

**Plainfield Public Library District  
Working Budget FY14**

<b>Working Budget</b>	<b>Working FY14</b>	<b>Mid-Year FY14</b>	<b>Notes</b>
<b>General Fund Revenue</b>			
REAL ESTATE TAXES - TY12-FY14	\$ 2,493,142.22	\$ 2,493,142.00	
PERSONAL PROPERTY TAXES	\$ 23,000.00	\$ 23,000.00	
OVERLAPPING DISTRICTS AGREEMNT	\$ 310,000.00	\$ 295,800.00	Anticipated actual - updated
FINES	\$ 40,000.00	\$ 36,000.00	Anticipated actual - updated
BOOK BAG SALES	\$ 250.00	\$ 250.00	
COPIER FEES	\$ 9,200.00	\$ 9,200.00	
FAX FEES	\$ 100.00	\$ 2,000.00	Anticipated actual - updated
NON RESIDENT FEES	\$ 750.00	\$ 750.00	
BOOK SALES	\$ 2,000.00	\$ 1,100.00	Anticipated actual - updated
MEETING ROOM DEPOSITS	\$ 500.00	\$ 750.00	Anticipated actual - updated
TAX ESCROW INTEREST	\$ 750.00	\$ 380.00	Anticipated actual - updated
CHECKING INTEREST	\$ 100.00	\$ 30.00	Anticipated actual - updated
SALE OF FIXED ASSETS	\$ -	\$ -	
DONATIONS - MEMORIALS	\$ -	\$ -	
MISCELLANEOUS	\$ 20,000.00	\$ 20,000.00	Balance forward from FY13
DONATIONS - FRIENDS	\$ -	\$ -	
DONATIONS - FOUNDATION	\$ -	\$ -	
PERCAPITA	\$ 77,000.00	\$ 94,171.25	Anticipated actual - updated
General Fund Revenues	\$ 2,976,792.22	\$ 2,976,573.25	
Transfer to Special Funds	\$ 60,000.00	\$ 60,000.00	
TOTAL General Fund Revenues	\$ 2,916,792.22	\$ 2,916,573.25	
<b>General Fund Expenses</b>			
SALARIES	\$ 1,863,237.00	\$ 1,863,237.00	
INSURANCE	\$ 151,620.00	\$ 151,620.00	
STAFF DEVELOPMENT	\$ 17,300.00	\$ 17,300.00	
TRAVEL EXPENSES	\$ 14,500.00	\$ 14,500.00	
MEMBERSHIP DUES	\$ 5,000.00	\$ 5,000.00	
PAYROLL SERVICES	\$ 4,860.00	\$ 4,860.00	
LEGAL SERVICES	\$ 12,000.00	\$ 12,000.00	
BANK FEES	\$ 200.00	\$ 200.00	
TRUSTEE DEVELOPMENT	\$ 2,000.00	\$ 2,000.00	
SOFTWARE	\$ 5,000.00	\$ 7,250.00	Windows 7 and Office 2013
COMPUTER SUPPLIES	\$ -	\$ -	
PLC	\$ 50,953.00	\$ 50,953.00	
DATA LINES - ICN	\$ 9,900.00	\$ 9,900.00	
COMPUTER MAINTENANCE AGRMNT	\$ 52,000.00	\$ 52,000.00	
WIRING & TECHNOLOGY INFRASTRUC	\$ -	\$ -	
EMAIL & WEB HOSTING FEES	\$ 4,000.00	\$ 4,000.00	
LEASE AGREEMENTS	\$ 23,500.00	\$ 23,500.00	
SUBSCRIPTION SERVICES	\$ 29,275.00	\$ 29,275.00	
BOOK REPAIR SUPPLIES	\$ 500.00	\$ 500.00	
BINDERY	\$ 700.00	\$ 700.00	
MICROFILMING SUPPLIES	\$ 1,000.00	\$ 1,000.00	
TECH SERVICES PROCESSING SUPPL	\$ 10,000.00	\$ 10,000.00	
OCLC	\$ 2,500.00	\$ 2,500.00	

