,696.63
Deposit	07/23/2016			1-EPAY-23	1001006 · E-P...	-32.70	-2,729.33
Deposit	07/25/2016			1-epay-25	1001006 · E-P...	-62.70	-2,792.03
Deposit	07/25/2016			1-dep-25	1001003 · Che...	-20.60	-2,812.63
Deposit	07/26/2016			1-epay-26	1001006 · E-P...	-70.39	-2,883.02
Deposit	07/26/2016			1-dep-26	1001003 · Che...	-14.29	-2,897.31
Deposit	07/27/2016			1-epay-27	1001006 · E-P...	-168.08	-3,065.39
Deposit	07/27/2016			1-dep-27	1001003 · Che...	-21.10	-3,086.49
Deposit	07/28/2016			1-epay-28	1001006 · E-P...	-61.59	-3,148.08
Deposit	07/28/2016			1-dep-28	1001003 · Che...	-31.40	-3,179.48
Deposit	07/29/2016			1-epay-29	1001006 · E-P...	-13.00	-3,192.48
Deposit	07/29/2016			1-dep-29	1001003 · Che...	-34.75	-3,227.23
Deposit	07/29/2016			1-dep-29	1001003 · Che...	-7.93	-3,235.16
Deposit	07/30/2016			1-epay-30	1001006 · E-P...	-25.99	-3,261.15
Total 1004004 · Fines						-3,261.15	-3,261.15
1004005 · Books Bags Sales							0.00
Total 1004005 · Books Bags Sales							0.00
1004006 · Copier Fees							0.00
Deposit	07/07/2016			1-dep-1	0001003 · Che...	-100.35	-100.35
Deposit	07/15/2016			1-dep-1	1001003 · Che...	-204.55	-304.90
Total 1004006 · Copier Fees						-304.90	-304.90
1004007 · Fax Fees							0.00
Deposit	07/07/2016			1-dep-1	0001003 · Che...	-36.00	-36.00
Deposit	07/15/2016			1-dep-1	1001003 · Che...	-82.75	-118.75
Total 1004007 · Fax Fees						-118.75	-118.75
1004008 · Non Resident Fees							0.00
Deposit	07/06/2016			1-epay-6	1001006 · E-P...	-219.22	-219.22
Deposit	07/07/2016			1-EPAY-7	1001006 · E-P...	-202.00	-421.22
Deposit	07/09/2016			1-epay-9	1001006 · E-P...	-202.00	-623.22
Total 1004008 · Non Resident Fees						-623.22	-623.22
1004009 · Book Sales							0.00
Total 1004009 · Book Sales							0.00
1004010 · Meeting Room Deposits							0.00
Deposit	07/05/2016			1-epay-5	1001006 · E-P...	-25.00	-25.00
Total 1004010 · Meeting Room Deposits						-25.00	-25.00

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Type	Date	Num	Name	Memo	Split	Amount	Balance
1004011 · Cash Over/Short							0.00
Total 1004011 · Cash Over/Short							0.00
1004310 · Staff Purchases							0.00
Total 1004310 · Staff Purchases							0.00
1004311 · Flex Spending							0.00
Total 1004311 · Flex Spending							0.00
1004315 · Foundation							0.00
Total 1004315 · Foundation							0.00
1004316 · Friends							0.00
Total 1004316 · Friends							0.00
1004400 · Tax Escrow Interest (Library)							0.00
Total 1004400 · Tax Escrow Interest (Library)							0.00
1004401 · Checking interest							0.00
Deposit	07/31/2016			Interest	0001003 · Che...	-7.93	-7.93
Deposit	07/31/2016			Interest	1001007 · Tax ...	-879.22	-887.15
Total 1004401 · Checking interest						-887.15	-887.15
1004402 · E-Pay Interest							0.00
Deposit	07/31/2016			Interest	1001005 · E-Pay	-4.51	-4.51
Total 1004402 · E-Pay Interest						-4.51	-4.51
1004502 · Donations - Friends							0.00
Total 1004502 · Donations - Friends							0.00
1004503 · Donations - Summer Reading							0.00
Total 1004503 · Donations - Summer Reading							0.00
1004504 · Donations - Gen Memorial							0.00
Total 1004504 · Donations - Gen Memorial							0.00
1004701 · Per Capita Grant							0.00
Total 1004701 · Per Capita Grant							0.00
1004702 · Grants - Other							0.00
Total 1004702 · Grants - Other							0.00
1004901 · Miscellaneous Income (Library)							0.00
Total 1004901 · Miscellaneous Income (Library)							0.00
1004902 · Sale of Library Used Equipment							0.00
Total 1004902 · Sale of Library Used Equipment							0.00

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Type	Date	Num	Name	Memo	Split	Amount	Balance	
1015500 · Operating Transfer Out							0.00	
Total 1015500 · Operating Transfer Out							0.00	
2004001 · Real Estate Taxes (FICA)							0.00	
General Journal	07/01/2016	1		Recognize th...	1002030 · Def ...	-76,740.52	-76,740.52	
General Journal	07/19/2016	1-tax...		RECORD PR...	1001007 · Tax ...	-2.12	-76,742.64	
General Journal	07/21/2016	1-tax...		RECORD PR...	1001007 · Tax ...	-1,818.54	-78,561.18	
Total 2004001 · Real Estate Taxes (FICA)							-78,561.18	-78,561.18
2004100 · FICA Tax Escrow Interesr							0.00	
Total 2004100 · FICA Tax Escrow Interesr							0.00	
2504001 · Real Estate Taxes (IMRF)							0.00	
General Journal	07/01/2016	1		Recognize th...	1002030 · Def ...	-107,603.15	-107,603.15	
General Journal	07/19/2016	1-tax...		RECORD PR...	1001007 · Tax ...	-2.97	-107,606.12	
General Journal	07/21/2016	1-tax...		RECORD PR...	1001007 · Tax ...	-2,549.91	-110,156.03	
Total 2504001 · Real Estate Taxes (IMRF)							-110,156.03	-110,156.03
2504400 · IMRF Tax Escrow Interest							0.00	
Total 2504400 · IMRF Tax Escrow Interest							0.00	
3004001 · Real Estate Taxes (Audit)							0.00	
General Journal	07/01/2016	1		Recognize th...	1002030 · Def ...	-3,336.52	-3,336.52	
General Journal	07/19/2016	1-tax...		RECORD PR...	1001007 · Tax ...	-0.09	-3,336.61	
General Journal	07/21/2016	1-tax...		RECORD PR...	1001007 · Tax ...	-79.07	-3,415.68	
Total 3004001 · Real Estate Taxes (Audit)							-3,415.68	-3,415.68
3004400 · Tax Escrow Interest - Audit							0.00	
Total 3004400 · Tax Escrow Interest - Audit							0.00	
4004001 · Real Estate Tax (Liability)							0.00	
General Journal	07/01/2016	1		Recognize th...	1002030 · Def ...	-10,009.59	-10,009.59	
General Journal	07/19/2016	1-tax...		RECORD PR...	1001007 · Tax ...	-0.28	-10,009.87	
General Journal	07/21/2016	1-tax...		RECORD PR...	1001007 · Tax ...	-237.20	-10,247.07	
Total 4004001 · Real Estate Tax (Liability)							-10,247.07	-10,247.07
4004400 · Tax Escrow Interest (Liab In FD							0.00	
Total 4004400 · Tax Escrow Interest (Liab In FD							0.00	
47900 · Sales							0.00	
Total 47900 · Sales							0.00	

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Type	Date	Num	Name	Memo	Split	Amount	Balance
5004001 · Real Estate Taxes - Site Fund							0.00
General Journal	07/01/2016	1		Recognize th...	1002030 · Def ...	-122,617.55	-122,617.55
General Journal	07/19/2016	1-taxe...		RECORD PR...	1001007 · Tax ...	-3.38	-122,620.93
General Journal	07/21/2016	1-taxe...		RECORD PR...	1001007 · Tax ...	-2,905.72	-125,526.65
Total 5004001 · Real Estate Taxes - Site Fund						-125,526.65	-125,526.65
5004400 · Tax Escrow Interest - Site Fund							0.00
Total 5004400 · Tax Escrow Interest - Site Fund							0.00
5004500 · Lighting Grant							0.00
Total 5004500 · Lighting Grant							0.00
6004001 · Real Estate Taxes							0.00
Total 6004001 · Real Estate Taxes							0.00
6004400 · Tax Escrow Interest							0.00
Total 6004400 · Tax Escrow Interest							0.00
7504250 · Grants - Construction							0.00
Total 7504250 · Grants - Construction							0.00
7504400 · Interest							0.00
Deposit	07/31/2016			Interest	7501011 · Con...	-105.57	-105.57
Total 7504400 · Interest						-105.57	-105.57
7504450 · Prime Account Interest							0.00
Total 7504450 · Prime Account Interest							0.00
7504504 · Impact Fees							0.00
Total 7504504 · Impact Fees							0.00
7504505 · Transfer in from other Accounts							0.00
Total 7504505 · Transfer in from other Accounts							0.00
7504810 · In from General Fund							0.00
Total 7504810 · In from General Fund							0.00
7504900 · Miscellaneous Income							0.00
Total 7504900 · Miscellaneous Income							0.00
1015000 · Administration Department							0.00
1015001 · Administration Salaries							0.00
General Journal	07/14/2016	1-payr...		record payroll ...	-SPLIT-	11,018.44	11,018.44
General Journal	07/28/2016	1-payr...		record payroll ...	-SPLIT-	11,541.90	22,560.34
Total 1015001 · Administration Salaries						22,560.34	22,560.34

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Type	Date	Num	Name	Memo	Split	Amount	Balance
1015005 · Insurance							0.00
Check	07/05/2016	07051...	Medibank		0001003 · Che...	36.13	36.13
Check	07/08/2016	07081...	Medibank		0001003 · Che...	464.25	500.38
Check	07/12/2016	07121...	Medibank		0001003 · Che...	587.93	1,088.31
Bill	07/13/2016	7/1/16...	Health Care Service ...	Remaining b...	0002001 · Acc...	182.37	1,270.68
Check	07/13/2016	07131...	Medibank		0001003 · Che...	100.00	1,370.68
General Journal	07/14/2016	1-payr...		record payroll ...	1015001 · Adm...	-1,408.75	-38.07
Check	07/14/2016	07141...	Medibank		0001003 · Che...	49.36	11.29
Bill	07/15/2016	8/1/16...	Health Care Service ...	Bill period: Au...	0002001 · Acc...	9,389.78	9,401.07
Bill	07/15/2016	8/1/16...	Health Care Service ...	dental	0002001 · Acc...	859.11	10,260.18
Check	07/15/2016	07151...	Medibank		0001003 · Che...	55.00	10,315.18
Bill	07/18/2016	8/1/16...	PLIC - SBD Grand I...		0002001 · Acc...	697.39	11,012.57
Bill	07/18/2016	Augus...	Vision Service Plan ...	Part - time em...	0002001 · Acc...	125.43	11,138.00
Check	07/20/2016	07201...	Medibank		0001003 · Che...	20.00	11,158.00
Bill	07/21/2016	189742	The Employers Ass...	Flexible Spen...	0002001 · Acc...	356.00	11,514.00
Check	07/21/2016	07211...	Medibank		0001003 · Che...	101.82	11,615.82
Check	07/25/2016	07251...	Medibank		0001003 · Che...	443.00	12,058.82
Check	07/25/2016	07251...	Medibank		0001003 · Che...	178.25	12,237.07
Check	07/27/2016	07271...	Medibank		0001003 · Che...	45.98	12,283.05
General Journal	07/28/2016	1-payr...		record payroll ...	1015001 · Adm...	-1,244.35	11,038.70
Check	07/29/2016	07291...	Medibank		0001003 · Che...	10.65	11,049.35
Check	07/29/2016	07291...	Medibank		0001003 · Che...	255.42	11,304.77
Total 1015005 · Insurance						11,304.77	11,304.77
1015011 · Staff Development							0.00
Bill	07/13/2016	7/13/1...	Pappas, Lisa	Paid by perso...	0002001 · Acc...	89.54	89.54
Bill	07/29/2016	ILA O...	Illinois Library Assoc...	Chase purcha...	0002001 · Acc...	20.00	109.54
Total 1015011 · Staff Development						109.54	109.54
1015012 · Travel Expenses							0.00
Bill	07/19/2016	7/5/16...	Deszcz, Judith	Mileage	0002001 · Acc...	49.19	49.19
Bill	07/19/2016	7/6/16...	Lombardo, Donna	Mileage	0002001 · Acc...	18.15	67.34
Bill	07/19/2016	7/11/16	Petersen, Michelle	Mileage	0002001 · Acc...	25.92	93.26
Total 1015012 · Travel Expenses						93.26	93.26

