

**Plainfield Public Library District
Working Budget FY13**

Working Budget	Working FY13	Mid-Year FY13	Notes
General Fund Revenue			
REAL ESTATE TAXES - TY11	\$ 2,386,921.56	\$ 2,386,921.56	
PERSONAL PROPERTY TAXES	\$ 23,000.00	\$ 23,000.00	
OVERLAPPING DISTRICTS AGREEMNT	\$ 300,000.00	\$ 300,000.00	
FINES	\$ 40,000.00	\$ 40,000.00	
BOOK BAG SALES	\$ 250.00	\$ 250.00	
COPIER FEES	\$ 9,200.00	\$ 9,200.00	
FAX FEES	\$ 150.00	\$ 150.00	
NON RESIDENT FEES	\$ 750.00	\$ 750.00	
BOOK SALES	\$ 2,000.00	\$ 2,000.00	
MEETING ROOM DEPOSITS	\$ 700.00	\$ 700.00	
TAX ESCROW INTEREST	\$ 900.00	\$ 900.00	
CHECKING INTEREST	\$ 100.00	\$ 100.00	
SALE OF FIXED ASSETS	\$ -	\$ -	
DONATIONS - MEMORIALS	\$ -	\$ -	
MISCELLANEOUS	\$ -	\$ -	
DONATIONS - FRIENDS	\$ -	\$ -	
DONATIONS - FOUNDATION	\$ -	\$ -	
PERCAPITA	\$ 77,000.00	\$ 77,000.00	
General Fund Revenues	\$ 2,840,971.56	\$ 2,840,971.56	
Transfer to Special Funds	\$ -	\$ -	
TOTAL General Fund Revenues	\$ 2,840,971.56	\$ 2,840,971.56	
General Fund Expenses			
SALARIES	\$ 1,831,500.00	\$ 1,831,500.00	
INSURANCE	\$ 131,385.00	\$ 132,870.00	renewal, effective March 1, 2013
STAFF DEVELOPMENT	\$ 17,300.00	\$ 17,300.00	
TRAVEL EXPENSES	\$ 14,500.00	\$ 14,500.00	
MEMBERSHIP DUES	\$ 5,000.00	\$ 5,000.00	
PAYROLL SERVICES	\$ 4,860.00	\$ 4,860.00	
LEGAL SERVICES	\$ 12,000.00	\$ 12,000.00	
BANK FEES	\$ 200.00	\$ 200.00	
TRUSTEE DEVELOPMENT	\$ 2,000.00	\$ 2,000.00	
SOFTWARE	\$ 5,000.00	\$ 5,000.00	
COMPUTER SUPPLIES	\$ 500.00	\$ -	
PLC	\$ 43,300.00	\$ 46,800.00	Extra EDI set ups
DATA LINES - ICN	\$ 9,900.00	\$ 9,900.00	
COMPUTER MAINTENANCE AGRMNT	\$ 52,000.00	\$ 52,000.00	\$44,500 contract, \$7,500 special projects
WIRING & TECHNOLOGY INFRASTRUC	\$ -	\$ -	
EMAIL & WEB HOSTING FEES	\$ 4,000.00	\$ 4,000.00	
LEASE AGREEMENTS	\$ 23,500.00	\$ 23,500.00	
SUBSCRIPTION SERVICES	\$ 29,275.00	\$ 29,275.00	CollectionHQ 3-year subscription & set up
BOOK REPAIR SUPPLIES	\$ 500.00	\$ 500.00	
BINDERY	\$ 700.00	\$ 700.00	
MICROFILMING SUPPLIES	\$ 2,000.00	\$ 2,000.00	