**Plainfield Public Library District  
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CIRCULATION SUPPLIES	\$ 13,400.00	\$ 13,400.00	
ILL LOST ITEMS	\$ 1,500.00	\$ 1,500.00	
OFFICE SUPPLIES - ADMIN	\$ 5,000.00	\$ 5,000.00	
POSTAGE	\$ 3,000.00	\$ 3,000.00	
ILL POSTAGE	\$ 3,000.00	\$ 3,000.00	
NEWSLETTER	\$ 20,000.00	\$ 24,000.00	Mailing list update +1k addresses
WEB PAGE DEVELOPMENT	\$ 10,000.00	\$ 10,000.00	
PRINTING - GENERAL	\$ 1,800.00	\$ 1,800.00	
PRINTING - LEGAL	\$ 2,500.00	\$ 2,500.00	
TELEPHONE	\$ 12,960.00	\$ 12,960.00	
PUBLIC RELATIONS	\$ 15,000.00	\$ 15,000.00	
CUSTOMER SERVICE EXCELLENCE	\$ -	\$ -	
DECORATIONS	\$ -	\$ -	
CONTINGENCIES	\$ 10,000.00	\$ 2,500.00	Allocated to other lines
ADMINISTRATIVE - MISC	\$ -	\$ -	
OFFICE SUPPLIES - REF	\$ 3,300.00	\$ 3,300.00	
LOCAL HISTORY SUPPLIES	\$ 2,500.00	\$ 2,500.00	
OFFICE SUPPLIES - YS/YA	\$ 5,200.00	\$ 5,200.00	
OFFICE SUPPLIES - OUTREACH	\$ 8,000.00	\$ 8,000.00	
LIBRARYWIDE EVENTS	\$ 13,786.50	\$ 13,786.50	
SUMMER READING - ADULTS	\$ 10,100.00	\$ 10,100.00	
ADULT PROGRAMS	\$ 19,190.00	\$ 19,190.00	
SUMMER READING - YS	\$ 15,150.00	\$ 15,150.00	
JUV PROGRAMS	\$ 5,050.00	\$ 5,050.00	
SUMMER READING - YA	\$ 5,858.00	\$ 5,858.00	
YA PROGRAMS	\$ 5,050.00	\$ 5,050.00	
DATABASES - ADULTS	\$ 121,200.00	\$ 101,200.00	Reduced to fund Downloadables
DOWNLOADABLE MATERIALS	\$ 37,100.00	\$ 57,100.00	Increased due to demand
PORTABLE MEDIA DEVICES - ADULTS	\$ 2,020.00	\$ 2,020.00	
COMPACT DISKS	\$ 10,100.00	\$ 10,100.00	
VIDEOS & DVD'S	\$ 17,100.00	\$ 21,600.00	Increased due to demand
BOOKS ON CD	\$ 23,440.00	\$ 23,440.00	
REPLACEMENT MATERIALS	\$ 2,000.00	\$ 2,000.00	
DATABASES YS/YA	\$ 28,987.00	\$ 28,987.00	
PORTABLE MEDIA DEVICES - YS/YA/O	\$ 1,515.00	\$ 1,515.00	
SOFTWARE-YS	\$ -	\$ -	
COMPACT DISKS - YS	\$ 2,020.00	\$ 2,020.00	
BOOKS ON TAPE/CD	\$ 5,757.00	\$ 5,757.00	
VIDEOS & DVD'S	\$ 13,130.00	\$ 13,130.00	
KITS	\$ -	\$ -	
SOFTWARE - YA	\$ 1,010.00	\$ 1,010.00	
COMPACT DISKS - YA	\$ 1,313.00	\$ 1,313.00	