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Type	Date	Num	Name	Memo	Split	Amount	Balance
1015013 · Membership Dues							0.00
Bill	07/04/2016	07042...	Notary Public Associ...	Colette Shelby	0002001 · Acc...	54.00	54.00
Bill	07/06/2016	118927	Illinois Library Assoc...	Membership -...	0002001 · Acc...	75.00	129.00
Bill	07/06/2016	118401	Illinois Library Assoc...	2016-2017 IL...	0002001 · Acc...	350.00	479.00
Bill	07/07/2016	07/07/...	Illinois Library Assoc...	Dues through ...	0002001 · Acc...	115.00	594.00
Bill	07/07/2016	07/07/...	Illinois Library Assoc...	Dues through ...	0002001 · Acc...	135.00	729.00
Bill	07/07/2016	07/07/...	Deszcz, Judith	Dues through ...	0002001 · Acc...	0.00	729.00
Bill	07/07/2016	07/07/...	Illinois Library Assoc...	Dues through ...	0002001 · Acc...	100.00	829.00
Bill	07/07/2016	07/07/...	Illinois Library Assoc...	Dues through ...	0002001 · Acc...	115.00	944.00
Bill	07/07/2016	07/07/...	Illinois Library Assoc...	Dues through ...	0002001 · Acc...	135.00	1,079.00
Bill	07/07/2016	07/07/...	Illinois Library Assoc...	Dues through ...	0002001 · Acc...	25.00	1,104.00
Bill	07/07/2016	7/7/16...	Illinois Library Assoc...	Dues through ...	0002001 · Acc...	150.00	1,254.00
Total 1015013 · Membership Dues						1,254.00	1,254.00
1015014 · Human Resources							0.00
Bill	07/13/2016	268177	Aurico Reports, Inc.	June 2016 Se...	0002001 · Acc...	100.00	100.00
Bill	07/26/2016	71598...	Staples Advantage		0002001 · Acc...	19.98	119.98
Total 1015014 · Human Resources						119.98	119.98
1015201 · Payroll Services							0.00
General Journal	07/14/2016	1-payr...		record payroll ...	1015001 · Adm...	275.48	275.48
General Journal	07/28/2016	1-payr...		record payroll ...	1015001 · Adm...	216.50	491.98
Total 1015201 · Payroll Services						491.98	491.98
1015202 · Legal Services (Library)							0.00
Total 1015202 · Legal Services (Library)							0.00
1015203 · Accounting Services							0.00
Total 1015203 · Accounting Services							0.00
1015204 · Bank Fees							0.00
Check	07/05/2016			Service Charge	0001003 · Che...	94.36	94.36
Check	07/31/2016			Service Charge	1001006 · E-P...	93.62	187.98
Total 1015204 · Bank Fees						187.98	187.98
1015205 · Trustee Development							0.00
Total 1015205 · Trustee Development							0.00
1015305 · Bindery							0.00
Total 1015305 · Bindery							0.00
1015306 · Microfilming Supplies							0.00
Total 1015306 · Microfilming Supplies							0.00

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Type	Date	Num	Name	Memo	Split	Amount	Balance
1015307 · Office supplies - Toner							0.00
Bill	07/08/2016	14625	Datasource, ink		0002001 · Acc...	278.00	278.00
Bill	07/19/2016	14678	Datasource, ink		0002001 · Acc...	178.00	456.00
Bill	07/19/2016	14656	Datasource, ink		0002001 · Acc...	159.00	615.00
Bill	07/28/2016	71599...	Staples Advantage		0002001 · Acc...	98.79	713.79
Total 1015307 · Office supplies - Toner						713.79	713.79
1015308 · Office Supplies - Copier paper							0.00
Total 1015308 · Office Supplies - Copier paper							0.00
1015310 · Office Supplies - Admin							0.00
Bill	07/08/2016	1776280	Staples Advantage		0002001 · Acc...	13.98	13.98
Bill	07/26/2016	71598...	Staples Advantage		0002001 · Acc...	53.60	67.58
Total 1015310 · Office Supplies - Admin						67.58	67.58
1015311 · Postage							0.00
Bill	07/05/2016	Posta...	US Post		0002001 · Acc...	100.00	100.00
Bill	07/06/2016	Stamp...	US Post		0002001 · Acc...	47.00	147.00
Bill	07/11/2016	Posta...	US Post		0002001 · Acc...	100.00	247.00
Bill	07/21/2016	Posta...	US Post		0002001 · Acc...	50.00	297.00
Bill	07/24/2016	Stamp...	Stamps.com		0002001 · Acc...	15.99	312.99
Bill	07/28/2016	Posta...	US Post		0002001 · Acc...	100.00	412.99
Bill	07/29/2016	Posta...	US Post		0002001 · Acc...	47.00	459.99
Total 1015311 · Postage						459.99	459.99
1015313 · Newsletter							0.00
Bill	07/01/2016	07012...	Postmaster	Postage - Fall...	0002001 · Acc...	4,200.00	4,200.00
Total 1015313 · Newsletter						4,200.00	4,200.00
1015314 · Web Page Development							0.00
Total 1015314 · Web Page Development							0.00
1015315 · Printing - General							0.00
Bill	07/16/2016	20614...	Staples Advantage		0002001 · Acc...	15.93	15.93
Total 1015315 · Printing - General						15.93	15.93
1015316 · Printing - Legal							0.00
Bill	07/28/2016	109190	Enterprise Newspap...	Legal Ad - Te...	0002001 · Acc...	64.50	64.50
Bill	07/28/2016	109191	Enterprise Newspap...	Legal Ad - Or...	0002001 · Acc...	290.25	354.75
Total 1015316 · Printing - Legal						354.75	354.75

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Type	Date	Num	Name	Memo	Split	Amount	Balance
1015317 · Telephone							0.00
General Journal	07/14/2016	1-payr...		record payroll ...	1015001 · Adm...	-20.00	-20.00
Bill	07/15/2016	7/15/1...	Call One	Account # 11...	0002001 · Acc...	1,061.25	1,041.25
General Journal	07/28/2016	1-payr...		record payroll ...	1015001 · Adm...	0.00	1,041.25
Bill	07/29/2016	6/29/1...	T-Mobile	Account # 72...	0002001 · Acc...	155.69	1,196.94
Total 1015317 · Telephone						1,196.94	1,196.94
1015318 · Public Relations (Library)							0.00
Bill	07/01/2016	CVQX...	Facebook		0002001 · Acc...	104.20	104.20
Bill	07/01/2016	27596	Plainfield Area Cha...	June Greeter ...	0002001 · Acc...	175.00	279.20
Bill	07/22/2016	7/22/1...	CTC Constant Contact		0002001 · Acc...	63.75	342.95
Bill	07/25/2016	9894691	BC Basecamp		0002001 · Acc...	50.00	392.95
Bill	07/25/2016	9905705	BC Basecamp		0002001 · Acc...	250.00	642.95
Bill	07/31/2016	V98Z...	Facebook		0002001 · Acc...	218.78	861.73
Total 1015318 · Public Relations (Library)						861.73	861.73
1015319 · Customer Service Excellence							0.00
Total 1015319 · Customer Service Excellence							0.00
1015320 · Decorating Committee							0.00
Total 1015320 · Decorating Committee							0.00
1015321 · Administrative - Misc							0.00
Total 1015321 · Administrative - Misc							0.00
1015322 · Contingencies Operating Fund							0.00
Total 1015322 · Contingencies Operating Fund							0.00
1015801 · Library - Wide Events							0.00
Bill	07/19/2016	Adultp...	Jewel-Osco		0002001 · Acc...	5.00	5.00
Total 1015801 · Library - Wide Events						5.00	5.00
1018001 · Computers (Library)							0.00
Total 1018001 · Computers (Library)							0.00
1018002 · Equipment							0.00
Total 1018002 · Equipment							0.00
1018003 · Furniture & Fixtures							0.00
Total 1018003 · Furniture & Fixtures							0.00
1015000 · Administration Department - Other							0.00
Total 1015000 · Administration Department - Other							0.00
Total 1015000 · Administration Department						43,997.56	43,997.56
1015312 · III Postage							0.00
Total 1015312 · III Postage							0.00

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Type	Date	Num	Name	Memo	Split	Amount	Balance
1025000 · Tech Services Dept							0.00
1025001 · Tech Services Salaries							0.00
General Journal	07/14/2016	1-payr...		record payroll ...	1015001 · Adm...	4,273.52	4,273.52
General Journal	07/28/2016	1-payr...		record payroll ...	1015001 · Adm...	4,332.64	8,606.16
Total 1025001 · Tech Services Salaries						8,606.16	8,606.16
1025306 · Tech Services Process Supply							0.00
Bill	07/11/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	6.90	6.90
Bill	07/20/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	1.15	8.05
Bill	07/21/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	2.30	10.35
Bill	07/27/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	1.15	11.50
Total 1025306 · Tech Services Process Supply						11.50	11.50
1025307 · OCLC							0.00
Bill	07/07/2016	11801	IHLS - OCLC	FY2017 OCL...	0002001 · Acc...	2,415.44	2,415.44
Total 1025307 · OCLC						2,415.44	2,415.44
1025000 · Tech Services Dept - Other							0.00
Total 1025000 · Tech Services Dept - Other							0.00
Total 1025000 · Tech Services Dept						11,033.10	11,033.10
1035000 · Circulation Department							0.00
1035001 · Circulation Salaries							0.00
General Journal	07/14/2016	1-payr...		record payroll ...	1015001 · Adm...	15,845.93	15,845.93
General Journal	07/28/2016	1-payr...		record payroll ...	1015001 · Adm...	15,829.07	31,675.00
Total 1035001 · Circulation Salaries						31,675.00	31,675.00
1035003 · Page Salaries							0.00
General Journal	07/14/2016	1-payr...		record payroll ...	1015001 · Adm...	2,669.25	2,669.25
General Journal	07/28/2016	1-payr...		record payroll ...	1015001 · Adm...	2,796.31	5,465.56
Total 1035003 · Page Salaries						5,465.56	5,465.56
1035308 · Circulation Supplies							0.00
Bill	07/01/2016	122591	JanWay Company U...	Chase purcha...	0002001 · Acc...	239.78	239.78
Bill	07/26/2016	71598...	Staples Advantage		0002001 · Acc...	15.95	255.73
Bill	07/27/2016	Banne...	Walmart		0002001 · Acc...	13.47	269.20
Total 1035308 · Circulation Supplies						269.20	269.20
1035309 · ILL Lost Items							0.00
Total 1035309 · ILL Lost Items							0.00

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Type	Date	Num	Name	Memo	Split	Amount	Balance
1035000 · Circulation Department - Other							0.00
Total 1035000 · Circulation Department - Other							0.00
Total 1035000 · Circulation Department						37,409.76	37,409.76
1045000 · Reference/Adult Services							0.00
1045001 · Reference Salaries							0.00
General Journal	07/14/2016	1-payr...		record payroll ...	1015001 · Adm...	13,868.45	13,868.45
General Journal	07/28/2016	1-payr...		record payroll ...	1015001 · Adm...	14,396.04	28,264.49
Total 1045001 · Reference Salaries						28,264.49	28,264.49
1045101 · Adult Summer Reading							0.00
Bill	07/25/2016	113-8...	Amazon		0002001 · Acc...	102.87	102.87
Bill	07/26/2016	113-8...	Amazon		0002001 · Acc...	114.95	217.82
Total 1045101 · Adult Summer Reading						217.82	217.82
1045102 · Adult Programs							0.00
Bill	07/06/2016	07062...	Maddox, Michael	Program - 7/6...	0002001 · Acc...	275.00	275.00
Bill	07/11/2016	07112...	Hess, Tania	Pond Contain...	0002001 · Acc...	125.00	400.00
Bill	07/15/2016	07152...	Riddle, Jenny	Find A Way	0002001 · Acc...	375.00	775.00
Bill	07/18/2016	07182...	McCully, Nancy	Circling Lake ...	0002001 · Acc...	220.00	995.00
Bill	07/19/2016	Adultp...	Jewel-Osco		0002001 · Acc...	18.98	1,013.98
Bill	07/25/2016	Adult ...	JO-ANN fabric and c...		0002001 · Acc...	15.24	1,029.22
Total 1045102 · Adult Programs						1,029.22	1,029.22
1045103 · Databases - Adult							0.00
Bill	07/01/2016	10000...	EBSCO Information ...	FY17 expense	0002001 · Acc...	6,546.00	6,546.00
Bill	07/13/2016	8072467	New Readers Press	48 weeks; (pr...	0002001 · Acc...	30.00	6,576.00
Total 1045103 · Databases - Adult						6,576.00	6,576.00
1045104 · Downloadable Materials							0.00
Bill	07/01/2016	75364...	Recorded Books, Inc.	Subs. period:...	0002001 · Acc...	27.49	27.49
Bill	07/01/2016	75364...	Recorded Books, Inc.	Subs. period:...	0002001 · Acc...	215.35	242.84
Bill	07/09/2016	Amaz...	Amazon		0002001 · Acc...	11.99	254.83
Bill	07/09/2016	Amaz...	Amazon		0002001 · Acc...	9.99	264.82
Bill	07/09/2016	Amaz...	Amazon		0002001 · Acc...	12.99	277.81
Bill	07/09/2016	Amaz...	Amazon		0002001 · Acc...	12.99	290.80
Bill	07/09/2016	Amaz...	Amazon		0002001 · Acc...	12.99	303.79
Bill	07/09/2016	Amaz...	Amazon		0002001 · Acc...	12.99	316.78
Total 1045104 · Downloadable Materials						316.78	316.78
1045105 · Portable Media Devices - Adult							0.00
Total 1045105 · Portable Media Devices - Adult							0.00

