

**Plainfield Public Library District
Working Budget FY16**

Working Budget	Mid Year FY15	Working FY16	Notes
General Fund Revenue			
REAL ESTATE TAXES - TY14-FY16	\$ 2,605,870.82	\$ 2,684,659.29	
PERSONAL PROPERTY TAXES	\$ 23,000.00	\$ 23,000.00	
OVERLAPPING DISTRICTS AGREEMNT	\$ 306,645.27	\$ 306,645.27	
FINES	\$ 36,000.00	\$ 36,000.00	
BOOK BAG SALES	\$ 100.00	\$ 100.00	
COPIER FEES	\$ 9,000.00	\$ 9,000.00	
FAX FEES	\$ 100.00	\$ 100.00	
NON RESIDENT FEES	\$ 750.00	\$ 750.00	
BOOK SALES	\$ 1,000.00	\$ 1,000.00	
MEETING ROOM DEPOSITS	\$ 750.00	\$ 750.00	
TAX ESCROW INTEREST	\$ 250.00	\$ 250.00	
CHECKING INTEREST	\$ 25.00	\$ 25.00	
SALE OF FIXED ASSETS	\$ -	\$ -	
DONATIONS - MEMORIALS	\$ -	\$ -	
MISCELLANEOUS	\$ 2,000.00		
DONATIONS - FRIENDS	\$ -	\$ 6,000.00	
DONATIONS - FOUNDATION	\$ -		
PERCAPITA	\$ 94,171.25	\$ 94,171.25	
General Fund Revenues	\$ 3,079,662.34	\$ 3,162,450.81	
Transfer to Special Funds	\$ (60,000.00)		Fund balances and transfers not reflected in operating funds (Standards definition)
TOTAL General Fund Revenues	\$ 3,019,662.34	\$ 3,162,450.81	
General Fund Expenses			
SALARIES	\$ 1,839,000.00	\$ 1,900,450.00	1.66% av. last 7 years (highest 2.12% FY11)
INSURANCE	\$ 138,705.00	\$ 153,685.00	
STAFF DEVELOPMENT	\$ 17,300.00	\$ 17,300.00	
TRAVEL EXPENSES	\$ 14,500.00	\$ 15,000.00	
MEMBERSHIP DUES	\$ 5,000.00	\$ 6,500.00	
HUMAN RESOURCES		\$ 5,000.00	drug testing, job ads, background checks
PAYROLL SERVICES	\$ 5,000.00	\$ 7,000.00	New web-based time clock
LEGAL SERVICES	\$ 12,000.00	\$ 12,000.00	
BANK FEES/ACCOUNTING SERVICES	\$ 200.00	\$ 9,800.00	Outsourced accounting
TRUSTEE DEVELOPMENT	\$ 2,000.00	\$ 2,000.00	
SOFTWARE	\$ 7,500.00	\$ 9,000.00	Early Literacy software (AWE) 700, Quickbooks (Intuit) 99, Analytics on Demand (Gale Cengage) 6500, other 1700
COMPUTER SUPPLIES	\$ -	\$ -	
PLC	\$ 60,033.00	\$ 46,057.31	PLC fees + \$5,000 special projects
DATA LINES - ICN	\$ 2,940.00	\$ 3,000.00	
COMPUTER MAINTENANCE AGRMNT	\$ 60,000.00	\$ 60,000.00	
WIRING & TECHNOLOGY INFRASTRUC	\$ -	\$ -	
EMAIL & WEB HOSTING FEES	\$ 4,500.00	\$ 4,500.00	
LEASE AGREEMENTS	\$ 29,750.00	\$ 29,750.00	TBS 7309, Konica Minolta 22440

