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eRead Illinois

- eBooks & eAudiobooks
- 2 week loan period
- 5 checkouts at a time
- 5 holds at a time

Download App
1. Open the Google Play Store and search for Axis 360.
2. Select app, then tap Install, then Accept, and then Open.

Sign In
1. Search for and select Plainfield Public Library District.
2. When prompted, type in your Library Card Number (no spaces) and PIN (hint: your PIN is usually the last 4 digits of your library card number).
3. Check Remember Me to save your login information. Tap Login.
Search for a Title
1. Use the Search button to look for a specific title, author, or keyword.
2. Use the Browse button to search by genre or subject.
3. eBooks are marked with a book symbol and eAudiobooks are marked with a headphone symbol.

Borrow a Title
1. Tap on the title you would like to borrow. Tap Checkout. Tap Checkout a second time to confirm. The title should download for offline reading and open automatically.
2. To access your borrowed titles, tap the My Stuff icon that looks like 3 books at the top of the screen. Under Checkout, tap the cover art for a title. Tap Read Now or Listen Now to access the title.
Place a Hold

1. If a title is already checked out, place a hold on it by tapping the cover art of the title and then tapping **Place On Hold**.

2. You will be notified by email when the title is ready for you to checkout. The title must be checked out within 48 hours.

3. Access your holds list under **My Stuff**.

Return a Title

1. Titles automatically return on their due date. There are no late fines.

2. The option to **Renew** a title will appear 3 days before the due date if no one else has a hold on the title.

3. To return the title early, tap **My Stuff**. Under **Checkout**, tap the cover art for the title. Tap **Return**. To remove the downloaded title from your device but keep it checked out, tap **Remove**.
Freegal

- Downloadable & streaming music
- 5 downloads per week
- 8 hrs. streaming per day

Download App
2. Select app, then tap Install, then Accept, and then Open.

Sign In
1. Search for and select Plainfield Public Library District (IL).
2. Type in your Library Card Number (no spaces). Then tap Log In.

Search for Music
1. Tap Search to look for a specific artist, song or album. Tap Browse to browse by genre.
2. Tap Play to listen to a song. Tap Menu to add the song to a streaming playlist or to download it to your device.
Manage Your Music

1. Tap **My Music** at the bottom of the screen.

2. Tap **Songs** to view the songs you have downloaded. You can download 5 songs per week for offline listening.

3. Tap **Playlists** to view the songs you have added to a streaming playlist. You can stream music for 8 hours per day.

4. Tap the **Menu** button at the top right-hand corner of the screen to access the number of downloads remaining for the week and the amount of streaming time remaining.

5. To download music from Freegal to a computer, please open a web browser and visit **plainfieldpubliclibrary.freegalmusic.com**. Music that is downloaded to a computer can be transferred to a MP3 player or burned to a CD.
Hoopla

- eBooks, eAudiobooks, comics, music, videos
- 5 titles per month
- No holds or waitlists

Download App
1. Open the Google Play Store and search for Hoopla Digital.
2. Select app, then tap Install, then Accept, and then Open.

Create an Account
1. Tap Sign Up.
2. Provide an email address and create a password. Tap Next.
3. Follow the prompts to select Plainfield Public Library (IL) as your library and enter your Library Card Number (no spaces). Tap Next.
4. You now have a Hoopla account. Use your email address and password to log in to Hoopla on any device (smartphone, tablet, computer or smart TV).
Search for a Title

1. Use the **Search** button in the top right-hand corner of the screen to look for a specific title, author, artist, actor or keyword.

2. Tap **Kids** to browse kid-friendly content only.

3. Browse categories by tapping **Audiobooks, Movies, Music, Comics, Ebooks** or **Television**.

4. Further explore a category by tapping **Genres**. You can also browse by Popular, Recommended or Featured titles.

5. Tap on a title’s cover art to learn more about it.
Borrow a Title

1. If you would like to borrow a title, tap the blue **Borrow** button. Tap **Play** or **Read** to view or listen to the title.

2. If you run out of downloads for the month, you can tap **Favorite** to the left of the Borrow button to save a title to a list.

3. Tap **Tap here to download** to save the title to your device for offline access.

4. Titles automatically return on their due date. There are no late fines. The option to **Renew** a title appears 24 hours before the due date.

5. Access your borrowed titles by returning to the **Home** screen. Tap on a title’s cover art to read it or listen to it again.
Kanopy

- Streaming videos
- 3 day checkout period
- 8 play credits per month

Download App

1. Open the **Google Play Store** and search for **Kanopy**.
2. Select app, then tap **Install**, then **Accept**, and then **Open**.