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Type	Date	Num	Name	Memo	Split	Amount	Balance	
1045106 · Software - Adult							0.00	
Total 1045106 · Software - Adult							0.00	
1045107 · Compact Discs - Adult							0.00	
Bill	07/06/2016	94118...	Midwest Tape		0002001 · Acc...	13.99	13.99	
Bill	07/15/2016	94149...	Midwest Tape		0002001 · Acc...	11.19	25.18	
Bill	07/22/2016	94169...	Midwest Tape		0002001 · Acc...	21.99	47.17	
Total 1045107 · Compact Discs - Adult							47.17	47.17
1045108 · Videos & DVD's - Adult							0.00	
Bill	07/06/2016	94118...	Midwest Tape		0002001 · Acc...	21.59	21.59	
Bill	07/06/2016	94118...	Midwest Tape		0002001 · Acc...	26.99	48.58	
Bill	07/06/2016	94118...	Midwest Tape		0002001 · Acc...	92.96	141.54	
Bill	07/11/2016	94135...	Midwest Tape		0002001 · Acc...	22.99	164.53	
Bill	07/11/2016	94135...	Midwest Tape		0002001 · Acc...	48.98	213.51	
Bill	07/11/2016	94135...	Midwest Tape		0002001 · Acc...	14.99	228.50	
Bill	07/11/2016	94135...	Midwest Tape		0002001 · Acc...	64.37	292.87	
Bill	07/11/2016	108-2...	Amazon		0002001 · Acc...	18.65	311.52	
Credit	07/13/2016	108-2...	Amazon		0002001 · Acc...	-0.03	311.49	
Bill	07/15/2016	94149...	Midwest Tape		0002001 · Acc...	17.99	329.48	
Bill	07/18/2016	105-2...	Amazon		0002001 · Acc...	74.85	404.33	
Bill	07/22/2016	94169...	Midwest Tape		0002001 · Acc...	199.90	604.23	
Bill	07/22/2016	94169...	Midwest Tape		0002001 · Acc...	131.93	736.16	
Bill	07/22/2016	94169...	Midwest Tape		0002001 · Acc...	63.99	800.15	
Bill	07/22/2016	94169...	Midwest Tape		0002001 · Acc...	23.99	824.14	
Bill	07/22/2016	94169...	Midwest Tape		0002001 · Acc...	40.78	864.92	
Bill	07/22/2016	94169...	Midwest Tape		0002001 · Acc...	90.96	955.88	
Bill	07/22/2016	94169...	Midwest Tape		0002001 · Acc...	22.99	978.87	
Bill	07/24/2016	106-1...	Amazon		0002001 · Acc...	174.74	1,153.61	
Bill	07/26/2016	106-1...	Amazon		0002001 · Acc...	329.65	1,483.26	
Total 1045108 · Videos & DVD's - Adult							1,483.26	1,483.26
1045109 · Audio Books - Adult							0.00	
Bill	07/06/2016	75366...	Recorded Books, Inc.		0002001 · Acc...	99.00	99.00	
Bill	07/15/2016	845175	Blackstone Audio, Inc.		0002001 · Acc...	200.00	299.00	
Bill	07/15/2016	75372...	Recorded Books, Inc.		0002001 · Acc...	49.99	348.99	
Bill	07/15/2016	75371...	Recorded Books, Inc.		0002001 · Acc...	44.99	393.98	
Bill	07/21/2016	10880...	Penguin Random H...	PO: AD/BOT/ ...	0002001 · Acc...	255.00	648.98	
Bill	07/22/2016	IN110...	Brilliance Publishing...		0002001 · Acc...	164.95	813.93	
Bill	07/22/2016	IN110...	Brilliance Publishing...		0002001 · Acc...	173.95	987.88	
Bill	07/22/2016	10880...	Penguin Random H...		0002001 · Acc...	24.00	1,011.88	
Bill	07/22/2016	846701	Blackstone Audio, Inc.		0002001 · Acc...	47.99	1,059.87	
Bill	07/22/2016	846698	Blackstone Audio, Inc.		0002001 · Acc...	429.98	1,489.85	
Bill	07/25/2016	105-2...	Amazon		0002001 · Acc...	19.96	1,509.81	
Bill	07/25/2016	10880...	Penguin Random H...		0002001 · Acc...	30.00	1,539.81	
Bill	07/26/2016	75378...	Recorded Books, Inc.	Grit	0002001 · Acc...	29.99	1,569.80	
Bill	07/26/2016	75377...	Recorded Books, Inc.	All is not forgo...	0002001 · Acc...	39.99	1,609.79	
Bill	07/27/2016	10881...	Penguin Random H...	PO: AD/BOT/ ...	0002001 · Acc...	41.25	1,651.04	

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Type	Date	Num	Name	Memo	Split	Amount	Balance
Bill	07/27/2016	75379...	Recorded Books, Inc.	The third wave	0002001 · Acc...	39.99	1,691.03
Bill	07/28/2016	75379...	Recorded Books, Inc.	Invisible man ...	0002001 · Acc...	46.37	1,737.40
Bill	07/28/2016	75379...	Recorded Books, Inc.	The after party	0002001 · Acc...	45.00	1,782.40
Bill	07/28/2016	75379...	Recorded Books, Inc.	Washington's ...	0002001 · Acc...	34.95	1,817.35
Bill	07/29/2016	10881...	Penguin Random H...	PO: AD/BOT/ ...	0002001 · Acc...	33.75	1,851.10
Total 1045109 · Audio Books - Adult						1,851.10	1,851.10
1045110 · Replacement Materials							0.00
Total 1045110 · Replacement Materials							0.00
1045112 · Fiction - Adult							0.00
Bill	07/01/2016	July 2...	Reader Service	Harlequin, Jul...	0002001 · Acc...	36.40	36.40
Bill	07/07/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	655.15	691.55
Bill	07/14/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	356.72	1,048.27
Bill	07/20/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	446.40	1,494.67
Bill	07/21/2016	104-9...	Amazon		0002001 · Acc...	27.78	1,522.45
Bill	07/21/2016	104-9...	Amazon		0002001 · Acc...	10.45	1,532.90
Bill	07/27/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	417.74	1,950.64
Bill	07/29/2016	114-0...	Amazon		0002001 · Acc...	9.34	1,959.98
Bill	07/30/2016	114-0...	Amazon		0002001 · Acc...	14.99	1,974.97
Bill	07/31/2016	114-0...	Amazon		0002001 · Acc...	26.54	2,001.51
Total 1045112 · Fiction - Adult						2,001.51	2,001.51
1045113 · Leased Material - Adult							0.00
Total 1045113 · Leased Material - Adult							0.00
1045114 · Large Print - Adult							0.00
Bill	07/01/2016	1384704	Center Point Large ...		0002001 · Acc...	136.62	136.62
Bill	07/05/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	16.87	153.49
Bill	07/05/2016	58316...	Gale / Cengage Lea...	bestseller value	0002001 · Acc...	50.03	203.52
Bill	07/14/2016	58365...	Gale / Cengage Lea...		0002001 · Acc...	141.55	345.07
Bill	07/15/2016	58371...	Gale / Cengage Lea...		0002001 · Acc...	69.72	414.79
Bill	07/18/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	34.22	449.01
Bill	07/20/2016	58392...	Gale / Cengage Lea...	Exxon Grant	0002001 · Acc...	25.59	474.60
Bill	07/20/2016	58392...	Gale / Cengage Lea...		0002001 · Acc...	55.98	530.58
Bill	07/29/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	15.68	546.26
Bill	07/29/2016	58433...	Gale / Cengage Lea...		0002001 · Acc...	23.24	569.50
Total 1045114 · Large Print - Adult						569.50	569.50
1045115 · Graphic Novels - Adult							0.00
Bill	07/21/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	623.04	623.04
Total 1045115 · Graphic Novels - Adult						623.04	623.04

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Type	Date	Num	Name	Memo	Split	Amount	Balance	
1045116 · Nonfiction - Adult							0.00	
Bill	07/11/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	205.10	205.10	
Total 1045116 · Nonfiction - Adult							205.10	205.10
1045117 · Foreign Language - Adult							0.00	
Bill	07/05/2016	00001...	Baker & Taylor-Pap...	Harlequin Spa...	0002001 · Acc...	1,078.00	1,078.00	
Bill	07/06/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	9.62	1,087.62	
Total 1045117 · Foreign Language - Adult							1,087.62	1,087.62
1045118 · Reference - Adult							0.00	
Bill	07/06/2016	924642	Grey House Publishi...	America's top...	0002001 · Acc...	213.75	213.75	
Total 1045118 · Reference - Adult							213.75	213.75
1045119 · Standing Orders - Adult							0.00	
Bill	07/01/2016	50141...	Baker & Taylor - Co...		0002001 · Acc...	197.83	197.83	
Bill	07/04/2016	83432...	Thomson Reuters - ...	Subscription ...	0002001 · Acc...	81.00	278.83	
Bill	07/15/2016	50141...	Baker & Taylor - Co...		0002001 · Acc...	42.99	321.82	
Bill	07/19/2016	195347	Quality Books Inc.		0002001 · Acc...	43.53	365.35	
Total 1045119 · Standing Orders - Adult							365.35	365.35
1045120 · Periodicals - Adult							0.00	
Bill	07/08/2016	07/08/...	Naperville Sun	Pays Through...	0002001 · Acc...	78.00	78.00	
Total 1045120 · Periodicals - Adult							78.00	78.00
1045121 · Purchase On Demand							0.00	
Bill	07/11/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	332.22	332.22	
Bill	07/21/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	65.40	397.62	
Total 1045121 · Purchase On Demand							397.62	397.62
1045122 · Other Materials - Adult							0.00	
Total 1045122 · Other Materials - Adult							0.00	
1045123 · Exxon Mobile Grant Expenditures							0.00	
Total 1045123 · Exxon Mobile Grant Expenditures							0.00	
1045212 · Instructors and Facilitators							0.00	
Deposit	07/07/2016			1-dep-1	0001003 · Che...	-200.00	-200.00	
Bill	07/20/2016	KM20...	Rand, Janet	Job club - 7/2...	0002001 · Acc...	100.00	-100.00	
Total 1045212 · Instructors and Facilitators							-100.00	-100.00

Plainfield Public Library
General Ledger
As of July 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
1045310 · Office Supplies - Adult							0.00
Bill	07/08/2016	1776280	Staples Advantage		0002001 · Acc...	11.29	11.29
Bill	07/26/2016	71598...	Staples Advantage		0002001 · Acc...	15.49	26.78
Bill	07/26/2016	71598...	Staples Advantage		0002001 · Acc...	14.39	41.17
Bill	07/26/2016	113-7...	Amazon		0002001 · Acc...	63.98	105.15
Total 1045310 · Office Supplies - Adult						105.15	105.15
1045405 · Local History Supplies							0.00
Bill	07/27/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	23.82	23.82
Total 1045405 · Local History Supplies						23.82	23.82
1045000 · Reference/Adult Services - Other							0.00
Total 1045000 · Reference/Adult Services - Other							0.00
Total 1045000 · Reference/Adult Services						45,356.30	45,356.30
1055000 · Youth Services							0.00
1055001 · Youth Services Salaries							0.00
General Journal	07/14/2016	1-payr...		record payroll ...	1015001 · Adm...	17,387.66	17,387.66
General Journal	07/28/2016	1-payr...		record payroll ...	1015001 · Adm...	16,243.54	33,631.20
Total 1055001 · Youth Services Salaries						33,631.20	33,631.20
1055101 · Summer Reading - Childrens							0.00
Bill	07/07/2016	Dece...	Erdmann, Maggie	Program - 7/7...	0002001 · Acc...	325.00	325.00
Bill	07/13/2016	Dece...	Stephens, Carole	Program - 7/1...	0002001 · Acc...	643.00	968.00
Bill	07/21/2016	7/21/1...	Thornton, Christine	How to Draw ...	0002001 · Acc...	275.00	1,243.00
Bill	07/24/2016	Suppli...	Parsons, Sue	Program supp...	0002001 · Acc...	14.48	1,257.48
Bill	07/26/2016	Janua...	Magic of Gary Kantor	Program - 7/2...	0002001 · Acc...	660.00	1,917.48
Total 1055101 · Summer Reading - Childrens						1,917.48	1,917.48
1055102 · JUV Programs							0.00
Total 1055102 · JUV Programs							0.00
1055103 · DataBase - YS/YA							0.00
Bill	07/01/2016	32512...	Growing Minds, LLC	FY17 funds	0002001 · Acc...	2,500.00	2,500.00
Bill	07/01/2016	73991	Tumbleweed Press L...	Tumblebooks ...	0002001 · Acc...	1,199.00	3,699.00
Bill	07/01/2016	11466...	Scholastic Library P...	Online renew...	0002001 · Acc...	24,113.00	27,812.00
Total 1055103 · DataBase - YS/YA						27,812.00	27,812.00
1055104 · Downloadable Materials YS/YA							0.00
Total 1055104 · Downloadable Materials YS/YA							0.00
1055105 · Portable Media Devices - YS/YA							0.00
Total 1055105 · Portable Media Devices - YS/YA							0.00

Plainfield Public Library
General Ledger
As of July 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
1055106 · Software - Children's							0.00
Total 1055106 · Software - Children's							0.00
1055107 · Compact Discs - Children's							0.00
Total 1055107 · Compact Discs - Children's							0.00
1055108 · Videos & DVD's - Children's							0.00
Bill	07/06/2016	94118...	Midwest Tape		0002001 · Acc...	16.99	16.99
Bill	07/06/2016	94118...	Midwest Tape		0002001 · Acc...	19.98	36.97
Bill	07/11/2016	94135...	Midwest Tape		0002001 · Acc...	97.56	134.53
Bill	07/11/2016	94135...	Midwest Tape		0002001 · Acc...	34.36	168.89
Bill	07/22/2016	94169...	Midwest Tape		0002001 · Acc...	27.18	196.07
Total 1055108 · Videos & DVD's - Children's						196.07	196.07
1055109 · Audio Books - Children's							0.00
Total 1055109 · Audio Books - Children's							0.00
1055111 · Kits							0.00
Total 1055111 · Kits							0.00
1055112 · Fiction - Children's							0.00
Bill	07/29/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	13.05	13.05
Total 1055112 · Fiction - Children's						13.05	13.05
1055116 · Nonfiction - Children's							0.00
Bill	07/05/2016	125440	Children's Plus Inc.		0002001 · Acc...	19.70	19.70
Bill	07/08/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	15.06	34.76
Bill	07/20/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	86.54	121.30
Total 1055116 · Nonfiction - Children's						121.30	121.30
1055118 · Reference - Children's							0.00
Total 1055118 · Reference - Children's							0.00
1055119 · Standing Orders - Children's							0.00
Total 1055119 · Standing Orders - Children's							0.00
1055120 · Periodicals - Children's							0.00
Total 1055120 · Periodicals - Children's							0.00
1055122 · Other Materials - Children's							0.00
Total 1055122 · Other Materials - Children's							0.00
1055123 · Easy Fiction							0.00
Bill	07/19/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	45.61	45.61
Bill	07/29/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	105.11	150.72
Total 1055123 · Easy Fiction						150.72	150.72