**Plainfield Public Library District
Working Budget FY13**

Working Budget	Working FY13	Mid-Year FY13	Notes
TECH SERVICES PROCESSING SUPPL	\$ 9,000.00	\$ 9,000.00	
OCLC	\$ 2,500.00	\$ 2,500.00	
CIRCULATION SUPPLIES	\$ 13,400.00	\$ 13,400.00	
ILL LOST ITEMS	\$ 1,500.00	\$ 1,500.00	
OFFICE SUPPLIES - ADMIN	\$ 5,000.00	\$ 5,000.00	
POSTAGE	\$ 3,000.00	\$ 3,000.00	
ILL POSTAGE	\$ 3,000.00	\$ 3,000.00	
NEWSLETTER	\$ 32,000.00	\$ 32,000.00	
WEB PAGE DEVELOPMENT	\$ 9,000.00	\$ 10,000.00	CMS upgrade, regular changes
PRINTING - GENERAL	\$ 1,800.00	\$ 1,800.00	
PRINTING - LEGAL	\$ 2,500.00	\$ 2,500.00	
TELEPHONE	\$ 12,960.00	\$ 12,960.00	
PUBLIC RELATIONS	\$ 26,000.00	\$ 15,000.00	Reduction in marketing costs
CUSTOMER SERVICE EXCELLENCE	\$ -	\$ -	
DECORATIONS	\$ -	\$ -	
CONTINGENCIES	\$ 4,500.00	\$ -	Allocate to other lines
ADMINISTRATIVE - MISC	\$ -	\$ -	
OFFICE SUPPLIES - REF	\$ 3,300.00	\$ 3,300.00	
LOCAL HISTORY SUPPLIES	\$ 2,500.00	\$ 2,500.00	
OFFICE SUPPLIES - YS/YA	\$ 5,200.00	\$ 5,200.00	
OFFICE SUPPLIES - OUTREACH	\$ 8,000.00	\$ 8,000.00	
LIBRARYWIDE EVENTS	\$ 13,650.00	\$ 13,650.00	
SUMMER READING - ADULTS	\$ 10,000.00	\$ 10,000.00	
ADULT PROGRAMS	\$ 19,000.00	\$ 19,000.00	
SUMMER READING - YS	\$ 15,000.00	\$ 15,000.00	
JUV PROGRAMS	\$ 5,000.00	\$ 5,000.00	
SUMMER READING - YA	\$ 5,800.00	\$ 5,800.00	
YA PROGRAMS	\$ 5,000.00	\$ 5,000.00	
DATABASES - ADULTS	\$ 115,000.00	\$ 120,000.00	Restored to FY12 level
DOWNLOADABLE MATERIALS	\$ 20,000.00	\$ 20,000.00	
PORTABLE MEDIA DEVICES - ADULTS	\$ 2,000.00	\$ 2,000.00	
COMPACT DISKS	\$ 8,000.00	\$ 8,000.00	
VIDEOS & DVD'S	\$ 12,000.00	\$ 12,000.00	
BOOKS ON CD	\$ 22,000.00	\$ 22,000.00	
REPLACEMENT MATERIALS		\$ 5,000.00	For loss through theft etc.
DATABASES YS/YA	\$ 28,700.00	\$ 28,700.00	
PORTABLE MEDIA DEVICES - YS/YA/O	\$ 1,500.00	\$ 1,500.00	
SOFTWARE-YS	\$ -	\$ -	
COMPACT DISKS - YS	\$ 2,000.00	\$ 2,000.00	
BOOKS ON TAPE/CD	\$ 5,700.00	\$ 5,700.00	
VIDEOS & DVD'S	\$ 13,000.00	\$ 13,000.00	
KITS	\$ -	\$ -	

