

PLAINFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF BOARD MEETING
JULY 21, 2021

CALL TO ORDER: The regular meeting of July 21, 2021 was called to order at 6:30 pm via remote access and in-person in the Library's Small Meeting Room at 15025 S. Illinois Street. Pledge of Allegiance was recited. Roll call was conducted. Library attendance: Regular member: Gilmore, Knight, Malec, McMurtrie. Staff: Pappas, Barys, Hartley, Wold. Remote attendance: Regular members: Schmidt, Grotto. Regular members absent: Cann. Staff present: Lane. Guest present: Dr. Pat Miller.

PUBLIC COMMENT: Miller suggested the Board support a Library-hosted event at future Plainfield fests. On behalf of the Rotary, Miller thanked the Library for their upcoming support of the Rotary's geocache event on September 8, 2021.

OTHER COMMENT: On behalf of the Friends of the Library, Knight volunteered at this year's Plainfield Fest. The Friends annual book sale will be held in August.

CONSENT AGENDA: Gilmore accepted the regular meeting minutes of June 19, 2021.

APPROVAL OF BILLS PAID: McMurtrie moved approval of bills paid and bills payable for June for a total of \$417,535.59. Knight seconded the motion, all voted yes via roll call vote; motion carried.

COMMITTEE REPORTS: Chair Grotto presented the Finance Committee report and recommendations from the July 12, 2021 meeting.

LIBRARY DIRECTOR'S REPORT: Pappas presented her monthly report.

ACTION ITEMS: UNFINISHED BUSINESS

1. Strategic Plan –
 - a. Activity Plan Progress Report - the Board reviewed the 2021 quarters 1 and 2 updates.
 - b. Community Lockers Update – Barys presented information and statistics on the lockers.
2. Building & Grounds Recommendations:
 - a. Feasibility Study Updates – the study is pending the financial advisor report.
 - b. Property Management Updates – the Board reviewed the updated renovation costs summary coming out of the July 12, 2021 Finance Committee meeting. McMurtrie moved to approve \$45,000 in renovation costs as presented. Grotto seconded the motion, all voted yes via roll call vote; motion carried.
3. Streetscape Plans – Pappas updated the Board on the Village of Plainfield's plans and the updates to Upland's design. Knight moved to approve the proposals for outdoor seating as presented. McMurtrie seconded the motion, all voted yes via roll call vote; motion carried.
4. Trustee Candidates on Library Website – McMurtrie moved to approve the Candidate Services Procedures. Malec seconded the motion, all voted yes via roll call vote; motion carried.
5. Resolution 2021-1 Trustee Emerita Miller – this action item was moved to the top of the action items. The Board thanked Dr. Miller for her service to the Library and its community; and, expressed their appreciation for the opportunity to work alongside her. Schmidt moved to approve Resolution 2021-1 Approving the Appointment of Dr. Miller as Trustee Emerita. Knight seconded the motion, all voted yes via roll call vote; motion carried.
6. Rebrand Update – the Board will be updated at the next regular meeting.

ACTION ITEMS: NEW BUSINESS

1. Community Garden Committee – the Board reviewed the Committee’s introduction as presented.
2. Audit of Secretary’s Minutes – Malec and McMurtrie volunteered to perform the audit for fiscal year 2020.
3. Ordinance 2021-5 Building & Maintenance Tax – Knight moved to approve Ordinance 2021-5. McMurtrie seconded the motion, all voted yes via roll call vote; motion carried.
4. Finance Committee Recommendation: Financial Advisor – Knight moved to approve the proposal as submitted by Meristem Advisors. Malec seconded the motion, all voted yes via roll call vote; motion carried.

CLOSED SESSION: The Board did not move to closed session.

ADJOURNMENT: Knight moved to adjourn; Malec seconded the motion. All voted yes via roll call vote. The meeting adjourned at 8:20 pm.

Aimee Hartley
Recording Secretary

Vicki Knight
Board Secretary

PLAINFIELD PUBLIC LIBRARY DISTRICT
MINUTES OF BOARD MEETING CLOSED SESSION
APRIL 21, 2021

CALL TO ORDER: The regular meeting of April 21, 2021 was called to order at 8:04 pm via remote access in the Library's Large Meeting Room at 15025 S. Illinois Street. Roll call was conducted. Library attendance: Regular member: Gilmore. Staff: Hartley. Remote attendance: Regular members: Andel, Knight, Schmidt, Cann, Grotto, Malec. Regular members absent: None. Staff present: None. Guest present: None.

5 ILCS 120/2 (c)(1) – Performance or compensation of a specific employee

Personnel Chair Andel discussed the performance review meeting with Malec and Pappas. The reviews from the Board were positive. Andel suggested a pay increase that would place the Director's salary at the midpoint of the salary schedule and better align with director salaries among area libraries.

RECOMMENDATION OF EXECUTIVE SESSION: The recommendation is to increase the Library Director's pay to meet the midpoint of the salary schedule with a 3.5% increase retroactive to July 2020 and an additional 3.5% increase beginning in July 2021.

ADJOURNMENT: Andel moved to adjourn; Knight seconded the motion. All voted yes via roll call vote. The meeting adjourned at 8:10 pm.

Aimee Hartley
Recording Secretary

Vicki Knight
Board Secretary