**Plainfield Public Library
General Ledger
As of July 31, 2016**

Type	Date	Num	Name	Memo	Split	Amount	Balance	
1055124 · Easy Nonfiction							0.00	
Total 1055124 · Easy Nonfiction							0.00	
1055310 · Office Supplies - Y/S							0.00	
Bill	07/19/2016	5227	The Chalkboard Cre...	Just hooks - d...	0002001 · Acc...	14.36	14.36	
Total 1055310 · Office Supplies - Y/S							14.36	14.36
1055000 · Youth Services - Other							0.00	
Total 1055000 · Youth Services - Other							0.00	
Total 1055000 · Youth Services						63,856.18	63,856.18	
1065000 · Young Adult Services							0.00	
1065101 · Summer Reading - YA							0.00	
Bill	07/06/2016	YS pr...	Parsons, Sue	Teen Game N...	0002001 · Acc...	54.58	54.58	
Bill	07/14/2016	7/14/1...	Thornton, Christine	Chicago Tea...	0002001 · Acc...	300.00	354.58	
Bill	07/18/2016	YA, 7/...	Little Caesars		0002001 · Acc...	49.37	403.95	
Bill	07/21/2016	7/21/1...	Thornton, Christine	Create a Quot...	0002001 · Acc...	275.00	678.95	
Bill	07/28/2016	7/28/1...	Thornton, Christine	Zendalas	0002001 · Acc...	300.00	978.95	
Total 1065101 · Summer Reading - YA						978.95	978.95	
1065102 · YA Programs							0.00	
Total 1065102 · YA Programs							0.00	
1065106 · Software - YA							0.00	
Total 1065106 · Software - YA							0.00	
1065107 · Compact Discs - YA							0.00	
Bill	07/06/2016	94118...	Midwest Tape		0002001 · Acc...	12.99	12.99	
Total 1065107 · Compact Discs - YA						12.99	12.99	
1065108 · Videos & DVD's - YA							0.00	
Bill	07/06/2016	94118...	Midwest Tape		0002001 · Acc...	82.97	82.97	
Total 1065108 · Videos & DVD's - YA						82.97	82.97	
1065109 · Audio Books - YA							0.00	
Total 1065109 · Audio Books - YA							0.00	
1065112 · Fiction - YA							0.00	
Bill	07/20/2016	20321...	Baker & Taylor Books-		0002001 · Acc...	169.34	169.34	
Total 1065112 · Fiction - YA						169.34	169.34	
1065116 · Nonfiction - YA							0.00	
Total 1065116 · Nonfiction - YA							0.00	

**Plainfield Public Library
General Ledger
As of July 31, 2016**

Type	Date	Num	Name	Memo	Split	Amount	Balance
1065118 · Reference - YA							0.00
Total 1065118 · Reference - YA							0.00
1065119 · Standing Orders - YA							0.00
Total 1065119 · Standing Orders - YA							0.00
1065120 · Periodicals - YA							0.00
Total 1065120 · Periodicals - YA							0.00
1065122 · Other Materials - YA							0.00
Total 1065122 · Other Materials - YA							0.00
1065123 · Outreach Print Materials							0.00
Total 1065123 · Outreach Print Materials							0.00
1065212 · Instructors & Facilitators							0.00
Total 1065212 · Instructors & Facilitators							0.00
1065000 · Young Adult Services - Other							0.00
Total 1065000 · Young Adult Services - Other							0.00
Total 1065000 · Young Adult Services						1,244.25	1,244.25
1075000 · Community Relations Dept							0.00
1075001 · Community Relations Salaries							0.00
General Journal	07/14/2016	1-payr...		record payroll ...	1015001 · Adm...	3,180.05	3,180.05
General Journal	07/28/2016	1-payr...		record payroll ...	1015001 · Adm...	3,621.67	6,801.72
Total 1075001 · Community Relations Salaries						6,801.72	6,801.72
1075123 · Comm. Relations Print Materials							0.00
Total 1075123 · Comm. Relations Print Materials							0.00
1075310 · Comm. Relations Office Supply							0.00
Bill	07/26/2016	71598...	Staples Advantage		0002001 · Acc...	26.20	26.20
Total 1075310 · Comm. Relations Office Supply						26.20	26.20
1075000 · Community Relations Dept - Other							0.00
Total 1075000 · Community Relations Dept - Other							0.00
Total 1075000 · Community Relations Dept						6,827.92	6,827.92
1085000 · Maintenance Department							0.00
1085001 · Maintenance Salaries							0.00
General Journal	07/14/2016	1-payr...		record payroll ...	1015001 · Adm...	2,992.87	2,992.87
General Journal	07/28/2016	1-payr...		record payroll ...	1015001 · Adm...	3,051.96	6,044.83
Total 1085001 · Maintenance Salaries						6,044.83	6,044.83

**Plainfield Public Library
General Ledger
As of July 31, 2016**

Type	Date	Num	Name	Memo	Split	Amount	Balance
1085000 · Maintenance Department - Other							0.00
Total 1085000 · Maintenance Department - Other							0.00
Total 1085000 · Maintenance Department						6,044.83	6,044.83
1095000 · Service Arrangements							0.00
1095206 · Pinnacle Cooperative							0.00
Total 1095206 · Pinnacle Cooperative							0.00
1095207 · Computer Maintenance Agreement							0.00
Total 1095207 · Computer Maintenance Agreement							0.00
1095209 · Email & Web Hosting Fees							0.00
Bill	07/04/2016	7/4/16-1	Google		0002001 · Acc...	279.16	279.16
Bill	07/15/2016	23206	Weblinx Incorporated	Website Main...	0002001 · Acc...	90.00	369.16
Total 1095209 · Email & Web Hosting Fees						369.16	369.16
1095210 · Lease Agreements							0.00
Bill	07/01/2016	20428	Tech Pro Logic	Full contract - ...	0002001 · Acc...	55,600.00	55,600.00
Bill	07/18/2016	30918...	Konica Minolta Pre...		0002001 · Acc...	1,291.66	56,891.66
Bill	07/24/2016	90026...	Konica Minolta	Coverage peri...	0002001 · Acc...	578.19	57,469.85
Total 1095210 · Lease Agreements						57,469.85	57,469.85
1095211 · Subscription Services							0.00
Bill	07/05/2016	NS16...	Baker & Taylor Books-	Title source 360	0002001 · Acc...	1,495.00	1,495.00
Total 1095211 · Subscription Services						1,495.00	1,495.00
1095301 · Software							0.00
Bill	07/15/2016	7/14/1...	Techsoup.org		0002001 · Acc...	108.00	108.00
Bill	07/26/2016	10058...	go daddy		0002001 · Acc...	199.99	307.99
Total 1095301 · Software						307.99	307.99
1095302 · Computer Supplies							0.00
Total 1095302 · Computer Supplies							0.00
1095303 · Data Lines							0.00
Bill	07/06/2016	7/13-8...	Comcast	Account #877...	0002001 · Acc...	129.85	129.85
Bill	07/15/2016	Bill dat...	AT&T	Monthly charg...	0002001 · Acc...	162.00	291.85
Total 1095303 · Data Lines						291.85	291.85
1095000 · Service Arrangements - Other							0.00
Total 1095000 · Service Arrangements - Other							0.00
Total 1095000 · Service Arrangements						59,933.85	59,933.85

**Plainfield Public Library
General Ledger
As of July 31, 2016**

Type	Date	Num	Name	Memo	Split	Amount	Balance
2005011 · FICA Expense							0.00
General Journal	07/14/2016	1-payr...		record payroll ...	1015001 · Adm...	5,350.36	5,350.36
General Journal	07/28/2016	1-payr...		record payroll ...	1015001 · Adm...	5,398.51	10,748.87
Total 2005011 · FICA Expense						10,748.87	10,748.87
2505012 · IMRF Expense-ER							0.00
Total 2505012 · IMRF Expense-ER							0.00
3005218 · Audit Expense							0.00
Total 3005218 · Audit Expense							0.00
4005802 · Unemployment Insurance							0.00
Bill	07/18/2016	2nd Q...	LIMRiCC Unemploy...	Second quart...	0002001 · Acc...	740.35	740.35
Total 4005802 · Unemployment Insurance						740.35	740.35
4005803 · Liab Ins- Govt Crime							0.00
Total 4005803 · Liab Ins- Govt Crime							0.00
4005804 · Liab Ins- Deduct/Retention							0.00
Total 4005804 · Liab Ins- Deduct/Retention							0.00
4005805 · Liab Ins- Prop/Pack/Umbrella							0.00
Total 4005805 · Liab Ins- Prop/Pack/Umbrella							0.00
4005806 · Liab Ins- Workers Comp							0.00
Total 4005806 · Liab Ins- Workers Comp							0.00
508399 · Contingency Expense							0.00
Total 508399 · Contingency Expense							0.00
5085212 · Custodial Services							0.00
Total 5085212 · Custodial Services							0.00
5085213 · Disposal Services							0.00
Bill	07/01/2016	14270...	Groot Industries, Inc.	Trash	0002001 · Acc...	188.51	188.51
Total 5085213 · Disposal Services						188.51	188.51
5085214 · Building Maintenance Agreement							0.00
Bill	07/01/2016	3873317	Anderson	July 2016	0002001 · Acc...	91.78	91.78
Bill	07/04/2016	34441...	Cintas		0002001 · Acc...	43.85	135.63
Bill	07/11/2016	34442...	Cintas		0002001 · Acc...	43.85	179.48
Bill	07/18/2016	34442...	Cintas	towels, mats	0002001 · Acc...	43.85	223.33
Bill	07/25/2016	34442...	Cintas	mats, towels	0002001 · Acc...	43.85	267.18
Total 5085214 · Building Maintenance Agreement						267.18	267.18

**Plainfield Public Library
General Ledger
As of July 31, 2016**

Type	Date	Num	Name	Memo	Split	Amount	Balance
5085215 · Equipment Maintenance Agreement							0.00
Bill	07/01/2016	20048...	Quench USA, INC		0002001 · Acc...	276.00	276.00
Bill	07/01/2016	142369	Suburban Elevator ...	Elevator servi...	0002001 · Acc...	565.47	841.47
Total 5085215 · Equipment Maintenance Agreement						841.47	841.47
5085216 · Building Repair							0.00
Bill	07/06/2016	63039...	Kin-ko Ace Stores, I...		0002001 · Acc...	72.98	72.98
Bill	07/07/2016	63040...	Kin-ko Ace Stores, I...	extra keys for ...	0002001 · Acc...	11.96	84.94
Total 5085216 · Building Repair						84.94	84.94
5085217 · Equipment Repair							0.00
Bill	07/06/2016	160677	RMG	Pump repair	0002001 · Acc...	413.00	413.00
Total 5085217 · Equipment Repair						413.00	413.00
5085399 · Contingencies							0.00
Total 5085399 · Contingencies						0.00	0.00
5085601 · Utilities - Electric							0.00
Bill	07/20/2016	6/20/1...	ComEd	service from 6...	0002001 · Acc...	70.29	70.29
Bill	07/22/2016	7352324	MidAmerican Energ...	Bill period:6/2...	0002001 · Acc...	4,492.97	4,563.26
Total 5085601 · Utilities - Electric						4,563.26	4,563.26
5085602 · Utilities - Gas							0.00
Bill	07/18/2016	6/15/1...	Nicor Gas	15022 S RT59	0002001 · Acc...	13.74	13.74
Bill	07/20/2016	5/16/1...	Nicor Gas	15025 S Illinoi...	0002001 · Acc...	202.56	216.30
Total 5085602 · Utilities - Gas						216.30	216.30
5085603 · Utilities - Water							0.00
Bill	07/31/2016	6/1/16...	Village of Plainfield	15022 S RTE...	0002001 · Acc...	22.52	22.52
Bill	07/31/2016	06/01/...	Village of Plainfield	15025 S Illino...	0002001 · Acc...	317.58	340.10
Total 5085603 · Utilities - Water						340.10	340.10
5085604 · Building Supplies							0.00
Bill	07/22/2016	Cmprs...	Menards		0002001 · Acc...	28.00	28.00
Total 5085604 · Building Supplies						28.00	28.00
5085605 · Equipment & Tools							0.00
Bill	07/08/2016	63040...	Kin-ko Ace Stores, I...		0002001 · Acc...	20.08	20.08
Bill	07/29/2016	Nailer,...	Menards		0002001 · Acc...	199.00	219.08
Total 5085605 · Equipment & Tools						219.08	219.08
5085606 · Janitorial Supplies							0.00
Total 5085606 · Janitorial Supplies						0.00	0.00

Plainfield Public Library
General Ledger
As of July 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
60000 · Advertising and Promotion							0.00
Total 60000 · Advertising and Promotion							0.00
6006001 · Debt Refunding Expenditures							0.00
Total 6006001 · Debt Refunding Expenditures							0.00
6006002 · Bond Interest							0.00
Total 6006002 · Bond Interest							0.00
6006003 · Bond Principal							0.00
Total 6006003 · Bond Principal							0.00
6006004 · Debt Fiscal Charges							0.00
Total 6006004 · Debt Fiscal Charges							0.00
60200 · Automobile Expense							0.00
Total 60200 · Automobile Expense							0.00
60400 · Bank Service Charges							0.00
Total 60400 · Bank Service Charges							0.00
61700 · Computer and Internet Expenses							0.00
Total 61700 · Computer and Internet Expenses							0.00
62400 · Depreciation Expense							0.00
Total 62400 · Depreciation Expense							0.00
63300 · Insurance Expense							0.00
Total 63300 · Insurance Expense							0.00
63400 · Interest Expense							0.00
Total 63400 · Interest Expense							0.00
64300 · Meals and Entertainment							0.00
Total 64300 · Meals and Entertainment							0.00
64900 · Office Supplies							0.00
Total 64900 · Office Supplies							0.00
66000 · Payroll Expenses							0.00
Total 66000 · Payroll Expenses							0.00
66700 · Professional Fees							0.00
Total 66700 · Professional Fees							0.00
67100 · Rent Expense							0.00
Total 67100 · Rent Expense							0.00
67200 · Repairs and Maintenance							0.00
Total 67200 · Repairs and Maintenance							0.00

