

PLAINFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF BOARD MEETING
APRIL 21, 2021

CALL TO ORDER: The regular meeting of April 21, 2021 was called to order at 6:32 pm via remote access in the Library's Large Meeting Room at 15025 S. Illinois Street. Pledge of Allegiance was recited. Roll call was conducted. Library attendance: Regular member: Gilmore. Staff: Pappas, Hartley, Wold. Remote attendance: Regular members: Andel, Knight, Schmidt, Cann, Grotto, Malec. Regular members absent: None. Staff present: Barys, Kohn, Lane, Smith. Guest present: None.

PUBLIC COMMENT: None.

OTHER COMMENT: The Board recognized and thanked Lisa Smith for her 20 years of service to the Library and community.

CONSENT AGENDA: Gilmore accepted the regular and closed meeting minutes of March 17, 2021.

APPROVAL OF BILLS PAID: Knight moved approval of bills paid and bills payable for March for a total of \$356,282.48. Andel seconded the motion, all voted yes via roll call vote; motion carried.

COMMITTEE REPORT: Chair Knight presented the Building & Grounds Committee recommendations from the March 20, 2021 report.

Chair Schmidt presented the Finance Committee recommendations from the February 12, 2021 report.

LIBRARY DIRECTOR'S REPORT: Pappas presented her monthly report including the partnership with the fire department and the garage demolition, the completion of the digital sign and fire panel.

ACTION ITEMS:

A. UNFINISHED BUSINESS

1. Strategic Plan – the work on the buildings and grounds continue to support the Library's strategic plan.
2. Building & Grounds Recommendations: Hire an Architect for a Feasibility Study – Schmidt moved to engage Nagle & Hartray to conduct a feasibility study not to exceed \$20,000. Andel seconded the motion, all voted yes via roll call vote; motion carried.

B. NEW BUSINESS

1. Building & Grounds Recommendations: Schmidt moved to engage a residential property management company to access the two furthest properties for potential rentabiity. Andel seconded the motion, all voted yes via roll call vote; motion carried.
2. IT Contract renewal – item tabled until the regular May 2021 meeting.

3. FY22 Working Budget – Schmidt moved to approve the FY22 Working Budget as presented. Grotto seconded the motion, all voted yes via roll call vote; motion carried.
4. Finance Committee Recommendations: Investing – proposals will be presented to the Board to increase the amount the Library is investing.
5. Auditor Bids Review – Schmidt moved to approve the five-year proposal from Lauterbach & Amen for annual auditing services. Malec seconded the motion, all voted yes via roll call vote; motion carried.
6. Ad Hoc Nomination Committee – Gilmore and Andel will meet to discuss recommendations of officers and committee assignments and present to the Board at the regular May meeting.
7. Personnel Committee Recommendations – Andel moved to approve the recommendations coming out of executive session. Malec seconded the motion, all voted yes via roll call vote; motion carried.

CLOSED SESSION: Andel moved to adjourn to executive session pursuant to 5 ILCS 120/2 (c)(1) – Performance or compensation of a specific employee. Knight seconded the motion, all voted yes via roll call vote; motion carried.

The Board adjourned to closed session at 8:04 pm and returned at 8:10 pm.

RECOMMENDATION OF CLOSED SESSION: The recommendation is to increase the Library Director’s pay to meet the midpoint of the salary schedule with a 3.5% increase retroactive to July 2020 and an additional 3.5% increase beginning in July 2021.

ADJOURNMENT: Schmidt moved to adjourn; Grotto seconded the motion. All voted yes via roll call vote. The meeting adjourned at 8:16 pm.

Aimee Hartley
Recording Secretary

Vicki Knight
Board Secretary

PLAINFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF BOARD MEETING CLOSED SESSION
APRIL 21, 2021

CALL TO ORDER: The regular meeting of April 21, 2021 was called to order at 8:04 pm via remote access in the Library's Large Meeting Room at 15025 S. Illinois Street. Roll call was conducted. Library attendance: Regular member: Gilmore. Staff: Hartley. Remote attendance: Regular members: Andel, Knight, Schmidt, Cann, Grotto, Malec. Regular members absent: None. Staff present: None. Guest present: None.

5 ILCS 120/2 (c)(1) - Performance or compensation of a specific employee

Personnel Chair Andel discussed the performance review meeting with Malec and Pappas. The reviews from the Board were positive. Andel suggested a pay increase that would place the Director's salary at the midpoint of the salary schedule and better align with director salaries among area libraries.

RECOMMENDATION OF EXECUTIVE SESSION: The recommendation is to increase the Library Director's pay to meet the midpoint of the salary schedule with a 3.5% increase retroactive to July 2020 and an additional 3.5% increase beginning in July 2021.

ADJOURNMENT: Andel moved to adjourn; Knight seconded the motion. All voted yes via roll call vote. The meeting adjourned at 8:10 pm.

Aimee Hartley
Recording Secretary

Vicki Knight
Board Secretary