**Plainfield Public Library District
Working Budget FY13**

Working Budget	Working FY13	Mid-Year FY13	Notes
SOFTWARE - YA	\$ 1,000.00	\$ 1,000.00	
COMPACT DISKS - YA	\$ 1,300.00	\$ 1,300.00	
BOOKS ON TAPE/CD	\$ 2,000.00	\$ 2,000.00	
VIDEOS & DVD'S VIDEO GAMES	\$ 3,500.00	\$ 3,500.00	
FICTION - ADULT	\$ 23,000.00	\$ 23,000.00	
LEASED MATERIAL	\$ 18,000.00	\$ 18,000.00	
LARGE PRINT	\$ 3,000.00	\$ 3,000.00	
GRAPHIC NOVELS	\$ 4,000.00	\$ 4,000.00	
NONFICTION	\$ 28,000.00	\$ 28,000.00	
FOREIGN LANGUAGE	\$ 9,500.00	\$ 9,500.00	
REFERENCE	\$ 4,000.00	\$ 4,000.00	
STANDING ORDERS	\$ 11,775.00	\$ 11,775.00	
PERIODICALS	\$ 8,000.00	\$ 8,000.00	
FICTION - YS	\$ 11,000.00	\$ 11,000.00	
NONFICTION	\$ 25,000.00	\$ 25,000.00	
REFERENCE	\$ 1,300.00	\$ 1,300.00	
EASY FICTION	\$ 17,000.00	\$ 17,000.00	
EASY NONFICTION	\$ -	\$ -	
STANDING ORDERS YS	\$ 5,000.00	\$ 5,000.00	
PERIODICALS	\$ 1,000.00	\$ 1,000.00	
OTHER MATERIALS YS	\$ -	\$ -	
FICTION - YA	\$ 13,000.00	\$ 13,000.00	
NONFICTION	\$ 6,500.00	\$ 6,500.00	
STANDING ORDERS YA	\$ 3,750.00	\$ 3,750.00	
PERIODICALS	\$ 1,000.00	\$ 1,000.00	
OTHER MATERIALS	\$ 250.00	\$ 250.00	
OUTREACH MATERIALS	\$ 1,000.00	\$ 1,000.00	
TOTAL General Fund Expenses	\$ 2,840,805.00	\$ 2,840,790.00	
Difference	\$ 166.56	\$ 181.56	

**Plainfield Public Library District
Working Budget FY13**

Working Budget	Working FY13	Mid-Year FY13	Notes
F.I.C.A. Revenue			
Fund Balance from Prior Year	\$ (635.84)	\$ 12,189.00	Update from Audit
Real Estate Taxes - TY11	\$ 140,305.26	\$ 140,305.26	
Interest	\$ 75.00	\$ 75.00	
TOTAL FICA Revenue	\$ 139,744.42	\$ 152,569.26	
FICA Expense - 7.65% of payroll	\$ 140,110.00	\$ 140,110.00	
Difference		\$ 12,459.26	
Transfer from Operating Fund balance		\$ -	
End of FY Total	\$ (365.58)	\$ 12,459.26	
IMRF Revenue			
Fund Balance from Prior Year	\$ 1,468.25	\$ 6,872.00	Update from Audit
Real Estate Taxes - TY11	\$ 206,127.48	\$ 206,127.48	
Interest	\$ 50.00	\$ 50.00	
TOTAL IMRF Revenue	\$ 207,645.73	\$ 213,049.48	
IMRF Expense - 12.31% IMRF eligible	\$ 206,775.00	\$ 180,000.00	new estimate
Difference		\$ 33,049.48	
Transfer from Operating Fund balance		\$ -	
End of FY Total	\$ 870.73	\$ 33,049.48	
Audit Revenue			
Fund Balance from Prior Year	\$ (11.50)	\$ 5,195.00	Update from Audit
Real Estate Taxes - TY11	\$ 8,660.82	\$ 8,660.82	
Interest	\$ 30.00	\$ 30.00	
TOTAL Audit Revenue	\$ 8,679.32	\$ 13,885.82	
Audit Expense	\$ 8,500.00	\$ 7,750.00	Actual cost
Difference	\$ 179.32	\$ 6,135.82	
Liability Insurance Revenue			
Fund Balance from Prior Year	\$ 13,555.86	\$ 23,930.00	Update from Audit
Real Estate Taxes - TY11	\$ 27,714.62	\$ 27,714.62	
Interest	\$ 100.00	\$ 100.00	
TOTAL Liability Insurance Revenue	\$ 41,370.48	\$ 51,744.62	
Liability Insurance Expense			
Unemployment Ins	\$ 5,000.00	\$ 6,600.00	Actual premiums
Liability Ins - Bonds		\$ -	
Liability Ins - Errors & Omissions	\$ 9,500.00	\$ 9,500.00	Actual premiums
Liability Ins - Property/Umbrella	\$ 14,000.00	\$ 13,621.00	Actual premiums
Liability Ins - Workers Comp	\$ 7,500.00	\$ 7,767.00	Actual premiums
TOTAL Liability Insurance Expense	\$ 36,000.00	\$ 37,488.00	
Difference		\$ 14,256.62	
Transfer from Operating Fund balance		\$ -	
End of FY Total	\$ 5,370.48	\$ 14,256.62	