**Plainfield Public Library District
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SUBSCRIPTION SERVICES	\$ 28,510.00	\$ 30,000.00	Collection HQ (Bridgeall) 9750, Text-a-Librarian (Mosio) 1199, Library Anywhere (Bowker) 531, LibraryAware (EBSCO) 6500, AskAway (OCLC) 650, Help Now (Brainfuse) 8000, Prezi 60, Museum Pass (Innovation Experts) 500, Shoutbomb 360, Summer Reader (Evanced) 700
BOOK REPAIR SUPPLIES	\$ 500.00	\$ -	
BINDERY	\$ 700.00	\$ 700.00	
MICROFILMING SUPPLIES	\$ 4,000.00	\$ 4,000.00	Microfilming for Joliet Herald News
TECH SERVICES PROCESSING SUPPL	\$ 10,000.00	\$ 13,000.00	preprocessed materials, no Tech Clerk position
OCLC	\$ 2,500.00	\$ 2,550.00	
CIRCULATION SUPPLIES	\$ 20,500.00	\$ 20,500.00	
ILL LOST ITEMS	\$ 1,500.00	\$ 1,500.00	
OFFICE SUPPLIES - ADMIN	\$ 6,225.35	\$ 5,000.00	
POSTAGE	\$ 4,500.00	\$ 6,000.00	
ILL POSTAGE	\$ -		
NEWSLETTER	\$ 44,000.00	\$ 60,000.00	Additional informational mailing
WEB PAGE DEVELOPMENT	\$ 5,000.00	\$ 5,000.00	
PRINTING - GENERAL	\$ 1,800.00	\$ 750.00	
PRINTING - LEGAL	\$ 2,500.00	\$ 3,500.00	
TELEPHONE	\$ 15,650.00	\$ 16,800.00	
PUBLIC RELATIONS	\$ 40,000.00	\$ 30,000.00	
CUSTOMER SERVICE EXCELLENCE	\$ -	\$ -	
DECORATIONS	\$ -	\$ -	
CONTINGENCIES	\$ -	\$ 25,000.00	
ADMINISTRATIVE - MISC	\$ -	\$ -	
OFFICE SUPPLIES - REF	\$ 3,000.00	\$ 3,500.00	
LOCAL HISTORY SUPPLIES	\$ 3,500.00	\$ 2,500.00	
OFFICE SUPPLIES - YS/YA	\$ 10,700.00	\$ 10,500.00	
COMMUNITY RELATIONS SUPPLIES	\$ 5,432.08	\$ 5,500.00	
LIBRARYWIDE EVENTS	\$ 14,175.91	\$ 15,500.00	
SUMMER READING - ADULTS	\$ 10,500.00	\$ 10,500.00	
ADULT PROGRAMS	\$ 19,200.00	\$ 19,500.00	
INSTRUCTORS & FACILITATORS	\$ 6,000.00	\$ 9,500.00	
SUMMER READING - YS	\$ 15,500.00	\$ 16,000.00	
JUV PROGRAMS	\$ 6,000.00	\$ 6,600.00	
SUMMER READING - YA	\$ 6,000.00	\$ 6,600.00	
YA PROGRAMS	\$ 5,500.00	\$ 6,000.00	
DATABASES - ADULTS	\$ 90,000.00	\$ 90,000.00	

**Plainfield Public Library District
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Working Budget	Mid Year FY15	Working FY16	Notes
DOWNLOADABLE MATERIALS	\$ 72,000.00	\$ 95,000.00	
PORTABLE MEDIA DEVICES - ADULTS	\$ 2,000.00	\$ 3,000.00	
COMPACT DISKS	\$ 12,000.00	\$ 13,000.00	
VIDEOS & DVD'S	\$ 22,000.00	\$ 25,000.00	
AUDIOBOOKS - ADULT	\$ 26,000.00	\$ 27,000.00	
REPLACEMENT MATERIALS	\$ 2,000.00	\$ 2,000.00	
DATABASES YS/YA	\$ 29,000.00	\$ 31,900.00	
PORTABLE MEDIA DEVICES - YS/YA/O	\$ 1,600.00	\$ 1,750.00	
DOWNLOADABLE MATERIALS-YS/YA		\$ 5,000.00	new line
SOFTWARE-YS	\$ -	\$ -	
COMPACT DISKS - YS	\$ 2,200.00	\$ 2,500.00	
AUDIOBOOKS - YS	\$ 6,000.00	\$ 6,600.00	
VIDEOS & DVD'S	\$ 15,000.00	\$ 16,000.00	
KITS	\$ -	\$ -	
SOFTWARE - YA	\$ 1,200.00	\$ 1,500.00	
COMPACT DISKS - YA	\$ 1,500.00	\$ 1,800.00	
AUDIOBOOKS YA	\$ 2,500.00	\$ 2,800.00	
VIDEOS & DVD'S VIDEO GAMES	\$ 4,000.00	\$ 4,500.00	
FICTION - ADULT	\$ 25,000.00	\$ 27,500.00	
LEASED MATERIAL	\$ 15,000.00	\$ 16,500.00	
LARGE PRINT	\$ 5,000.00	\$ 5,500.00	
GRAPHIC NOVELS	\$ 4,500.00	\$ 5,000.00	
NONFICTION	\$ 19,000.00	\$ 11,000.00	
FOREIGN LANGUAGE	\$ 9,000.00	\$ 10,000.00	
REFERENCE	\$ 4,000.00	\$ 3,000.00	
STANDING ORDERS	\$ 6,000.00	\$ 5,000.00	
PERIODICALS	\$ 8,000.00	\$ 10,000.00	
PURCHASE ON DEMAND		\$ 10,000.00	New line
FICTION - YS	\$ 15,000.00	\$ 16,500.00	
NONFICTION	\$ 30,000.00	\$ 33,000.00	
REFERENCE	\$ 1,500.00	\$ 2,000.00	
EASY FICTION	\$ 18,500.00	\$ 20,000.00	
EASY NONFICTION	\$ -	\$ -	
STANDING ORDERS YS	\$ 5,500.00	\$ 6,000.00	
PERIODICALS	\$ 1,100.00	\$ 1,500.00	
OTHER MATERIALS YS	\$ -	\$ -	
FICTION - YA	\$ 15,000.00	\$ 16,000.00	
NONFICTION	\$ 7,000.00	\$ 8,000.00	
STANDING ORDERS YA	\$ 4,000.00	\$ 4,500.00	
PERIODICALS	\$ 1,100.00	\$ 1,200.00	
OTHER MATERIALS	\$ 250.00	\$ 250.00	
OUTREACH MATERIALS	\$ 1,500.00	\$ 1,500.00	
TOTAL General Fund Expenses	\$ 2,976,771.34	\$ 3,160,842.31	
Difference	\$ 42,891.00	\$ 1,608.50	

