

PLAINFIELD PUBLIC LIBRARY DISTRICT  
MINUTES OF BOARD MEETING  
APRIL 19, 2017

CALL TO ORDER, PLEDGE, ROLL CALL: The meeting of April 19, 2017, was called to order at 6:33 p.m. in the Library's Small Meeting Room at 15025 S. Illinois Street. The Pledge of Allegiance was recited. Roll call was conducted. Regular members present: Gilmore, Andel, Miller, Kinley, Puetz (arrived at 6:35 p.m.), and Schmidt. Absent: Knight. Staff present: DeFazio, Roubal (both left at 6:40 p.m.), Pappas, and Hartley. Guests present: resident Mindy Jackson (left at 6:40 p.m.), Graham Harwood of CCS International, Inc., Don McKay of Nagle Hartray, John Piemonte of Ehlers Inc. (all left at 7:18 p.m.), Bill Wilson of Century 21, twenty Plainfield North High School students, and Plainfield resident Jane Ellingsworth. (students and resident left at 7:45 p.m.).

SECRETARY PRO TEM: President Gilmore appointed Trustee Kinley to act in the absence of Trustee Knight.

SPECIAL RECOGNITION: The Board and interim Director Pappas recognized staff Michelle Roubal for ten years of leadership and service to the Library.

PUBLIC COMMENT: Resident Ellingsworth provided her feedback on the Board's financial decisions and concerns regarding the recent referendum. President Gilmore thanked her for her comments.

Trustee Attendance at Community Events: Trustees presented their participation in various community and area events.

CONSENT AGENDA: Gilmore accepted the March 15, 2017, regular and executive session minutes as amended.

Schmidt moved approval of Bills Paid and Bills Payable for March in the amount of \$252,791.27 as follows: Payroll \$133,763.16, General Library Bills \$70,697.64, IMRF \$45,967.81, VALIC (Deferred Compensation) \$1814.61, Petty Cash \$124.00, Flexible Spending Plan \$424.05 and Special Reserve Fund \$ .00. Puetz seconded the motion. All voted yes via roll call vote; motion carried.

COMMITTEE REPORTS: A Finance Committee meeting date was set for May 10 at 7 p.m. in the Library's Small Meeting Room. A Personnel Committee meeting date was set for April 24 at 7 p.m. in the Library Director's office. Trustee Schmidt will serve as Committee Member Pro Tem in Trustee Knight's absence.

**LIBRARY DIRECTOR'S REPORT:** Pappas announced a fundraiser at Potbelly Sandwich Shop on June 7, 2017. Twenty-five percent of all purchases made between 5:00 p.m. and 8:00 p.m. will be donated to the Plainfield Public Library District. Pappas expanded on the unserved population in Bolingbrook and their option to obtain a non-resident card from our Library. Pappas clarified that this year's Farmers Market will use the parking lot shared by the Library and the Village of Plainfield; however, the Library is not a partner and no funds earned from the Market will be paid to the Library.

#### ACTION ITEMS

A. Unfinished Business

1. Building and Expansion Wrap-up - Harwood, McKay, Piemonte, and Wilson provided feedback as to why the referendum may not have passed, including: taxes are too high overall even though not for the library directly, Illinois is without a budget, timing due to various factors, some voters did not fully understand the lack of resources. Gilmore thanked them for their partnership.
2. Plan B - The May 2017 building assessment and community and staff feedback will help guide Plan B. Mike Kelly would like to facilitate a non-referendum citizens group for community input and ideas. Trustee Puetz addressed the Board and guests to present his farewell. The Board thanked him for his service.

B. New Business

1. ATLAS ANNUAL TRUSTEE WORKSHOP - Speaker, James Rachlin will replace speaker Jane Schulten on the same topic. Trustees will report to Pappas if they plan to attend.
2. ELECTRICAL WORK PROPOSALS - Both companies provided a site visit to estimate the cost of circuit tracing and thermal scans. Beery Electrical is part of a larger HVAC company which may be useful to the Library in the future.

Trustee Miller moved to pursue contract of Beery Electrical for \$11,258.12. Puetz seconded the motion. All voted yes via roll call vote; motion carried.

ADJOURNMENT TO EXECUTIVE SESSION: Kinley moved to adjourn to Executive Session pursuant to 5 ILCS 120/2 (c) (5) - Purchase or Lease of Real Property and 5 ILCS 120/2 (c) (11) Pending Litigation. Andel seconded the motion. All voted yes via roll call vote; motion carried.

Board adjourned to executive session at 7:46 p.m. and returned from executive session at 8:05 p.m.

RECOMMENDATION OF EXECUTIVE SESSION: Wilson will conclude the Library's option on two properties and received Cancellation of Real Estate contracts. Pappas will contact the attorney for a Right of First Refusal contract fee.

ADJOURNMENT: Schmidt moved to adjourn; Puetz seconded the motion. All voted yes via voice vote; motion carried. The meeting adjourned at 8:09 p.m.

Respectfully submitted,

Respectfully submitted,

Aimee Hartley  
Recording Secretary

Sharon Kinley  
Board Secretary Pro Tem