**Plainfield Public Library
General Ledger
As of July 31, 2016**

Type	Date	Num	Name	Memo	Split	Amount	Balance
68100 · Telephone Expense							0.00
Total 68100 · Telephone Expense							0.00
68400 · Travel Expense							0.00
Total 68400 · Travel Expense							0.00
68600 · Utilities							0.00
Total 68600 · Utilities							0.00
7505213 · Legal services							0.00
Total 7505213 · Legal services							0.00
7505214 · Architechural Services							0.00
Total 7505214 · Architechural Services							0.00
7505215 · Public Relations							0.00
Total 7505215 · Public Relations							0.00
7508001 · Computers							0.00
Total 7508001 · Computers							0.00
7508003 · Furniture & Equipmet							0.00
Total 7508003 · Furniture & Equipmet							0.00
7508004 · Community Relations							0.00
Total 7508004 · Community Relations							0.00
7508005 · Real Estate Acquistion							0.00
Total 7508005 · Real Estate Acquistion							0.00
7508006 · BLDG Development							0.00
Bill	07/11/2016	0017453	Nagle Hartray	Services from...	0002001 · Acc...	8,665.00	8,665.00
Bill	07/31/2016	7491	CCS	Pre-Referend...	0002001 · Acc...	1,700.00	10,365.00
Total 7508006 · BLDG Development						10,365.00	10,365.00
7508007 · Demolition Costs							0.00
Total 7508007 · Demolition Costs							0.00
7509010 · Out to General Fund							0.00
Total 7509010 · Out to General Fund							0.00
80000 · Ask My Accountant							0.00
Total 80000 · Ask My Accountant							0.00
No acct							0.00
Total no acct							0.00
TOTAL						0.00	0.00

**PLAINFIELD PUBLIC LIBRARY DISTRICT
ILLINOIS FUNDS RESERVE ACCOUNT
FINANCIAL STATEMENT AS OF July 31, 2016**

Balance as of	6/30/2016		\$	349,006.62
Receipts for Month:				
	Impact Fees Received for Month			-
	Interest Earned			105.07
	Total Receipts			105.07
Disbursements for Month:				
Reclassified Expenses from General Fund:				
	Total Disbursements			-
Balance as of	7/31/2016	#7139122514	\$	349,111.69

**PLAINFIELD PUBLIC LIBRARY DISTRICT
FIRST MIDWEST BANK PETTY CASH CHECKING
FINANCIAL STATEMENT AS OF July 31, 2016**

Balance as of	6/30/2016		\$	2,109.00
Receipts for Month:				
	Transfer from Checking	-		
	Total Receipts	-		-
Disbursements for Month:				
	Total Disbursements	-		-
Balance as of	7/31/2016	#3650001443	\$	2,109.00

**PLAINFIELD PUBLIC LIBRARY DISTRICT
ILLINOIS FUNDS E-PAY
FINANCIAL STATEMENT AS OF July 31, 2016**

Balance as of	6/30/2016		\$	13,571.27
Receipts for Month:				
	Transfer from Illinois National Bank	2,474.04		
	Interest Earned	4.51		
	Total Receipts	2,478.55		2,478.55
Disbursements for Month:				
	Total Disbursements	-		-
Balance as of	7/31/2016	#151600010970	\$	16,049.82

**PLAINFIELD PUBLIC LIBRARY DISTRICT
ILLINOIS NATIONAL BANK
FINANCIAL STATEMENT AS OF July 31, 2016**

Balance as of	6/30/2016		\$	1,000.00
Receipts for Month:				
	Fines/Room Reservation Deposited	2,567.66		
	Interest Earned	-		
	Total Receipts	2,567.66		2,567.66
Disbursements for Month:				
	Transfer to Epay	(2,537.84)		
	Bank Fees	(29.82)		
	Total Disbursements	(2,567.66)		(2,567.66)
Balance as of	7/31/2016	#151600010970	\$	1,000.00

**PLAINFIELD PUBLIC LIBRARY DISTRICT
FIRST MIDWEST BANK CHECKING ACCOUNT
FINANCIAL STATEMENT AS OF July 31, 2016**

Balance as of	6/30/2016		\$	736,496.75
Receipts for Month:				
	Deposits			2,688.46
	Transfer In			-
	Interest Earned			7.93
				2,696.39
Disbursements for Month:				
	Bills Paid			(301,217.91) *
	Transfer to First Community			-
	Payroll Fees			(491.98)
	Bank Fees			(94.36)
	FSA			(2,406.10)
	Payroll			(137,918.49)
	IMRF			-
	457 Payment			(4,833.94)
	United Healthcare EFT			- *
				(446,962.78)
Balance as of	7/31/2016	#6717572	\$	292,230.36

**PLAINFIELD PUBLIC LIBRARY DISTRICT
FIRST COMMUNITY BANK TAX ESCROW
FINANCIAL STATEMENT AS OF APRIL 30, 2016**

Balance as of	6/30/2016		\$	2,717,257.43
Receipts for Month:				
	Transfer from other Bank			-
	Property Taxes			40,707.63
	Interest Earned			879.22
				41,586.85
Disbursements for Month:				
				-
				-
Balance as of	7/31/2016	#1945	\$	2,758,844.28

**PLAINFIELD PUBLIC LIBRARY DISTRICT
SUMMARY OF ALL ACCOUNTS
FINANCIAL STATEMENT AS OF July 31, 2016**

General Library Fund -- Checking	#6717572	\$	292,230.36
Illinois Funds Checking -- Operating Account	#7139168386		
Illinois Funds Checking -- Reserve Account	#7139122514		349,111.69
Illinois National Bank	#151600010970		1,000.00
First Community Bank	#1945		2,758,844.28
Petty Cash Checking	#3650001443		2,109.00
E-Pay	#151600010970		16,049.82
Total of All Funds		\$	<u>3,419,345.15</u>
 Total Interest Earned for Month by All Accounts		\$	996.73

**Plainfield Public Library District
Interim Director's Report
August 11, 2016**

Building & Expansion Timeline for Future Planning

A revised timeline is in your packet. I will be emailing the requested subdivision list—while Circulation has such a document, I've asked for it to be put in an Excel spreadsheet with tabs so as to identify subdivisions that are fully in our district, ones where only some streets are in district and finally, the double-taxed subdivisions. Also in your packet are documents comparing area libraries of 50,000 sq. feet and another document showing area libraries with tax rates lower than Plainfield's. Nagle Hartray will not be in attendance; they will be at the September meeting.

Planning for the Future Committee

The staff-led Planning for the Future committee met this week and has written excellent talking points for answering questions about: not re-opening on Sundays, food no longer being served at programs, changes to storytimes, ceasing fine forgiveness programs, etc. The talking points have been included in the board packet.

Alcohol Policy

I have a few samples, including one from our attorney, and I have correspondence from LIRA, our liability insurer, in which we've been notified that we would need to purchase a special events policy if we are SELLING liquor at an event, but if we are merely serving it, we are covered under our current policy. I hope to have a policy for your approval at the September meeting.

Petitions for April 2017

Circulation of petitions for board seats in the April 2017 election begins September 20 and continues through December 19. The Will County Clerk's office has not released all the details just yet—information will be sent as soon as we have it.

IPLAR Statistics and Signatures

DHs and administrative staff have been working on this year's annual report. The report is due, with signatures from the Board President and Board Secretary, by September 1.

Friends of the Library Sneak Peek Event: 8/24

The Friends' inaugural event, the Sneak Peek and Silent Auction, is being held Wednesday, August 24 from 6:00 to 8:30 pm. Tickets are still for sale, \$10 in advance, \$15 at the door. As a reminder, the Board did approve closing early, at 5:00 pm for this event. Also, the book sale begins Thursday afternoon, as opposed to the usual Friday and Saturday.

B&A Hearing at September 21 Meeting

Just a reminder that next month's board meeting has the Budget & Appropriations Hearing scheduled at 6:00 pm, just prior to the official board meeting at 6:30 pm.

Coaching Sessions with Lynn Elam

I have contracted with consultant Lynn Elam for a block of 25 hours of coaching over the course of a year. We will have on-site or virtual meetings on a regular basis. We have met in consultation to go over goals and expectations and have had one coaching session so far.

Summer Reading Program Wrap-up

Thank you, trustees, for attending the Finish Line event on Saturday, 8/6. While we anticipated attendance would be down from previous years, it was significantly down with about 150 or so attending. Some factors to consider—the event this year is as late as it can be—we’ve been ending SRP on the first Saturday of August for 11 years now—and many more people than ever told us they would be on vacation. With school starting earlier and the program running later, that definitely was a factor. Next year, the final day of Summer Reading will be August 1. The fact that it was not a huge event with free rides, games, free treats and free activities is also a factor. Also of note, National Night Out was Tuesday, 8/2, just four days earlier, at the Village Green Park and was an almost identical event to the Library’s Grand Finale last year.

Auditor Preliminary Field Work

Lauterbach & Amen began preliminary field work last week and will be conducting the full audit beginning September 12.

Fall 2016 newsletter

The newsletter should be arriving in homes by the end of the week, around August 19. It includes a reminder about not re-opening on Sundays.

Computer purchases for FY17

I am hoping to have quotes/recommendations for the purchase of our next round of PCs at the board meeting. It’s time to replace the Youth Services public computers and the computer lab computers, and we have three final staff PCs to upgrade. If we purchase them before October, we will be buying them with Windows 7 installed with free upgrades to Windows 10 when we are ready to do so. If we purchase after October, the PCs will be installed with Windows 10 only (requiring additional purchases of Windows 7 licenses). Because we try to use the same operating system as the school district and they are remaining with Windows 7, purchasing now makes the most fiscal sense.

Meetings Attended

7/15 Pinnacle Governing Board
7/18 RAILS Consortia Board
7/21 SAIL
7/26 Assistant Director’s Roundtable
7/26 Department Heads meeting
7/28 Meeting with Village Manager Brian Murphy, Village Planner Jon Proulx
7/28 John Chrastka of Everylibrary
8/1 and 8/2 Interviews for Accountant position
8/9 Department Heads and Person in Charge quarterly meeting
8/11 Coaching session

**PLAINFIELD PUBLIC LIBRARY DISTRICT
TECHNICAL SERVICES STATISTICAL REPORT FOR
JULY 2016**

HOLDINGS

BOOKS

	June 2016	ADDITIONS	DELETIONS	July 2016
Local History	546	2	0	548
Reference	1,695	0	0	1,695
Ready Reference	91	1	0	92
Genealogy Reference	277	0	0	277
Foreign lang. Ref.	39	0	0	39
Foreign language	2,996	61	(1)	3,056
Adult	56,867	356	(114)	57,109
Leased Books	3,375	51	(111)	3,315
Young Adult	6,938	60	(16)	6,982
Teen Fiction	4,809	40	(23)	4,826
Juvenile	<u>55,928</u>	<u>186</u>	<u>(210)</u>	<u>55,904</u>
Totals	133,561	757	(475)	133,843

NONPRINT

Books on CD	5,121	36	0	5,157
Books on Tape	0	0	0	0
MP3	369	2	0	371
CDs	7,042	38	(2)	7,078
Kits	111	0	0	111
Microforms	347	0	0	347
Video games	179	0	0	179
Video cassettes	9	0	0	9
DVDs	12,358	199	(88)	12,469
Leased DVDs/Blu-rays	<u>21</u>	<u>0</u>	(8)	13
Blu-Ray Discs	<u>1,114</u>	<u>23</u>	0	1,137
Equipment	<u>31</u>	<u>16</u>	0	47
TOTAL HOLDINGS	160,263	1,071	(573)	160,761

This past month, Tech Services focused on reorganizing the workroom. We cleared out a lot of obsolete documents as well as equipment which was no longer in use. With the rush of the previous FY's year end purchases finally dwindling down, we had time to tackle items which have been in the back log.

In addition to the regular DH meetings, I attended the PinTech meeting on July 13th, and a PinTech Subcommittee meeting on July 27th, both took place at Lemont PL. On July 18th, I attended a CHQ meeting with my colleagues. Head of Circulation and I will be working together to plan on our Staff In-Service Day on Friday, November 4th.

Summer Reading Program is almost coming to an end. How time just flies when you are having fun. I am looking forward to the "Finish Line" on August 6th. Hope to see a lot of our happy patrons there.

Site and Location Usage Report (Summary)

Start date	7/1/2016
End date	7/31/2016
Context	All
User Group	All
Site	All
Location	All
Show NTA/TA Usage	Yes
Show deleted users	Yes
Total Usage	2098
Total Duration (d hh:mm:ss)	58 13:38:43
Total Utilisation (d hh:mm:ss)	58 22:36:42
Average Duration (hh:mm:ss)	00:40:11
Average Utilisation (hh:mm:ss)	00:40:27

<u>Site</u>	<u>Location</u>	<u>Location total usage</u>	<u>Total duration in location (d hh:mm:ss)</u>	<u>Average duration in location (hh:mm:ss)</u>	<u>Location utilised (d hh:mm:ss)</u>	<u>Average utilisation in Location (hh:mm:ss)</u>
<u>Plainfield Public Library</u>	<u>Adult Services Internet</u>	1409	40 18:22:25	00:41:39	40 23:17:06	00:41:52
<u>Plainfield Public Library</u>	<u>Youth Services Internet</u>	512	16 06:47:24	00:45:47	16 10:35:21	00:46:14
<u>Plainfield Public Library</u>	<u>Express Email</u>	177	1 12:28:54	00:12:22	1 12:44:15	00:12:27

JULY 2016

USE	LARGE MTG. ROOM	SMALL MTG. ROOM	STUDY ROOM	COMPUTER ROOM	STORYTIME ROOM	OTHER/ OFF SITE
Library Use	54	37	12	11	24	4
Public Use	0	1	16	0	0	0

YEAR-TO-DATE

Library Use	391	297	147	133	201	35
Public Use	14	16	303	0	0	1

YEAR-TO-DATE MONTHLY USAGE

YEAR	2016	2015	2014	2013	2012	2011
January	223	188	187	179	132 ***	147
February	238	182	187	192	172	215
March	258	233	184	203	173	180
April	244	227	203	233	192	208
May	215	164	177	187	172	146
June	201	185	180	155	142	137
July	159	197	182	168	152	128
August		129 *	139 *	132 *	131 *	98 *+
September		221	190	194	184	149 +
October		238	179	185	246	109 +
November		222	186	192	195	144 +
December		175	150	129	143	81 **
TOTAL	1,538	2,361	2,144	2,149	2,034	1,742

* Friends of the Library Book Sale

** Study Room Blocked out for computer roll out

+ Design on a Dime Renovations (blocked out rooms not noted)



OFFICE OF THE SECRETARY OF STATE

JESSE WHITE • Secretary of State

July 20, 2016

Tina Baird
Plainfield Public Library
15025 S Illinois St.
Plainfield, IL 60544

Dear Ms. Baird:

It is my pleasure to invite you to serve as a member of the Illinois State Archives Advisory Board for a full, three-year term expiring in October 2019.