**Plainfield Public Library District
Working Budget FY13**

Working Budget	Working FY13	Mid-Year FY13	Notes
Sites, Building & Equipment Revenue			
Fund Balance from Prior Year	\$ 80,000.00	\$ 94,515.00	Update from Audit
Real Estate Taxes - TY11	\$ 209,591.81	\$ 209,591.81	
Interest	\$ 100.00	\$ 100.00	
TOTAL Building Sites & Maintenance Rev.	\$ 289,691.81	\$ 304,206.81	
Sites, Building & Equipment Expense			
Disposal	\$ 2,000.00	\$ 2,000.00	
Building Maintenance Agreements	\$ 5,000.00	\$ 5,000.00	
Equipment Maintenance Agreements	\$ 18,000.00	\$ 18,000.00	
Building Repair	\$ 12,500.00	\$ 12,500.00	
Equipment Repair	\$ 5,000.00	\$ 20,000.00	Keeping the HVAC running
Contingencies	\$ 25,000.00	\$ 10,000.00	Move to Repair
Utilities - Electric	\$ 60,000.00	\$ 60,000.00	
Utilities - Natural Gas	\$ 12,000.00	\$ 12,000.00	
Utilities - Water	\$ 2,750.00	\$ 2,750.00	
Building Supplies	\$ 25,000.00	\$ 25,000.00	
Contingencies	\$ 10,000.00	\$ 5,000.00	Move to Tools
Equipment & Tools	\$ 5,000.00	\$ 10,000.00	Updating equipment
TOTAL Sites, Building & Equipment Expenses	\$ 182,250.00	\$ 182,250.00	
Difference	\$ 107,441.81	\$ 121,956.81	
Special Reserve Fund Revenue			
Fund Balance from Prior Year	\$ 220,000.00	\$ 290,365.00	Update from Audit
Annexation Impact Fees	\$ 20,000.00	\$ 20,000.00	
Interest	\$ 200.00	\$ 200.00	
Grants - Capital Bill & Public Library Construction	\$ 439,000.00	\$ 200,000.00	DCEO Grant Received
Debt Service Fund close out - transfer	\$ 66,000.00	\$ 66,000.00	
TOTAL SRF Revenue	\$ 745,200.00	\$ 576,565.00	
Special Reserve Fund Expenditures			
Legal	\$ -	\$ -	
Architectural	\$ 25,000.00	\$ 25,000.00	KJWW
Furniture & Equipment	\$ 277,000.00	\$ 10,000.00	No construction grant
Computers	\$ 25,000.00	\$ 10,000.00	No construction grant
Real Estate Acquisition	\$ -	\$ -	
Building Development	\$ 376,000.00	\$ 380,000.00	HVAC, est. Window & Roof
TOTAL Special Reserve Fund Expenditures	\$ 703,000.00	\$ 425,000.00	
Difference	\$ 42,200.00	\$ 151,565.00	
Transfer - General Fund to Special Funds	\$ -		
Total Operating Revenue (Standards Def.)	\$ 3,528,103.32	\$ 3,576,427.55	
Total Operating Expense (Standards Def.)	\$ 3,414,440.00	\$ 3,388,388.00	

Working Budget FY13
Serving Our Public: Standards for Illinois Libraries

