

Plainfield Public Library District
Regular Board Meeting Agenda
December 14, 2016
6:30 P.M.
Small Meeting Room

1. Call to Order, Pledge, Roll Call (5 minutes)
2. Public Comment (3-5 minutes per topic)
Trustee Attendance at Community Events
3. Consent Agenda (5 minutes)
 - a. November 16, 2016 Regular Board Meeting Minutes
 - b. November 16, 2016 Executive Session Board Meeting Minutes
 - c. November 29, 2016 Special Board Meeting Minutes
4. Approval of Bills Paid and Bills Payables (5 minutes)

| | | |
|---------------------------------------|-----------|-------------------|
| October - Amended | | |
| a. General Bills | \$ | 106,474.32 |
| b. Petty Cash | \$ | .00 |
| | | |
| November | | |
| c. Payroll (Tax Escrow) | \$ | 126,698.17 |
| d. General Bills | \$ | 141,475.79 |
| e. Illinois Municipal Retirement Fund | \$ | 22,230.41 |
| f. VALIC (Deferred Compensation) | \$ | 4,400.83 |
| g. Petty Cash | \$ | .00 |
| h. Flexible Spending Plan | \$ | 840.49 |
| i. Special Reserve Fund | \$ | <u>.00</u> |
| TOTAL | \$ | 295,645.69 |
5. Committee Reports - (10 minutes)
 - a. Set Finance Committee meeting
 - b. Set Personnel Chair meeting
6. Library Director's Report (10 minutes)
7. Action Items (30-60 minutes)
 - a. Unfinished Business
 - i. Building and Expansion Planning
 1. Ehlers Financial - Ballot Wording
 2. Nagle Hartray Presentation
 3. Survey Results
 4. Citizens Committee
 - b. New Business
 - i. Policy Revision - Administrative Assistant Job Description
 - ii. Trustee Expenditures - State of the Village Luncheon
8. Executive Session (10 minutes)
 - a. 5 ILCS 120/2 (c)(5) - Purchase or Lease of Real Property and 5ILCS 120/2 (c) (11) - Pending Litigation
9. Action for Items Discussed in Executive Session (5 minutes)
10. Adjournment