Notification of Board meetings will be mailed to you. I look forward to meeting you and extend my best wishes for the important work that lies ahead. If you have any questions about this appointment, please contact David Joens, Director, Illinois State Archives, at (217) 782-3492 or djoens@ilsos.net.

Sincerely,

A handwritten signature in black ink that reads "Jesse White".

JESSE WHITE
Secretary of State

DEPARTMENT REPORTS

JULY 2016

ADULT SERVICES REPORT

<u>July 2016</u>		<u>July 2015</u>	
Reference Questions:	2909	Reference Questions:	2962
<u>Adult Programs</u>		<u>Adult Programs</u>	
Book Discussion:		Book Discussion:	
Not Your Mama's	Attended: 7	Not Your Mama's	Attended: 8
A Novel Idea	Attended: 19	A Novel Idea	Attended: 26
Cover to Cover	Attended: 23		
Programs:	68 Attended: 497	Programs:	52 Attended: 547
Tech Training:	5 Attended: 2	Tech Training:	14 Attended: 14
Book-A-Librarian Sessions:	10	Book-A-Librarian Sessions:	2
Workforce Lab:	4 Attended: 17	Workforce Lab:	5 Attended: 24
Total Adult Programs:	90	Total Adult Programs:	75
Total Adult Program Attendance:	575	Total Adult Program Attendance:	621

Statistical Breakdown of Reference Questions

Question Count



Duration	Question Type	Asked by			
Brief - under 5 min	2771	Directional	478	Patron	2794
Short - under 10 min	85	ILL/Holds	466	Staff	101
Long - over 10 min	53	Instruction	207	Volunteer	2
		Readers Advisory	528	Other	12
		Reference	835		
		Research	9		
		Technology	386		

OF NOTE

- July was the first month we offered no formal technology training, only a weekly drop-in and scheduled Book-A-Librarian (BaL) sessions. This led to our highest ever number of BaLs in a single month at 10. Kiley is currently revamping all of the classes and these will be offered starting in the fall on a rotating quarterly basis as staffing allows. Program statistics in general are beginning to reflect our 50% budget cuts in this area
- Tina was named to the Illinois State Archives Advisory Board for a three-year term. Congratulations, Tina!

- R&RS staff have begun using the new Evidence-based Selection Planning (ESP) tool to help guide our purchasing. ESP uses CollectionHQ (CHQ) data analytics of our holdings to create a decision support system which is integrated into the ordering software of our primary vendor, Baker & Taylor (B&T). ESP will help us to better select the titles and quantities of items which have the greatest potential of being popular with our patrons.
- Department members are planning a new marketing campaign called Outside the Lines. This nationwide initiative, which runs from September 11-17, seeks to shift perceptions and demonstrate how libraries are dynamic centers for engagement that help everyone in our community be their best.
- Michelle continues to work on the CHQ Biggest Improver Challenge with her fellow Departments Heads. This month we set up a schedule of monthly Collection Checks, designed to identify items missing or no longer in use. Michelle will generate the Non-book and Non-fiction reports, Kara will handle the Fiction. Various staff members are assisting with this project. The goal is to keep our collection fresh and circulating so that we always have shelf space for new materials.
- Summer Reading is in full swing with 1458 adults participating through the end of July, 462 of them having already completed, 1721 badges earned and 1,133,502 pages read.

CIRCULATION SERVICES

	July 2016	July 2015
Items Checked Out at Circ. Desk –	32,776	33,731
Items Checked Out at Self-Checkout –	21,954	25,676
PinDigital Checkout –	4,121	3,030
Zinio -	237	222
Freegal -	948 downloads /2,582 streaming	1,219 downloads / 3,386 streams
eRead Illinois -	527	359
Flipster-	157	25
Total Checkouts -	62,965	67,648
New Cardholders Added -	252	327
Cardholders Deleted -	48	68
Total Cardholders -	37,455	35,120
Museum Pass Statistics -	31	26

OCLC / Interlibrary Loan Stats –

ILL Received from other Libraries-	unavailable @ time report due	292
ILL Our Items Sent -	unavailable @ time report due	56

Home Services Delivery

Judi & Donna made 154 deliveries, had 17 at the TRIAD Program, visited with 70 seniors at American House Cedarlake Senior Health Fair and had 17 at a Lakewood Nursing stop.

YOUTH SERVICES

Programs	# Occurrences July 2016	Attendance July 2016	# Occurrences July 2015	Attendance July 2015
Storytimes	7	193	10	408
Children's Programs	12	259	12	298
Children's Paid Programming	6	419	4	341
Teen Programs	4	66	9	108
Teen Paid Programming	11	183	3	16
Subtotal	40	1120	38	1171
Special Services				
Tours/Presentations (at the library for outside groups)	0	0	0	0
Storytimes (at the library for outside groups)	0	0	0	0
Programs for Preschoolers (in the community)	2	58	1	90
Programs for Grade School Students (in the community)	1	53	0	0
Programs for Middle School Students (in the community)	0	0	0	0
Travel Kits	6	24	n/a	n/a
New Teacher Mtg.	1	97	1	75
Subtotal	10	232	2	165
TOTAL	50	1352	40	1336
Outside events where staff represented the library	1	75	2	140
Desk Activity				
	July 2016	July 2015		
Reference/Readers Advisory Questions	511	900		
Informational Questions	240	n/a		
Assistance with Technology	226	408		
Circulation Functions	105	184		
Program Registration	129	227		
SRP Logging	738	1504		

Staff Activities:

*Veronica attended the Illinois Library Leadership Summit where discussions were held on the sustainability of a state library leadership program.

*Veronica attended the ILA Executive Board meeting in Normal.

*Joe, in his role as Chair of the iREAD committee, attended the ILA Orientation in Normal.

*Library staff continued to have a presence in the community by presenting storytimes at Peter Rubi and Panera and Sensory Storytimes at Bonnie McBeth and Liberty Elementary. We also were present at the Movies in the Park.

*We celebrated “The Week of Miss Ginny” in honor of Ginny’s 25th anniversary with the Library.



MAINTENANCE

Custodial –

- Wet clean self check out stations
- Large Meeting Room detailed cleaned & polished 80 Chairs
- Monthly disposal of 1 month’s worth of newspapers

Maintenance –

- Pulling & spraying weeds around library & house
- Anderson Pest Control Monthly Inspection July 6, 2016
- Soap & water in all sink & floor drains July 9 2016
- Check all washroom air fresheners & replaced 2 empties; 7-9-2016
- Transplanted plants from Butterfly Garden into 3 wood planters 7-9-16
- Transplanted plants from Butterfly Garden around tree in front of building & by park bench 7-9-16
- Elevator master control failed. Suburban Elevator called in and replaced master control box. 7/15/2016
- Met with Steve Bruno for a quote on masonry work
- Cleaned fire escape stairwells
- Replaced vacuum breaker seal on the Upper Level Staff toilet
- Begin repairs on north Youth Services Workroom carpet
- Repaired Upper Level Public Copier Cabinet
- Cord Management at Upper Level Public Copier
- Hung wall mailbox for ESL, Tania Brenner-Hess July 27th

Plainfield Public Library District
April 2017 Referendum Planning Timeline

<u>When</u>	<u>What</u>	<u>Who</u>
May 9	Target Cost/Criteria	Board
May 9	Vision/Values/Purpose Building Vision	OR, DHs, Board
May 18 Board meeting	Discuss/prioritize criteria for evaluation of options	Board
May 19 to June 14	Develop options for Building Vision meeting Target Cost/Criteria	Architect, OR
June 15 Board meeting	Selection of options	Architect, OR, Board
June 16 to July 14	Refine options	Architect, OR
July 20 Board meeting	Review plan for feedback	Board and Architect
August 17 Board meeting	Meet marketing consultant, review operating costs	Board
August 18 to September 16	Refine concept with general placeholders for interior spaces	Architect
September 21 Board Meeting	Approve concept and decide on need for community feedback	Board
September 22 to October 10	Gather feedback if needed	TBA as to who
October 14	Feedback included in Board packets	
October 19 Board meeting to December 21 Board	Finalize plan: 1) Discuss modeling/presentation materials; 2) Discuss bonding agency; 3) Determine ballot questioning	Board
January – special meeting needed	Ordinance	Board
January 18 Board meeting	Discuss marketing plans for January to April and public events	Board

For April 4, 2017 (Consolidated Election)

January 17, 2017: Deadline to adopt an Ordinance calling for a referendum;

January 26, 2017: Deadline to certify the referendum question to the County Clerk

The process outlined in this schedule assumes that the Plainfield Public Library District Board of Trustees will begin on May 9, 2016 to develop a revised plan for possible referendum on April 4, 2017. At this meeting, the Board will first address the cost and criteria for the revised plan.

- Is there a “magic number” on cost to target in the development of the plan?
- If so, what are the trade-offs of size vs. parking vs. cost preferred?

- Is there a target for building size?

Next, the Board and management team will review the current Vision for the Library from Strategic Plan 2016 and Beyond and participate in two brainstorming exercises on the Library's Values as an organization and its Purpose. With the Vision, Values and Purpose of the Library in mind, the group will create a Building Vision to guide the decisions of the design process. To inform that discussion, sample Values and Purpose Statements will be provided to the Trustees in advance.

At the May 18 meeting, criteria for evaluation will be discussed, with a goal of creating matrices of Service Benefits, Performance and Cost.

For the June 15 Board meeting, the architect will develop options that meet the Cost/Criteria and reflect the Building Vision. At that meeting, Board members will participate in a design charrette to provide direction to the architect in refining options that fit the Building Vision.

At the July 20 Board meeting, the Board of Trustees will evaluate the refined options according to matrices of Service Benefits, Performance and Cost. This will provide a quantifiable means of comparing options and selecting those to be used in conversations with key community members and groups to gather feedback. That feedback will inform the August Board meeting discussions.

At the August meeting, the Board will select options to be prepared for presentation to the public in September/October. Those concepts will be presented in their refined form at the September meeting.

The refined concepts will be presented to the public and reviewed again by the key community members in one-on-one conversations in September/October. That feedback will inform the October Board meeting discussions.

At the October Board meeting, the Board will provide the architect the final design direction and begin the process of final cost analysis with the owner's representative and the finance consultant.

Strategic Plan FY2016 and Beyond

Vision & Mission

Vision

The Plainfield Public Library District provides excellent library services to satisfy the educational, informational, entertainment and inspirational needs of community residents throughout their lives. The Library is a community center, where residents connect with resources, with each other and with their community identity. The Library leverages technology and human capital to give residents access to services and resources not only at the Library's physical location but also throughout the community in partnership with other organizations and via virtual services. The Library is a vibrant and visible presence in the community, making residents aware of 21st century library services and our Library's unique character.

Mission

EDUCATE – CAPTIVATE - CONNECT

Library	TYPE	POP	OPERATING BUDGET	SQUARE FEET	HOURS	SUNDAY	ALL YEAR	CIRC	FT STAFF	PT STAFF	TAX RATE	EAV	FTE
Coal City District	District	11,257	1,263,952.00	15,628	60	No	No	217,757	13	23	.15551%	785,165,065	23
Ella Johnson Memorial (Hampshire)	District	16,669	851,386.00	7,200	59	Yes	Yes	130,145	5	10	.150435%	487,681,759	8.28
Hinsdale	Village	16,816	2,543,748.00	31,800	71	Yes	Yes	328,627	15	38	.1776%	1,519,476,517	13.87
Homer Township	District	39,054	1,712,500.00	26,497	65	Yes	No	191,036	8	20	0.163%	1,247,936,887	7.78
Lake Bluff	Village	5,722	919,866.00	12,397	52	Yes	No	110,192	7	11	.176%	484,263,512	12.66
Shorewood-Troy	District	19,335	1,208,750.00	15,000	68	Yes	Yes	180,214	7	13	.1739%	535,986,346	6.27
Winnetka-Northfield	District	17,357	4.49	20,000	68	Yes	Yes	423,920	20	31	0.139%	1,794,545,407	12.72
Three Rivers (Minooka and Channahon)	District	26,600	1,440,419.00	12,000	68	Yes	Yes	201,743	7	13	0.12%	1,956,145	11.16
New Lenox	District	36,847	1,936,847	58,000	54	No	No	n/a	20	15	0.16%	1,226,052,019	
Sugar Grove	District				50	Yes	Yes						
Plainfield	District	75,337	3,305,636.00	27,160	68	No	No	605,957	22	44	0.1894%	1,762,373.59	41.41

LibraryName	TYPE	POP	OPERATING BUDGET	SALARY BUDGET	SQ FT	HOURS	SUNDAY	ALL YEAR	CIRC	FT STAFF	PT STAFF	TAX RATE	EAV	FTE
Addison	Village	36,942	4,640,828.00	2,090,000.00	54,600	69	Yes	Yes	377,892	23	36	.4777%	972,414,422	41.88
Batavia	District	26,562	3,416,543.00	1,677,290.00	54,000	69	Yes	Yes	679,533	17	53	.4516%	879,867,587	40.27
Glen Ellyn	Village	27,450	2,750,295.00	1,190,000.00	52,000	68	Yes	Yes	657,100	24	48	.3547%	1,191,655,464	25.98
Highland Park	City	29,763	4,662,000.00	2,447,000.00	47,000	69	Yes	Yes	678,246	25	65	.218%	2,063,609,750	49
Indian Trails	District	67,010	6,842,349.00	3,084,940.00	48,049	73	Yes	Yes	1,261,627	46	45	.463%	1,468,251,380	68.27
St. Charles	District	55,092	7,559,865.00	3,650,000.00	54,234	72	Yes	Yes	1,441,914	39	85	.3240%	2,193,257,138	68.86
Vernon Area	District	41,055	7,330,970.00	3,500,000.00	50,000	69	Yes	Yes	963,684	39	60	0.31%	2,236,820,713	65
Woodridge	Village	32,971	3,602,801.00	1,788,260.00	51,000	72	Yes	Yes	657,719	16	47	.3488%	1,013,404,816	36
Plainfield	District	75,337	3,305,636.00	1,746,650.00	27,160	64	No	No	605,957	22	38	.1894%	1,762,373.59	41.41

Why All the Changes This Fall?: Talking Points

Q. Why Aren't We Doing Food For Fines Anymore?

A. The amount that would normally be forgiven, which equates to approximately 1% of the Library's budget is needed to help maintain our level of service and keep the building operating at a safe level that meets all necessary codes.