**Plainfield Public Library District
Working Budget FY16**

Working Budget	Mid Year FY15	Working FY16	Notes
F.I.C.A. Revenue			
Fund Balance from Prior Year	\$ 30,437.00	\$ -	
Real Estate Taxes - TY14	\$ 139,656.90	\$ 147,632.19	
Interest	\$ 10.00	\$ 10.00	
TOTAL FICA Revenue	\$ 170,103.90	\$ 147,642.19	
FICA Expense - 7.65% of payroll	\$ 140,683.50	\$ 145,384.43	
Difference	\$ 29,420.40	\$ 2,257.77	
Transfer from Operating Fund balance	\$ -	\$ -	
End of FY Total	\$ 29,420.40	\$ 2,257.77	
IMRF Revenue			
Fund Balance from Prior Year	\$ 62,143.00	\$ -	
Real Estate Taxes - TY14	\$ 199,963.29	\$ 207,006.01	
Interest	\$ 10.00	\$ 10.00	
TOTAL IMRF Revenue	\$ 262,116.29	\$ 207,016.01	
IMRF Expense	\$ 196,520.33	\$ 199,050.00	
Difference	\$ 65,595.96	\$ 7,966.01	
Transfer from Operating Fund balance	\$ -	\$ -	
End of FY Total	\$ 65,595.96	\$ 7,966.01	
Audit Revenue			
Fund Balance from Prior Year	\$ 6,923.00	\$ -	
Real Estate Taxes - TY14	\$ 6,348.04	\$ 6,418.79	
Interest	\$ 10.00	\$ 10.00	
TOTAL Audit Revenue	\$ 13,281.04	\$ 6,428.79	
Audit Expense	\$ 8,000.00	\$ 9,000.00	
Difference	\$ 5,281.04	\$ (2,571.21)	
Liability Insurance Revenue			
Fund Balance from Prior Year	\$ 2,876.00	\$ -	
Real Estate Taxes - TY14	\$ 17,457.11	\$ 19,256.37	
Interest/Other	\$ 10.00	\$ 50,010.00	JSIP dissolution/pool refund
TOTAL Liability Insurance Revenue	\$ 20,343.11	\$ 69,266.37	
Liability Insurance Expense			
Unemployment Ins	\$ 2,000.00	\$ 1,400.00	
Liability Ins - Government Crime	\$ 11,676.00	\$ -	prepaid through 2017
Liability Ins - Deductible/Retention	\$ -	\$ -	
Liability Ins - Property/Package/Umbrella	\$ 15,548.00	\$ 17,500.00	cyberliability added
Liability Ins - Workers Comp	\$ 8,404.00	\$ 9,200.00	
TOTAL Liability Insurance Expense	\$ 37,628.00	\$ 28,100.00	
Difference	\$ (17,284.89)	\$ 41,166.37	
Transfer from Operating Fund balance	\$ -	\$ -	
End of FY Total	\$ (17,284.89)	\$ 41,166.37	