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BOOKS ON TAPE/CD	\$ 2,020.00	\$ 2,020.00	
VIDEOS & DVD'S VIDEO GAMES	\$ 3,535.00	\$ 3,535.00	
FICTION - ADULT	\$ 24,188.00	\$ 24,188.00	
LEASED MATERIAL	\$ 15,000.00	\$ 15,000.00	
LARGE PRINT	\$ 4,000.00	\$ 4,000.00	
GRAPHIC NOVELS	\$ 4,500.00	\$ 4,500.00	
NONFICTION	\$ 23,000.00	\$ 23,000.00	
FOREIGN LANGUAGE	\$ 9,600.00	\$ 9,600.00	
REFERENCE	\$ 4,000.00	\$ 4,000.00	
STANDING ORDERS	\$ 10,000.00	\$ 8,000.00	Reduced to fund VIDEOS & DVDS
PERIODICALS	\$ 8,000.00	\$ 8,000.00	
FICTION - YS	\$ 11,110.00	\$ 11,110.00	
NONFICTION	\$ 25,250.00	\$ 27,750.00	Increased due to demand
REFERENCE	\$ 1,313.00	\$ 1,313.00	
EASY FICTION	\$ 17,170.00	\$ 17,170.00	
EASY NONFICTION	\$ -	\$ -	
STANDING ORDERS YS	\$ 5,050.00	\$ 5,050.00	
PERIODICALS	\$ 1,010.00	\$ 1,010.00	
OTHER MATERIALS YS	\$ -	\$ -	
FICTION - YA	\$ 13,130.00	\$ 13,130.00	
NONFICTION	\$ 6,565.00	\$ 6,565.00	
STANDING ORDERS YA	\$ 3,787.50	\$ 3,787.50	
PERIODICALS	\$ 1,010.00	\$ 1,010.00	
OTHER MATERIALS	\$ 252.50	\$ 252.50	
OUTREACH MATERIALS	\$ 1,010.00	\$ 1,010.00	
<b>TOTAL General Fund Expenses</b>	\$ 2,912,582.50	\$ 2,916,332.50	
Difference	\$ 4,209.72	\$ 240.75	

**Plainfield Public Library District  
Working Budget FY14**

<b>Working Budget</b>	<b>Working FY14</b>	<b>Mid-Year FY14</b>	<b>Notes</b>
<b>F.I.C.A. Revenue</b>			
Fund Balance from Prior Year	\$ 12,459.26	\$ 12,459.26	
Real Estate Taxes - TY12	\$ 137,507.52	\$ 137,507.52	
Interest	\$ 75.00	\$ 10.00	Anticipated actual - updated
<b>TOTAL FICA Revenue</b>	\$ 150,041.77	\$ 149,976.77	
<b>FICA Expense - 7.65% of payroll</b>	\$ 142,537.63	\$ 142,537.63	
Difference	\$ 7,504.14	\$ 7,439.14	
Transfer from Operating Fund balance	\$ -	\$ -	
End of FY Total	\$ 7,504.14	\$ 7,439.14	
<b>IMRF Revenue</b>			
Fund Balance from Prior Year	\$ 33,049.48	\$ 33,049.48	
Real Estate Taxes - TY12	\$ 225,905.20	\$ 225,905.20	
Interest	\$ 50.00	\$ 10.00	Anticipated actual - updated
<b>TOTAL IMRF Revenue</b>	\$ 259,004.68	\$ 258,964.68	
<b>IMRF Expense - 12.31% IMRF eligible</b>	\$ 199,228.00	\$ 199,228.00	
Difference	\$ 59,776.68	\$ 59,736.68	
Transfer from Operating Fund balance	\$ -	\$ -	
End of FY Total	\$ 59,776.68	\$ 59,736.68	
<b>Audit Revenue</b>			
Fund Balance from Prior Year	\$ 6,135.82	\$ 6,135.82	
Real Estate Taxes - TY12	\$ 6,547.98	\$ 6,547.98	
Interest	\$ 30.00	\$ 10.00	Anticipated actual - updated
<b>TOTAL Audit Revenue</b>	\$ 12,713.80	\$ 12,693.80	
<b>Audit Expense</b>	\$ 8,000.00	\$ 7,750.00	
Difference	\$ 4,713.80	\$ 4,943.80	
<b>Liability Insurance Revenue</b>			
Fund Balance from Prior Year	\$ 28,515.62	\$ 28,515.62	
Real Estate Taxes - TY12	\$ 22,917.92	\$ 22,917.92	
Interest	\$ 100.00	\$ 10.00	Anticipated actual - updated
<b>TOTAL Liability Insurance Revenue</b>	\$ 51,533.54	\$ 51,443.54	
<b>Liability Insurance Expense</b>			
Unemployment Ins	\$ 1,933.05	\$ 1,933.05	Anticipated actual - updated
Liability Ins - Government Crime	\$ -	\$ -	3 year policy through 2015
Liability Ins - Deductible/Retention	\$ 5,000.00	\$ 5,000.00	EPLI Retention
Liability Ins - Property/Package/Umbrella	\$ 14,302.05	\$ 16,500.00	LIRA
Liability Ins - Workers Comp	\$ 8,155.35	\$ 7,649.00	LIRA
<b>TOTAL Liability Insurance Expense</b>	\$ 29,390.45	\$ 31,082.05	
Difference	\$ 22,143.09	\$ 20,361.49	
Transfer from Operating Fund balance	\$ -	\$ -	
End of FY Total	\$ 22,143.09	\$ 20,361.49	