Q. Why is the Library Closed on Sundays?

A. Cuts needed to be made in the operating hours of the Library in order to reallocate the funds to keep the building operational. Rather than making cuts to the hours of operation during the week, it was determined that the most cost effective option was to remain closed on Sundays as we were during the summer. Sunday was the only day that the Library was only open for four hours.

Q. Why is a Plainfield Library Card Required for Computer and Genealogy Classes?

A. 50% of the funds from the programming budget were reallocated this year to keeping the building operational. As a result, all of the computer classes that were taught by paid instructors had to be discontinued.

Because of this cut in programming, there are fewer classes. As a result of space constraints, we are limited to eight people in each class. To ensure that our tax payers are able to participate in these classes, we now have to limit the classes to Plainfield Card holders.

Q. Why are there so few Storytimes and Fun with Music Classes?

A. Space is becoming more and more limited in Youth Services. Whether or not a referendum passes, the next year needs to be dedicated to evaluating all of the materials (books, music, audiobooks, dvds) in Youth Services in an effort to create more shelf space for new materials that are imperative to meeting the needs of the children/teens/students. The only way for this to be accomplished is by cutting some of the programming, which allows the staff the much needed time to work on this project.

Q. Why Isn't There Food At Programs Any More?

A. Because food was not essential to programs such as movies and knitting, those funds were reallocated to keeping this building operational.

Q. What's so Wrong with This Building That You Need to Reallocate Funds?

A. While the building looks fine on the surface, if one major thing like the boiler or the elevator has a serious problem that can't be fixed, we have to re-do everything from the mechanical systems to the front door to meet today's codes and standards.

A. This building was built in 1991 to serve 14,000 people. Currently we serve over 75,000 people. With no increase in funding in 25 years, we are continually trying to deal with this much higher than expected daily wear and tear on the building with the same amount of funds, and that wear and tear is beginning to take a toll (carpeting, toilets and plumbing, etc). To maintain our welcoming environment, funds need to be reallocated to address these ongoing needs.

Q. What Happened to the Recycling Bins for the Public?

A. These bins were fee-based which means that it was costing the library money to provide this service. With the budget frozen at its current level, it is no longer cost-effective for the Library to provide this service to the community.

Policy and Procedure Manual	Section 3
Library Services Policy	Issued: 2/17/2010 Revised: 1/20/2016 8/17/2016 Approving Authority: Plainfield Public Library District Board of Trustees

CODE OF CONDUCT

The Board of Trustees established the Code of Conduct to protect the rights and safety of library patrons and staff, preserve and protect the Library's resources and provide an atmosphere that is conducive to appropriate use of the library and its services. All patrons are required to comply with the Code of Conduct while in the library and on library property.

Please be respectful of other patrons, library staff and library property. Any behavior that is disruptive to library use is prohibited.

Rules that adult visitors should know:

- Computer resources and WiFi access for adults are available in the Reference and Readers Services Department. Computer resources and WiFi access for children and parents/caregivers accompanied by children are available in the Youth Services Department. Use of computer resources and Wifi access must comply with the Library's Internet and Computer Use Policy.
- To maintain a safe environment, adult visitors to the Youth Services Department **must be** who are unaccompanied by a child ~~may be approached and questioned about the purpose of their visit. Visitors who are not actively using resources specific to the Youth Services Department may be asked to leave.~~

Rules that parents and caregivers should know:

- Children under age 9 must be with a caregiver at all times. Caregivers should be at least 16 years old and mature enough to follow the ~~library~~ rules and guidelines.
- Children 9 years of age or older may visit ~~the library~~ by themselves and attend classes and programs without a caregiver.
- For programs that children under the age of 9 attend independently, the caregiver must remain in the Library.
- Monitoring your children's use of library materials is your responsibility. **The** Library ~~staff~~ does not restrict children's access.
- Respect closing times. Please ask a staff member if unsure of closing time before dropping off children. Police will be notified **15 minutes after closing if** ~~when an unaccompanied~~ child under the age of 14 is **in the building** ~~left at closing.~~

While in the Library, we ask that you:

- Enjoy covered drinks in designated areas. Food is allowed only in library meeting rooms during authorized events.
- Speak in moderate tones at all times.
- Walk, don't run.
- Gently Use books, materials and technology **respectfully**.
- **Dress** Wear shoes and a shirt at all times, with clothing buttoned and zipped as appropriately **including shoes, tops and bottoms**.
- Use cell phones discreetly.

While in the Library, we ask that you NOT:

- Distribute or post printed materials/literature not approved by Library Administration.
- Bring animals into the facility, other than assistance animals.
- Change clothes, shave or bathe in the restrooms.
- Sell and/or solicit for services, money or other items.
- Fight or physically or verbally harass other visitors or staff.

IMPORTANT: There will be "zero tolerance" for any behavior deemed illegal or that threatens the safety of others. This behavior will result in an immediate suspension from the facility, the duration of which will be determined by the Library Director. Activities that result in immediate suspension include:

- Carrying weapons of any type.
- Soliciting, selling or using drugs.
- Destruction of property or theft of materials.
- Engaging in disorderly conduct of any kind, fighting or challenging to fight, or using obscene/offensive words.

CIRCULATION

The primary goal of the Plainfield Public Library District is to encourage the circulation of library materials by extending borrowing privileges to all who meet basic eligibility requirements.

ISSUING LIBRARY CARDS

- A. Residents of the Library District – Any resident of the Plainfield Public Library District may obtain a library card by completing an application and furnishing proof of current residency. A resident card will be verified every three years.
- B. Non-Resident with Property in the District - Any person who is not a resident of the Plainfield Public Library District but pays real estate taxes on property located within the Library District may obtain a one year non-resident card without charge, renewable with appropriate verification. A "Local Use Library Card" will be issued after completion of an application and the presentation of a current real estate tax

~~bill. A "Local Use Library Card" may only be used at the library that issued the card. Only one card will be issued for each taxable parcel of property.~~

C. Non-Resident with Property Outside the District – According to state law, non-residents are required to purchase a library card at the nearest participating public library in the school district in which the non-resident has his or her principal residence. Qualifying property owners may purchase a Plainfield Library Card by paying a fee which is based on their current real estate tax bill. The Library shall apply its current tax rate against the net equalized assessed valuation listed on the applicant's tax bill. This card is valid for one year, renewable with appropriate verification.

D. Non-Resident Renting – According to state law, non-residents are required to purchase a library card at the nearest participating public library in the school district in which the non-resident has his or her principal residence. Qualifying renters may purchase a library card by paying a fee based upon the following formula:

Monthly rent X 15% = Nonresident renter fee

Such cards are valid for one year, renewable with appropriate verification. Non-resident renters must present a valid lease or current rent receipt in order to obtain a card.

E. Reciprocal Borrower - Any person holding a valid library card from a library participating in the "Illinois Reciprocal Borrowing Program" will be granted reciprocal borrowing privileges.

F. Business Cards - Any corporation, partnership or sole proprietorship owning or renting a place of business within the geographic boundaries of the Plainfield Public Library District is eligible for a one-year library card under the following conditions:

1. That an officer of the business (president, chief financial officer, chairman of the board or other principal) submits a written request, on business letterhead, for a library card designating individuals authorized to use the card
2. That the library card is to be used solely for business purposes and not for personal or family use
3. That the corporation, partnership or sole proprietorship shall be responsible for payment of any lost or damaged material as well as for accumulated fines, and
4. That this card is renewable with appropriate verification on an annual basis

~~G. Library Courtesy Cards for Database Instruction in Schools - A Plainfield Library Courtesy Card for Database Instruction in Schools will be issued for the school year strictly for classroom instruction in Library database in every school in the Plainfield Community Consolidated School District 202. These cards cannot be used to check items out from the library nor is the card number to be distributed to the students.~~

CONFIDENTIALITY OF LIBRARY RECORDS

The Plainfield Public Library District abides by Illinois Law which states that the records of patron transactions and the identity of registered library patrons is confidential material. The Library does not make available the records of patron transactions to any

party except in compliance with the law. The Library does not make available lists of registered library patrons except in compliance with the law.

In the State of Illinois, Public Act 95-0040 (Appendix 3A) created an exception to the requirement for a court order if ALL of the following conditions are met:

- A. The information is requested by a sworn law enforcement officer who states that it is impractical to get a court order as a result of an emergency situation
- B. The law enforcement officer states that there is probable cause to believe that there is imminent danger that someone will be physically harmed
- C. The information requested is limited to only identifying a suspect, witness or victim of a crime, and
- D. The information does not include any registration or circulation records that would indicate materials borrowed, resources reviewed or services used at the library

Public Act 95-0040 also provides that "If requested to do so by the library, the requesting law enforcement officer must sign a form acknowledging the receipt of the information. A library providing the information may seek subsequent judicial review to assess compliance with this Section." (Appendix 3B)

The legal custodian of records for the Plainfield Public Library District is the Library Director. As the legal custodian of records, the Library Director is the person responsible for responding to any request for library records or information about a library user.

The Library Director may designate one or more library employees to serve as persons responsible for responding to any request for library records or information about a library user when the Library Director is absent or unavailable.

No library employee may release library records or reveal information about a library user to any third party or law enforcement agent unless authorized to do so by the Library Director or the Library Director's designated alternate.

~~ANNUAL VERIFICATION AND REPLACEMENT CARDS~~

~~For library card verification, the patron must provide one form of identification showing current name and address to library staff. Children under the age of 18 may verify their card by showing an Illinois State I.D or Illinois Driver's License. If current address is not available on photo I.D., the patron must also bring in one of the following: utility bill, voter's card, bank statement or credit card statement, showing name and current address. A \$2.00 replacement fee per lost card must be paid in order to receive a new card.~~

LENDING OF MATERIAL

The Plainfield Public Library District circulates materials in a variety of formats. Library materials shall circulate according to the schedule contained in Loan Rules and Fines (Appendix 3C).

- A. The Plainfield Public Library District issues a card to a named individual. That individual shall be held accountable for any and all items checked out on that card.
- B. Library patrons may checkout materials without **presenting** a library card if they have a current photo ID.
- C. There is no limit to the number of items to be checked out except ~~eBooks and eAudiobooks~~ **for some equipment and those items that have limitations imposed by vendors.**
- D. Extended loan periods are available in special circumstances.

RENEWAL OF MATERIAL

Most circulating items, with the exception of items on hold, may be renewed twice. ~~Staff may make an exception.~~ Items are renewable in person, by phone or electronically.

OVERDUE MATERIAL

Patrons are responsible for the return of all materials borrowed.

- A. Patrons with overdue materials may have borrowing privileges suspended until the materials are returned and all charges paid.
- B. Items remaining overdue beyond one month will be subject to other collection procedures. In extreme cases the Library may enlist the services of the Plainfield Police Department or a collection agency.

~~C. The cost of postage for mailing overdue notices may be added to a patron's record.~~

FINES AND FEES

The Plainfield Public Library District has established a schedule for lost or damaged items, fines for overdue materials and fees for other services provided by the Plainfield Public Library District. (Appendices 3C and 3D).

- A. Fines will not exceed the cost of the overdue item.
- B. Patrons with unpaid fines in the amount of \$10.00 or more will have borrowing privileges suspended until fines are paid under the threshold. A payment plan may be instituted for large fines at the discretion of the Library Director or Head of Circulation.
- C. All cardholders residing in the same household who incur fines totaling \$50.00 or more will have library privileges suspended.
- D. A fee will be charged for lost library cards.
- E. A charge will be applied to a patron's account for any NSF check returned to the Library. Borrowing privileges will be suspended pending payment of the check amount plus the NSF fee paid by cash, credit card or certified check.

LOST OR DAMAGED MATERIAL

Materials borrowed are the responsibility of the library patron. Item cost is the responsibility of any patron who borrows and loses **or damages** any library material. In the case of children under the age of 18, it is the parents' responsibility to pay for lost or damaged items. (Appendix 3D).

- A. The cost of the item will be determined by the Library.
- B. Patrons cannot replace a lost or damaged item in lieu of payment.
- C. If a patron pays for a damaged item the patron may keep the item.
- D. Payments made for a lost item is non-refundable.
- E. Missing or lost items on a patron library card will be renewed while the patron and library staff continue to search for the item. If the item does not belong to the Plainfield Library, the owning library will be contacted and the patron must follow the owning library's policy. Exceptions may be made on a case-by-case basis.