**Plainfield Public Library District
Working Budget FY16**

Working Budget	Mid Year FY15	Working FY16	Notes
Sites, Building & Equipment Revenue			
Fund Balance from Prior Year	\$ 227,435.00	\$ -	
Real Estate Taxes - TY14	\$ 225,355.45	\$ 235,890.56	
Interest	\$ 10.00	\$ 10.00	
TOTAL Building Sites & Maintenance Rev.	\$ 452,800.45	\$ 235,900.56	
Sites, Building & Equipment Expense			
Custodial Services	\$ 36,000.00	\$ 36,000.00	
Disposal	\$ 2,000.00	\$ 2,000.00	
Building Maintenance Agreements	\$ 5,000.00	\$ 5,000.00	
Equipment Maintenance Agreements	\$ 18,000.00	\$ 18,000.00	
Building Repair	\$ 60,000.00	\$ 60,000.00	
Equipment Repair & Replacement	\$ 35,000.00	\$ 35,000.00	
Contingencies	\$ -	\$ -	
Utilities - Electric	\$ 50,000.00	\$ 45,000.00	
Utilities - Natural Gas	\$ 10,000.00	\$ 9,000.00	
Utilities - Water	\$ 5,000.00	\$ 3,360.00	
Building Supplies	\$ 20,000.00	\$ 22,000.00	
Contingencies	\$ 20,000.00	\$ 20,000.00	
Equipment & Tools	\$ 6,000.00	\$ 6,000.00	
TOTAL Sites, Building & Equipment Expenses	\$ 267,000.00	\$ 261,360.00	
Difference	\$ 185,800.45	\$ (25,459.44)	
Special Reserve Fund Revenue			
Fund Balance from Prior Year	\$ 42,258.00	\$ 253,568.00	estimated
Annexation Impact Fees	\$ 25,000.00	\$ 25,000.00	
Interest	\$ 10.00	\$ 10.00	
Grants - Donations	\$ 28,700.00	\$ -	
Transfer In from other funds	\$ 300,000.00	\$ 100,000.00	Transfer General Fund Balance YE FY2015
TOTAL SRF Revenue	\$ 395,968.00	\$ 378,578.00	
Special Reserve Fund Expenditures			
Legal	\$ -	\$ 15,000.00	
Architectural	\$ 50,000.00	\$ 99,000.00	Nagle Hartray Architects
Furniture & Equipment	\$ 31,200.00	\$ 25,000.00	New microfilm reader
Computers	\$ 20,000.00	\$ 30,000.00	Servers and workstations
Real Estate Acquisition	\$ -	\$ 50,000.00	Options to purchase property
Building Development	\$ 41,200.00	\$ 41,200.00	Building Consultant, Owners Rep
TOTAL Special Reserve Fund Expenditures	\$ 142,400.00	\$ 260,200.00	
Difference	\$ 253,568.00	\$ 118,378.00	
Total Operating Revenue (Standards Definition)			
	\$ 3,938,307.14	\$ 3,828,704.73	
Total Operating Expense (Standards Definition)			
	\$ 3,626,603.17	\$ 3,803,736.74	
Difference	\$ 311,703.97	\$ 24,968.00	

**Plainfield Public Library District
Revenue Projections vs. Actual**

		<u>FY2010</u>	<u>FY2011</u>	<u>FY2012</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>
<u>General Fund</u>	<u>Working Budget</u>	\$ 2,312,246.00	\$ 2,355,677.66	\$ 2,367,301.15	\$ 2,386,921.56	\$ 2,493,142.00	\$ 2,605,870.82
	<u>Actual</u>	\$ 2,313,631.00	\$ 2,353,902.00	\$ 2,375,592.00	\$ 2,400,318.00	\$ 2,513,189.00	
<u>IMRF</u>	<u>Working Budget</u>	\$ 154,861.00	\$ 179,366.32	\$ 206,518.25	\$ 206,127.48	\$ 225,905.20	\$ 199,963.29
	<u>Actual</u>	\$ 154,725.00	\$ 179,215.00	\$ 207,251.00	\$ 217,297.00	\$ 216,344.00	
<u>SS</u>	<u>Working Budget</u>	\$ 109,197.00	\$ 135,521.00	\$ 137,612.16	\$ 140,305.26	\$ 137,507.52	\$ 139,656.90
	<u>Actual</u>	\$ 109,168.00	\$ 135,407.00	\$ 138,118.00	\$ 145,258.00	\$ 138,332.00	
<u>Audit</u>	<u>Working Budget</u>	\$ 10,521.07	\$ 9,964.80	\$ 7,438.50	\$ 8,660.82	\$ 6,547.98	\$ 6,348.04
	<u>Actual</u>	\$ 9,978.00	\$ 9,959.00	\$ 7,467.00	\$ 10,622.00	\$ 6,582.00	
<u>Insurance</u>	<u>Working Budget</u>	\$ 39,708.00	\$ 19,929.59	\$ 20,455.86	\$ 27,714.62	\$ 22,917.92	\$ 17,457.11
	<u>Actual</u>	\$ 39,624.00	\$ 19,926.00	\$ 20,539.00	\$ 26,058.00	\$ 21,274.00	
<u>Bldg, Sites & Maint.</u>	<u>Working Budget</u>	\$ 138,900.00	\$ 131,535.30	\$ 185,962.38	\$ 209,591.81	\$ 214,446.24	\$ 225,355.45
	<u>Actual</u>	\$ 139,009.00	\$ 131,472.00	\$ 186,624.00	\$ 204,739.00	\$ 220,477.00	

Working Budget FY16
Serving Our Public: Standards for Illinois Libraries