Create an Account

1. Swipe left on the screen until you see the orange **Sign Up** button. Tap **Sign Up**.
2. Provide your name, email and a password or sign up with your Facebook or Google account. Tap **Sign Up**.
3. When prompted, search for and select **Plainfield Public Library District - Illinois**. Type in your **Library Card Number** (no spaces). Tap **Verify**.
4. A verification email will be sent to your email’s inbox. Open the email and select the **Verify My Email** button.
5. You now have a Kanopy account. You will use your email and password to sign into your Kanopy account on any device (smartphone, tablet, computer or smart TV).
Search for a Video

1. **Search** for titles or actors or tap **Menu** to browse by subject or genre to find a video to watch.

2. To view kid-friendly titles only, tap **Menu** and then select **Go to Kanopy Kids**. Kid titles can be viewed an unlimited number of times and do not use play credits.

3. Tap on a video’s cover art to learn more information about it.

Play a Video

1. If you are ready to watch the video, tap the orange **Play** button. Once the video has played for 30 seconds, a play credit is used.

2. You have 3 days to watch the selected video as many times as you want.

3. If you run out of play credits for the month, tap **Watchlist** to add a video to a list to watch later. Access the list by tapping **Menu** and then **My Watchlist**.
Libby, by OverDrive

- eBooks & eAudiobooks
- Up to 3 week loan period
- 15 checkouts at a time
- 30 holds at a time

Download App
1. Open the Google Play Store and search for Libby, by OverDrive.
2. Select app, then tap Install, then Accept, and then Open.

Sign In
1. When Libby asks if you have a library card, tap Yes.
2. Follow the prompts to search for and select Pinnacle Digital Consortium.
3. Tap Choose A Location. Select Plainfield Public Library District.
4. Type in your Library Card Number (no spaces) and then tap Sign In. Your linked library card is shown. Tap Next to enter the library.
Search for a Title
1. Tap **Search For A Book** to look for a specific title, author or keyword.
2. Tap **Explore** to browse by genre or subject. Tap **Preferences** to change your format and availability preferences while browsing.
3. Tap on a title’s cover art to learn more about it. **eAudiobooks** are marked with an earbud symbol.

Borrow a Title
1. To checkout a title, tap **Borrow** beneath the cover.
2. On the next screen, select how long you would like to borrow the title. You can choose between a loan period of **7 days**, **14 days** or **21 days**. Then tap **Borrow**.
3. Access your borrowed titles by tapping **Shelf** in the bottom right-hand side of the screen and then tapping **Loans**.

4. If a title does not automatically download to your device for offline access, tap the **Cloud** symbol to the right of the title’s cover art. A downloaded title will have a **Checkmark** next to it instead of a cloud symbol.
Place a Hold

1. If a title is already checked out, you can place it on hold by tapping **Place Hold** underneath the title cover.

2. Libby will provide an estimated wait time. You will be notified by email when the title is available for you to borrow.

3. Access your list of holds by tapping **Shelf** in the bottom right-hand side of the screen and then tapping **Holds**.

Return a Title

1. Titles automatically return on their due dates. There are no late fines.

2. To return a title early, tap **Shelf** and then **Loans**. Then tap **Manage Loan** to the right of the title’s cover art. Then tap **Return Early**. Then tap **Return** to confirm.

3. You can renew a title 3 days before its due date if no one else has a hold on the title.
Download App
1. Open the Google Play Store and search for RBDigital.
2. Select app, then tap **Install**, then **Accept**, and then **Open**.

Create an Account
1. Tap **New to RBDigital? Register now**.
2. Follow the prompts to select **USA** for country, **Illinois** for state, and **Plainfield Public Library** as your library. Then tap **Create Account**.
3. Type in your **Library Card Number** (no spaces).
4. Provide a username, password, name, email and zip code.
5. **Accept** the Terms of Service and Privacy Policy. Then tap **Register**.

6. You now have a RBDigital account. From now on, you will use your username and password to sign in to RBDigital from any device.
Borrow a Magazine

1. Search for a specific magazine or browse genres by tapping the **Search** icon.

2. Tap on the magazine you’d like to borrow and then tap the red **Checkout** button. Then tap the green **Read** button to read the magazine.

3. Tap **Menu** and then **Checked Out** to access your borrowed magazines.

4. To download a magazine to your device for offline access, tap **Download** beneath the magazine cover.

5. Magazines do not have a due date. You can keep them checked out for as long as you wish. To return a magazine, tap on the **X**.