COPYRIGHT RESTRICTIONS **Addressed in Lending Interlibrary Loans**

~~The copyright laws of the United States (Title 17, United States Code) govern the reproduction, distribution, adaptation, public performance and public display of protected material.~~

~~A. Under certain conditions, public libraries are authorized to lend, lease or rent copies of materials to patrons for nonprofit purposes. Any person who makes an unauthorized copy or adaptation of materials or redistributes the loaned copy or publicly performs or displays the material, except as permitted by Title 17 of the United States Code, may be liable for copyright infringement.~~

~~B. The Plainfield Public Library District reserves the right to refuse to fulfill a loan request if, in its judgment, fulfillment of the request would likely lead to violation of the copyright law.~~

INTERLIBRARY LOANS

~~Interlibrary Loan is a primary service that supports the mission of the Library by providing enhanced access to library materials and information. The purpose of Interlibrary Loan is to obtain materials not available in our Library from other libraries and to provide materials from our collections to other libraries.~~

~~Material not available within Pinnacle Library Cooperative catalog may be obtained through interlibrary loan. Materials borrowed through interlibrary loan have a circulation period which is determined by the lending library.~~

~~The library affirms that Interlibrary Loan is a supplement, not a substitute for the Library's collections. In meeting patron needs, the Library will exhaust local resources first through our shared catalog before requesting items through out-of-system Interlibrary Loan. Out-of-system Interlibrary Loans are items that must be requested~~

~~from libraries outside of our shared catalog. As a member of ILLINET, the Library follows the ILLINET and American Library Association Interlibrary Loan Codes.~~

Interlibrary Loan is a service available to all Plainfield Public Library District cardholders, non-resident cardholders and reciprocal borrowers, as long as the patron is in good standing (i.e., no delinquent charges or overdue items).

- A. Fines and Fees - There is no fee to request an item on Interlibrary Loan (ILL). The Library will make every effort to obtain an item from a non-charging lender, but sometimes an item is only available from a lending library that charges fees. If that is the case, the Library will notify the patron to determine whether the patron would still like to obtain the item and pay the subsequent fee.

Overdue fines will be incurred in the same manner as items that the Library owns, according to ~~our Circulation Policy.~~ **Appendices 3C and 3D.**

Lost or damaged ILL items will result in fines/charges, just as they would for lost or damaged items borrowed from our Library or within our library system and is set by the lending library.

~~Patrons with pending out-of-system ILLs are given an additional courtesy reminder phone call and five extra days to pick up an item if the item is not picked up within the normal five-day time frame. Failure to pick up out-of-system ILLs may result in a \$5.00 fine per item on a case-by-case basis.~~

- B. Borrowing - The lending library may impose restrictions on materials lent, including in-library use only or no photocopying.

Turnaround time for requested items varies, depending on the availability of the material, the location of the lending library and delivery method. The Library is unable to accommodate rush or urgent requests.

~~Items on~~ Out-of-system Interlibrary Loan **items** may only be renewed provided the lending library allows renewals. ~~Renewals may be requested at Checkout desk.~~

The Library will attempt to borrow requested materials available within the continental United States. Patrons are cautioned, however, that certain types of materials may not be available.

- C. Lending - The Library will accept requests via mail, fax, telephone and e-mail. All photocopy requests must be in writing indicating copyright compliance. The Library will comply with Copyright Law (17 U.S.C.) as it applies to Interlibrary Loan photocopy requests of periodical articles. The Plainfield Public Library District reserves the right to refuse to lend materials or to ask a borrowing library to restrict use of materials lent.

REFERENCE

~~The Plainfield Public Library District serves a diverse public with unique individual needs and levels of ability to conduct research independently. At times of peak activity within the Library, it is mandatory that rules for providing reference assistance be established.~~

The most recent standards document, *Serving Our Public: Standards for Illinois Public Libraries*, provides the model for this reference policy.

The Board of Trustees and Library Director of Plainfield Public Library District encourage staff of all levels to pursue continuing education opportunities which will enable them to better meet the needs of the Library's patrons. All staff members receive in-house training regarding appropriate responses to patron questions, including reference questions. This training includes reference interviewing techniques, reader's advisory service and information literacy. All staff members are taught to treat each question asked with respect insofar as the level of assistance required and the topic of the question. Names of users and the transactions which occur between users and the staff are confidential and not discussed outside a professional context.

Reference service and materials are available to all Library users regardless of the person's age, race, sex, social or economic status. Reference service and materials are available during all hours the Library is open and are provided in response to all forms of inquiry including but not limited to in-person, telephone, fax, TTY, text, email and instant messaging (chat). The reference questions of patrons visiting the Library are given the highest priority. All requests for information receive an answer or status report within one working day. Questions which cannot be answered with onsite resources are referred to another agency. Such referrals are verified and/or mediated by Library staff.

In the instance of legal, medical, investment or tax reference questions, the staff may only guide the patron to the material available on the topic of interest. The staff may not evaluate or interpret the information provided nor may the staff define the meaning of terms, offer investment advice, select income tax forms or serve as a surrogate for a professional in any of the fields listed above. If all materials within the Library are beyond the understanding of the patron, the patron will be advised to consult with a professional from the above listed fields for additional information or advice.

- A. Reference service is available to all persons visiting the Library regardless of the age, race, sex, or social or economic status.
- B. Reference materials are available for use in the library by all persons regardless of the age, race, sex, or social or economic status.
- C. Staff trained to provide reference service is available during all hours the library is open.
- D. Reference service is provided in response to all forms of inquiry including, but not limited to, telephone, text, and email.
- E. Reference questions that cannot be answered with onsite resources are referred to another agency. Such referrals are verified and/or mediated by library staff.
- F. Research and instruction on specialized topics is offered based upon staff knowledge and availability, and is scheduled as one-on-one sessions.
- G. Requests for assistance or information receive an answer or status report within one working day.

- H. The needs of the library users are treated with respect. Staff treat all questions with equal regard. Names of users and the transactions that occur between users and the reference staff are confidential and not discussed outside a professional context.
- I. In the instance of legal, medical, investment or tax reference questions, the staff may only guide the patron to the material available on the topic of interest.
- Staff may not evaluate or interpret the information provided, nor define the meaning of terms, offer investment advice, select income tax forms or serve as a surrogate for a professional in any of the fields listed above.
 - Patrons needing assistance beyond the materials and guidance provided will be advised to consult with a professional from the above listed fields for additional information or advice.

COMPUTER AND INTERNET USE

The Plainfield Public Library District provides access to computers, Internet and electronic resources as tools to be utilized in fulfilling the Library's mission. The same standards of intellectual freedom, privacy and confidentiality endorsed by the American Library Association and incorporated into the policies of the Plainfield Public Library District shall be applied to all electronic media offered to our patrons. Internet access is a privilege extended by the Plainfield Public Library District ~~to its patrons~~. Internet access is not to be considered ~~by our patrons~~ as an automatic right or as an obligation of the Library District.

RESPONSIBILITIES OF USERS

The Library's computers may be used only for legal purposes. Library computer users must comply with all local, state and federal laws while using the Library's computers.

Users are responsible for saving data to portable data storage media and/or cloud service.

Internet users who choose to contact fee-based services while using the Library's computers are responsible for any and all charges incurred.

USE OF COMPUTERS AND INTERNET

The Plainfield Public Library District requires that patrons using Library computers, including access to the internet, do so within the guidelines of acceptable use. The following activities are unacceptable:

- A. Use of electronic information networks for any purpose which results in the harassment of other users
- B. Destruction of, damage to or unauthorized alteration of the Library's computer equipment software or network security procedures
- C. Use of electronic information networks in any way which violates a Federal or State law

- D. Use of electronic information networks in any way which violates licensing and payment agreements between the Plainfield Public Library District and network/database providers
- E. Unauthorized duplication of copy-protected software or violation of software license agreements
- F. Violation of system security
- G. Violation of the Code of Conduct

CHILDREN'S ACCESS AND PARENTAL RESPONSIBILITY

The Library affirms the right and responsibility of a parent or legal guardian to determine and monitor their children's use of library materials and resources, including computers and the internet. Library staff is unable to monitor children's use.

Permission must be given Internet Public Use Agreement must be signed by a parent or legal guardian for any person under the age of 18 who uses Library computers to access the internet. Children under age 11 must be accompanied by an adult when using a Library Internet computer.

LIMITATIONS

~~Computer use is limited to Library cardholders. Users must adhere to the computer use procedures.~~

~~A. Users are limited to three sessions of up to one hour each per day.~~

~~B. There is a limit of two people per workstation.~~

~~C. Children under 18 may not use the computers on the main floor. Adults 18 and over may not use the computers in Youth Services except when assisting a child. Staff may make exceptions for parent or guardian working side by side.~~

~~D. Patrons cannot install software on the Library's computers.~~

~~E. The Library's computers do not have CD burners, but some have CD/DVD read-only drives.~~

TRAINING

~~Library staff members may provide assistance to patrons in the use of computers as time and staff knowledge permits. Materials about computers and the Internet are available in the Library's collection. Basic computer instruction is offered regularly.~~

WIRELESS NETWORK

The Library provides free unfiltered wireless (WiFi) access for patrons to use with personal laptop computers or other WiFi-enabled portable computing devices to connect to the internet. By choosing to use the Library's WiFi service, the user agrees to abide by all applicable Library policies. Signal strength may vary within the Library building. No guarantee is made for network security or wireless access connectivity.

DISCLAIMER

The Library cannot control or monitor material which may be accessible from internet sources. The Plainfield Public Library District assumes no responsibility for any damages, direct or indirect, arising from use of its computers, computer network or from its connection to other internet services. Users are discouraged from offering personal information about themselves to sites on the internet.

BREACH OF POLICY

~~Violation of any aspect of this policy may result in the loss of library privileges.~~

SERVICE TO PATRONS WITH DISABILITIES

The Plainfield Public Library District offers the same services to patrons with disabilities as to all other segments of the population. In addition to those services, ~~the Plainfield Public Library District acts as facilitator between the patron and Services to the Blind and Physically Handicapped,~~ **the Library** offers home delivery to patrons with temporary or permanent disabilities which prevent them from coming to the Library and welcomes service animals in the Library.

NOTARY PUBLIC

The Library offers limited notary services free of charge. We are unable to provide notary service for the following types of documents:

~~The Plainfield Public Library District provides Notary Public services free of charge, except any real estate transaction documents,~~ including but not limited to refinancing or other types of real estate loans, purchases, sales, beneficial interests in land trusts and deeds. Notary Public services may not be available at all times the Library is open to the public.

VOTER REGISTRATION

~~The Library provides voter registration services within the rules and regulations set forth by the Will County Clerk. Voter registration services may not be available at all times the Library is open to the public.~~



White Oak Library District

www.whiteoaklibrary.org

Proudly serving the communities of Crest Hill, Lockport, and Romeoville, IL

July 15, 2016

Carl F. Gilmore
President, Board of Trustees
Plainfield Public Library District

Dear Mr. Gilmore,

First we congratulate you on your outstanding attempt to make a better future for your library and your residents, and we commiserate with you on your recent unsuccessful referendum. We are very aware of how that must feel.

As the Director of the White Oak Library District, my Board of Trustees has asked me to open a dialogue with you and your Board of Trustees with regard to library services in Romeoville. As you know, our Districts lie adjacent to one another along the eastern edge of Plainfield Township / western edge of Lockport Township.

As is often the case with municipalities, when the Village of Romeoville was expanding they ignored the existing service boundaries of other governmental bodies. Thus there is a small bit of territory along the eastern edge of Plainfield Township that is within the Plainfield Public Library District, but also within the village boundaries of Romeoville. Leaders within the Village of Romeoville and my Board of Trustees would very much like to clean up that boundary and unite all of the residents of Romeoville under one library District.

To that end, my Board proposes that we discuss this matter more fully. We know that the legal mechanism exists to conduct a transfer of territory between our Districts, but we do not know if there exists the will to do so.

We are not seeking mere financial gain, nor are we seeking to do financial damage to your District. If your Board were willing to discuss this matter, we would entertain a legal agreement whereby the tax proceeds from the residents in question would continue to come to you, but reduce over time. For instance, something like this could be achieved after the transfer:

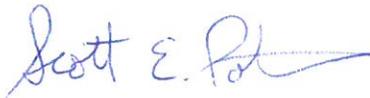
Year 1 – 90% of tax proceeds from residents in question would go back to PPLD
Year 2 – 80% of tax proceeds from residents in question would go back to PPLD
Year 3 – 70% of tax proceeds from residents in question would go back to PPLD
Year 4 - 60% of tax proceeds from residents in question would go back to PPLD
Year 5 - 50% of tax proceeds from residents in question would go back to PPLD
Year 6 - 40% of tax proceeds from residents in question would go back to PPLD
Year 7 - 30% of tax proceeds from residents in question would go back to PPLD
Year 8 - 20% of tax proceeds from residents in question would go back to PPLD
Year 9 - 10% of tax proceeds from residents in question would go back to PPLD

In year 10 and in subsequent years, we propose that all tax proceeds would remain with WOLD.

Because we feel it is inevitable that you will pass a building bond referendum to improve your physical facility, if we are to achieve this transfer of territory we must do so prior to you passing that referendum and selling your bonds. If we do not, then the residents in question will be tied to the 20 year life of your bonds and the notion of this transfer would be untenable.

I would welcome the opportunity to visit your Board to discuss what options are available. Please do not hesitate to contact me directly via telephone at 815-552-4226, via email at spointon@whiteoaklibrary.org, or via letter at your earliest convenience.

Sincerely,

A handwritten signature in blue ink that reads "Scott E. Pointon". The signature is fluid and cursive, with a long horizontal stroke at the end.

Scott E. Pointon
Director