**Plainfield Public Library District  
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<b>Sites, Building &amp; Equipment Revenue</b>			
Fund Balance from Prior Year	\$ 121,956.81	\$ 121,956.81	
Real Estate Taxes - TY12	\$ 214,446.24	\$ 214,446.24	
Interest	\$ 100.00	\$ 10.00	Anticipated actual - updated
<b>TOTAL Building Sites &amp; Maintenance Rev.</b>	<b>\$ 336,503.05</b>	<b>\$ 336,413.05</b>	
<b>Sites, Building &amp; Equipment Expense</b>			
Custodial Services	\$ 32,100.00	\$ 32,100.00	
Disposal	\$ 2,000.00	\$ 2,000.00	
Building Maintenance Agreements	\$ 5,000.00	\$ 5,000.00	
Equipment Maintenance Agreements	\$ 18,000.00	\$ 18,000.00	
Building Repair	\$ 50,000.00	\$ 50,000.00	
Equipment Repair	\$ 10,000.00	\$ 10,000.00	
Contingencies	\$ -	\$ -	
Utilities - Electric	\$ 60,000.00	\$ 60,000.00	
Utilities - Natural Gas	\$ 10,000.00	\$ 10,000.00	
Utilities - Water	\$ 4,750.00	\$ 4,750.00	
Building Supplies	\$ 17,000.00	\$ 17,000.00	
Contingencies	\$ 15,000.00	\$ 15,000.00	
Equipment & Tools	\$ 6,000.00	\$ 6,000.00	
<b>TOTAL Sites, Building &amp; Equipment Expenses</b>	<b>\$ 229,850.00</b>	<b>\$ 229,850.00</b>	
Difference	\$ 106,653.05	\$ 106,563.05	
<b>Special Reserve Fund Revenue</b>			
Fund Balance from Prior Year	\$ 151,565.00	\$ 35,070.00	
Annexation Impact Fees	\$ 20,000.00	\$ 25,000.00	Anticipated actual - updated
Interest	\$ 200.00	\$ 10.00	Anticipated actual - updated
Grants - Capital Bill & Public Library Construction	\$ -	\$ -	
Transfer In from other funds	\$ 60,000.00	\$ 60,000.00	
<b>TOTAL SRF Revenue</b>	<b>\$ 231,765.00</b>	<b>\$ 120,080.00</b>	
<b>Special Reserve Fund Expenditures</b>			
Legal	\$ -	\$ -	
Architectural			
Furniture & Equipment	\$ 10,000.00	\$ 12,500.00	
Computers	\$ 10,000.00	\$ 12,500.00	
Real Estate Acquisition	\$ -	\$ -	
Building Development			
<b>TOTAL Special Reserve Fund Expenditures</b>	<b>\$ 20,000.00</b>	<b>\$ 25,000.00</b>	
Difference	\$ 211,765.00	\$ 95,080.00	
<b>Transfer - General Fund to Special Funds</b>		<b>\$ 139,728.00</b>	Prior Year Fund Balance
<b>Total Operating Revenue (Standards Def.)</b>	<b>\$ 3,726,589.06</b>	<b>\$ 3,726,065.09</b>	
<b>Total Operating Expense (Standards Def.)</b>	<b>\$ 3,521,588.58</b>	<b>\$ 3,526,780.18</b>	



**Working Budget FY14**  
**Serving Our Public: Standards for Illinois Libraries**

